

**CITY OF PIKEVILLE
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
NOVEMBER 22, 2013 AT 5:00 P.M.**

The Board of Commissioners for the City of Pikeville met in a special called session on Monday, November 22, 2013. The meeting was held in the City Hall Conference Meeting Room located at 243 Main Street, Pikeville, Kentucky.

1. There being a quorum present, PRO TEM Mayor Jimmy Carter called the meeting to order at 5:00 p.m. Commission Members present at roll call were as follows:

COMMISSIONER: **JIMMY CARTER**
 JERRY KEITH COLEMAN
 BARRY CHANEY
 ● **EUGENE DAVIS**

MAYOR: **FRANKLIN D. JUSTICE, II Absent**

2. The minutes for the previous regular meeting held on November 11, 2013 were in each Commission Member's agenda package. There being no additions or corrections, Commissioner Jerry Keith Coleman made the motion to approve the minutes as prepared. Commissioner Barry Chaney seconded the motion. Pro Tem Mayor Jimmy Carter called for discussion, there being none the motion carried unanimously. 4-0.
3. City Manager, Donovan Blackburn requested to move to item 15 of the agenda. Robert Howard with the Veterans of the Foreign Wars to address Commission and present the City Commission with certificate of appreciations. City Manager Donovan Blackburn accepted the award on behalf of the City and the commission and they greatly appreciated the award. Jimmy Carter. Jerry Keith Coleman stated their appreciation along with Gene Davis stated he accepted the award in recognition of his brother.
4. Consider a Request for a conditional job offer to Christy Branham for the position of 911 Dispatcher at the starting rate per the pay chart for position contingent upon the passage of all required per employment tests. Commissioner Barry Chaney made the motion to pass. Commissioner Gene Davis seconded the motion. Pro Tem Mayor Jimmy Carter called for further comments, there being none, motion passed unanimously. 4-0.

5. Consider a request to advertise for RFQ and Business Plan submittals in creating a fair and competitive process of attracting a new business into the city owned Train and the Blvd and or the city owned building sitting beside the train last know as the Chambers of Commerce Office. The intent would be to attract new business that would fit with the downtown environment of entertainment, tourism, arts and culture and or University. Commissioner Gene Davis made the motion to pass. Commissioner Jerry Keith Coleman seconded the motion. Pro Tem Mayor Jimmy Carter called for further comments. City Manager, Donovan Blackburn stated the intent as buildings that the city owns comes available that certain types of businesses will be attracted to the downtown area and that they have been talking with both private and national companies to enhance the downtown and bring new businesses in. The Hilton Garden opened today and the buildings are in a great location to attract businesses going forward to create quality businesses to our town. Pro Tem Mayor Jimmy Carter called for questions or comments, there being none the motion passed unanimously. 4-0.
6. Consider a 2nd reading and adoption of Ordinance #0-2013-034 adopting the 2013 Supplement to the City of Pikeville Code of Ordinances and authorize the Pro Tem Mayor to sign and execute said ordinance on behalf of the City of Pikeville. Commissioner Barry Chaney made the motion to adopt. Commissioner Jerry Keith Coleman seconded the motion. Pro Tem Mayor Jimmy Carter called for roll call. Jimmy Carter: Yes Jerry Keith Coleman: Yes Barry Chaney: Yes Gene Davis: Yes Frank Justice: Absent. Pro Tem Mayor Jimmy Carter called for further discussion, there being none motion was adopted unanimously 4-0.
7. Consider a 1st reading of ordinance #0-2013-035 amending the 2013-2014 City Operating Budget. City Attorney Rusty Davis read the ordinance into record. Pro Tem Mayor Jimmy Carter stated this is the first reading.
8. Consider a request to permanently reclassify Rebecca Hamilton's position to the position of Director of Human Resource/Utility Services & City Clerk and approve an immediately implement the amended job description and salary rate chart as submitted. Commissioner Barry Chaney made the motion to pass. Commissioner Jerry Keith Coleman seconded the motion. Pro Tem Mayor Jimmy Carter called for additional comments or questions. Commissioner Gene Davis commented welcome back. Donovan Blackburn commented that a new hire for the utilities was being trained to help take on some of the responsibilities under the direction of Rebecca in the utility job. Pro Tem Carter called for additional comments, there being none motion passed. 4-0.
9. Consider a request to adopt the Job Description of 911 Communications Supervisor and post for said position contingent upon approval of said job

description by the Kentucky Retirement System. Commissioner Barry Chaney made the motion to approve. Commissioner Jerry Keith Coleman seconded the motion. Pro Tem Mayor Jimmy Carter called for comments or questions, there being none motion passed. 4-0.

