

**CITY OF PIKEVILLE
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
July 13, 2020 AT 6:00 P.M.**

The Board of Commissioners for the City of Pikeville met in a regular called session on Monday, July 13, 2020. The meeting was held in the City Hall Meeting Room located at 243 Main Street, Pikeville, Kentucky 41501.

There being a quorum present, Mayor James A. Carter called the meeting to order at 6:00 p.m. Commission Members present at roll call were as follows:

COMMISSIONER: **BOB SHURTLEFF
STEVE HARTSOCK
PAT MCNAMEE
ALLISON POWERS**

MAYOR: **JAMES A. CARTER**

MINUTES

The minutes for the previous regular meeting held on July 13, 2020 were in each Commissioner's agenda package. There being no additions or corrections, Commissioner McNamee made the motion to approve the minutes as prepared. Commissioner Hartsock seconded the motion. Mayor Jimmy Carter called for discussion, there being none, the motion carried unanimously. 5-0.

BUSINESS FROM THE FLOOR

Mayor Carter asked if there was business from the floor, there being none, meeting moved forward.

PAYMENT OF CITY BILLS

City Manager Philip Elswick requested the approval to pay city bills in the amount of \$673,029.85. Commissioner Hartsock made the motion to approve. Commissioner Powers seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.

CITY ENGINEER

Brad Slone was not present; so, City Manager Philip Elswick submitted several requests to the commission for approval.

1. Consider a request to authorize and approve Bizzack Construction, LLC Pay Application No. 21, as submitted, for \$426,451.16 for the KEIP Access Road project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
2. Consider a request to authorize and approve Bizzack Construction, LLC Pay Application No.3 for \$106,093.50, as submitted, for the KEIP Spec Building No. 2- Bid Package No.2: General Trades and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
3. Consider a request to authorize and approve Rising Sun Development Company Pay Application No. 2 for \$372,136.50, as submitted, for the KEIP Spec Building No.2- General Trades and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0
4. Consider a request to authorize and approve Elliott Contracting, Inc. Pay Application No.1 for \$76,915.80, as submitted, for the KEIP Spec Building No. 2- Bid Package No. 6: Plumbing and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Powers made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0
5. Consider a request to authorize and approve Codell Construction Company pay Application No. 5 for \$39,150.00, as submitted, for the KEIP Spec Building No. 2 Construction Management project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0
6. Consider a request to authorize and approve the 2020-2021 Road and Street Asphalt Repair list, as submitted, and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner Powers seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0
7. Consider a request to authorize and approve BitSource, LLC Invoice No. 1204, as submitted, for \$516.25 for content modification to the Visit Pikeville website and mobile application and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner

- McNamee made the motion. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0
8. Consider a request to authorize and approve payment of a Slone Construction invoice dated July 8, 2020, as submitted, for \$5,750.00 for the Farmer's Market Reconditioning project and grant the Mayor to sign and execute any and all necessary documents. Commissioner Powers made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0
 9. Consider a request to authorize and approve Change Order No. 1 and Invoice No. 29560 for George B. Stone Company, LLC, as submitted, for \$625.00 and \$4,450.00, respectively, for the Kewanee Road project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0
 10. Consider a request to award a bid to Mountain Enterprises, LLC, the only bidder, as submitted, for an amount not to exceed \$180,281.00 for the Keyser Heights Drive Rehabilitation project and grant the Mayor the authority to sign and execute any and all necessary documents upon completion of negotiations by the City Manager and City Attorney. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0
 11. Consider a request to authorize and approve JRA Architects Invoice No. 29816, as submitted, for \$10,223.40 for the KEIP Speculative Building No. 2 project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Powers seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0

CITY ATTORNEY

Russell Davis was present and had the following items to read into record.

1. Consider a 2nd reading of Ordinance No. O-2020-08 as submitted, creating a franchise for a cable system and authorize the Mayor to sign and execute said ordinance on behalf of the City Pikeville. Commissioner Hartsock made the motion to approve. Commissioner Powers seconded the motion. Mayor Carter called for comments, there being none, Mayor called for roll call.

Mayor Carter: YES
Commissioner Shurtleff: YES
Commissioner Hartsock: YES
Commissioner McNamee: YES
Commissioner Powers: YES

Ordinance Passed.

CITY MANAGER

City Manager Philip Elswick presented the Commission with the following items for approval:

- 1. Consider a request to adopt the City of Pikeville Pay Chart amended on July 13, 2020 as submitted. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, motion unanimously. 5-0**
- 2. Consider a request to adopt the job description for Pikeville Fire Department Lieutenant/Training Officer as submitted. Commissioner Shurtleff made the motion to approve. Commissioner Powers seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**
- 3. Consider a request to promote Johnny Cole, Brian Crum, and Matt Stevens to the position of Lieutenant and Brandon Hayton to Lieutenant/Training Officer at the submitted pay rates. Commissioner McNamee made the motion to approve. Commissioner Powers seconded the motion. Commissioner Hartsock abstained. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.**
- 4. Consider a request to authorize and approve Pikeville Fire Department Standard Operating Guidelines, as submitted. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0**
- 5. Consider a request to adopt the job description for Director of Grants/Executive Assistant, as submitted, and assign Kathy Atkins to the position at the 2 year rate of pay for said position. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0**
- 6. Consider a request to authorize the HR Manager to advertise for the position of Accounts Payable Clerk and the position of temporary, part time Customer Service Representative. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for additional comments, there being none, motion passed unanimously. 5-0**
- 7. Consider a request to authorize and approve submittal of notification to the Commonwealth of Kentucky regarding the City's intention to apply for**

- Trailtown Status. Commissioner Powers made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0
8. Consider a request to authorize and approve a lease agreement with Emily Hall dba Two Chicks and Company, as submitted, for property located at 787 Hambley Boulevard and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner Powers seconded the motion. Mayor Carter called for comments, City Manager stated this is a 3 year lease. Mayor Carter called for additional comments, there being none, motion passed unanimously. 5-0
 9. Consider a request to authorize and approve a Contract Modification with the Commonwealth of Kentucky, as submitted, extending the contract date for FEMA Disaster Resolution 4218 and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0
 10. Consider a request to authorize and approve a Lease Agreement with the Southeast Kentucky Chamber of Commerce, as submitted, for office space at 178 College Street for a two year term and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0
 11. Consider a request to waive all utility tap and connection fees for Sandy Valley Habitat for Humanity's Burdsal Valley Phase 2 project, authorize and approve a Certification of Consistency with the Consolidated Plan, as submitted, and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0
 12. Consider a request to appoint Sandy Penix and Charlene Hopkins to the Historic Preservation Board for terms expiring on November 26, 2023. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0
 13. Consider a request to authorize and approve the following appointments or re-appointments to the Tourism & Convention Commission:
 - Brad Slone to a term ending on May 24, 2023
 - Jordan Gibson to a term ending on May 24, 2021
 - Chad Jackson to a term ending May 24, 2022
 - Larry Miller to a term ending May 24, 2024
 - Jaclyn Ousley to a term ending May 24, 2023
 - Jim Hobbs to a term ending May 24, 2022

14. Consider a request to award a proposal to Electro-Mech Scoreboard Company which provided the low quote, as submitted, for \$27,441.80 for the Hambley Athletic Facility Baseball Scoreboard Replacement project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0
15. Pursuant to KRS 61.810, consider a request for closed session for the purpose of discussion of economic development, legal, and personnel issues. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0
16. Consider a request to reconvene the meeting out of closed session into regular session. Commissioner McNamee made the motion to approve. Commissioner Powers seconded the motion. Mayor Carter called to reconvene.
17. Consider a request to authorize and approve an employment contract for the City Manager, and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0
18. There being no further business to come before the Commission, Commissioner McNamee has made the motion to adjourn the meeting. Commissioner Hartsock seconded the motion. Mayor Carter called for discussion, there being none, and the meeting was adjourned. 5-0.

EVENTS, ATTRACTIONS & CONSENT ITEMS:

Appalachian Wireless Arena

October 3 – Hoptober Fest

November 7 – Rodney Carrington

January 27, 2021- The Price is Right

Pikeville Tourism

July 17- Main Street Live

August 7- Main Street Live

August 8- Streetcar Challenge

August 21- Main Street Live

Sept 4- Main Street Live

Sept 5 – Duck Float

Sept 18- Main Street Live

Sept 18-20 – Hatfield & McCoy Days

Oct 10- Streetcar Challenge

Oct 7 -Paint Pikeville Pink

Oct 22- Nightmare on Main
Dec 1- 30 - Winterfest

Appalachian Center for the Arts

MASTER CLASSES

June 15- Comedy ages 11+

June 16 – Creative Play ages 4-7

Tech Talk- ages 13+

June 17: Art of the Monologue ages 11+

Page to Stage ages 8-12

Drawing with Paula Smith

June 18: Puppet Making ages 8+

Tech Talks ages 13+

June 19: Page to Stage ages 12+

Short form Sketch Comedy ages 11+

BROADWAY BOOTCAMP

July 20- Dialect

July 22- Acting on Camera & Commercials

PERFORMANCES

July 25- Charlotte's Web

September 15-26 – Anytown

October 3 –Kevin Prater Concert

October 22-31: Sleep in Safety

October TBA – Cleverly's

Main Street

Sept 25- Tasting & Retail Tailgating

October 18 – Dead Ball

November 18 -Shop Small Saturday

5K & Cycling Events

July 19-25- Judi's Place Virtual Run

Sept 18– Ruff Tough Cuss

Oct 17- Paint Pikeville Pink

Other Pikeville Events

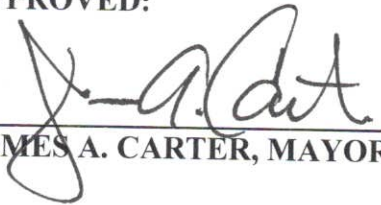
Oct 2 – Fireman's Ball

Farmer's Market

May through mid-November

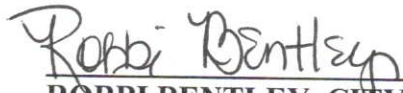
The next scheduled Special Meeting of the City of Pikeville Board of Commissioners is, July 27, 2020 at 6:00 p.m.

APPROVED:



JAMES A. CARTER, MAYOR

ATTESTED:



ROBBI BENTLEY, CITY CLERK