10. Consider a request to advertise for bid for the construction of Terraced Earth Style seating for the River-fill viewing area understanding the city will have the right to reject any and all bids. Commissioner Jerry Keith Coleman made the motion to approve. Commissioner Barry Chaney seconded the motion. Pro Tem Carter called for questions or comments. Commissioner Davis asked what type of seating and would that extend over the riverfill. City Manager Blackburn provided an outline of the proposed area and seating design. City Manager Blackburn also stated that the project was only asking to be placed out for bid, not awarded. Commissioner Jimmy Carter asked Jody Hunt with Summit Engineering, Inc. if it would be poured concrete or what type. Mr. Hunt responded that it would be ready block with set slops and center block and create seating that would not hold water and Summit was providing a detailed survey of area to get the slops right and will be using center block style with concrete seating and steps between each. City Attorney Rusty Davis asked Mr. Hunt if the stone was the Key Stone. Jody Hunt replied yes. City Attorney Davis comment that he had some litigation with Keystone blocks and the city needed to be sure we checked the type of block that was awarded to be used on the project before project award. Mr. Davis stated to Mr. Hunt that whatever contractor we use with no substitutes of the bid. Mr. Hunt replied that it would only be a couple blocks high so no big weight would be behind the blocks to cause issues and different size of gravel to prevent water from standing behind the blocks. City Manager Blackburn commented the project is still in the design phase and this motion was just to give Summit authorization to establish a cost and price. This is a 2500 seating design and is much needed to push the area with an Amphitheater for concerts and outdoor events. Gene Davis asked if we had a general estimate. Jimmy Keith Coleman asked if it was cheaper than pouring concrete. Mr. Hunt replied yes and Summit plans on interviewing several suppliers and can make sure in contract on warranty. Commissioner Coleman stated he had concerns about the staining of the blocks after a period of time. Mr. Coleman stated they might look good from the road, but close up would not be very attractive and get ugly fast and have concerns about the contractor and suppliers. City Manager Blackburn stated the city can look at all that after Summit gets the information and brings back to the commission. City Manager Blackburn stated that he needed the cost before he could look at grants or funding for the project. Commission Chaney asked if this would allow for funding due to the By Pass area. City Manager stated yes that he just met with the state highway department. Jimmy Carter and Jerry Coleman both agree it is a great idea.

Pro Tem Mayor Carter called for further discussion, there being none, motion passed unanimously. 4-0.

- 11. Consider a request to approve and authorize payment of the city bills in the amount of \$948,603.57. Commissioner Jerry Keith Coleman made the motion to approve. Commissioner Gene Davis seconded the motion. Pro Tem Mayor Carter called for further discussion, there being none, motion passed unanimously. 4-0.**
- 12. Consider a request to adopt a resolution appointing the City of Pikeville, Trail Town Committee Members as submitted and authorizes the Pro Tem Mayor to sign and execute on behalf of the City of Pikeville. Commissioner Jerry Keith Coleman made the motion to adopt. Commissioner Gene Davis seconded the motion. Pro Tem Mayor Carter called for further comments. City Manager Blackburn stated that they have been working on the Trails Grant and Elkhorn City is also working on the same grant application. The Trail Towns project is with our historical walking trails, river trails, and very prestige name from the state. Part of the process is that you have to have a committee. The Resolution acts a committee which oversees the project. Partnered with UPike and they had a lot of students cutting a new trail to connect with our trails. Jimmy Carter stated it was 25 or 30 students working on the trail and it is great to have everyone coming together. City Manager asked Sean Cochran how many miles done by boy scouts last week end. Sean stated about 3.5 miles done last weekend and by mid December should have all 10 miles done. Sean stated this was like the Pine Mountain Trails with mile markers and color coded. Pro Tem Mayor Carter called for further comments, there being none resolution was adopted. 4-0.**
- 13. Consider a request to approve and authorize payment of Invoice #WO#240 for H2O Construction Co., Inc. for \$7,900.00 as submitted for emergency repair of gas line river crossing with a directional drill. Commissioner Coleman made the motion to approve. Commissioner Chaney seconded the motion. Pro Tem Mayor Carter called for comments, there being none motion passed unanimously. 4-0.**
- 14. Consider a request to approve and authorize payment of Invoice #WO#259 for H2O Construction Co., Inc. for \$14,750.00 as submitted for the rehab of various manholes for the City of Pikeville. Commissioner Chaney made the motion to approve. Commissioner Davis seconded the motion. Pro Tem Mayor called for additional comments, there being none motion passed unanimously. 4-0.**
- 15. Consider a request to advertise an employment posting for hourly position of Environmental Nuisance and City Events position. Commissioner Chaney made the motion to approve. Commissioner Davis seconded the motion. Pro**

Tem Mayor Carter called for comments, there being none motion passed unanimously. 4-0.

16. Consider a request to authorize and approve an amendment 1 to the Energy Service Contract No. FMNG09009 as submitted, between Fellon-McCord & Associate, LLC and the City of Pikeville and to authorize the Pro Tem Mayor to sign and execute said amendment on behalf of the City of Pikeville. Commissioner Chaney made the motion to approve. Commissioner Coleman seconded the motion. Pro Tem Mayor Carter called for comments, there being none motion passed unanimously. 4-0.

17. CONSENT ITEMS:

- 1. City Hall will be closed November 28th and 29th 2013 for Thanksgiving.**
- 2. City Manager will be on vacation the week of November 25, 2013.**
- 3. SOAR Summit will be held in Pikeville at the East KY EXPO on December 9, 2013.**
- 4. The regular scheduled Commission Meeting for November 25, 2013 has been cancelled.**

18. Pursuant to KRS 61.810, consider request for closed session for the purpose of discussion regarding legal and personnel issues. Commissioner Davis made the motion to approve. Commissioner Chaney seconded. Pro Tem Mayor Carter called for comments, there being none request approved. 4-0.

19. Commissioner Coleman made the motion to re convene. Commissioner Davis seconded the motion. Pro Tem Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0. Pro Tem Mayor Carter called session back into order.

20. There being no further business to come before the commission, Commissioner Davis made the motion to adjourn the meeting. Commissioner Coleman seconded the motion. Pro Tem Mayor Carter called for discussion, there being none, the meeting was adjourned. 4-0.

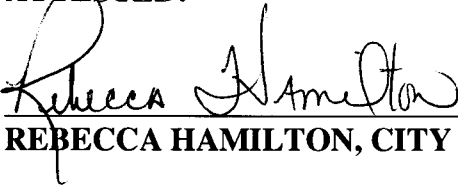
The next scheduled Regular Meeting of the City of Pikeville Board of Commissioners is January 9, 2014 at 6:00 p.m.

APPROVED:



FRANKLIN D. JUSTICE, II, MAYOR

ATTESTED:



REBECCA HAMILTON, CITY CLERK