

MINUTES } CITY OF PIKEVILLE

CITY OF PIKEVILLE
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
MARCH 28, 2002

The Board of Commissioners of the City of Pikeville met in Special Meeting on March 28, 2002. The meeting was held in the City Hall Public Meeting Room located at 118 College Street, Pikeville, Kentucky.

The meeting was called for the following purpose:

TO CONSIDER DISCUSSION AND ANY NECESSARY ACTION CONCERNING CONSULTANT SERVICES FOR PHASE II OF THE UTILITY RELOCATION PROJECT

There being a quorum present, Mayor Frank M. Morris called the meeting to order at 11:08 a.m. Commission Members present at roll call were as follows:

MAYOR:	FRANK M. MORRIS
COMMISSIONER:	STEVEN D. COMBS
	EUGENE W. DAVIS
	FRANK JUSTICE, II

Commissioner Dallas Layne was absent.

During the March 21, 2002, Commission Meeting, a contract for administration, project implementation, and technical assistance for Phase II of the Utility Relocation Project was submitted for approval on behalf of Wilbur J. Linder & Associates. Three bids were received for these services. The low bid was submitted by Wilbur J. Linder & Associates in the amount of \$67,000. Due to the magnitude of the project and the availability of funding, the Commission questioned whether Big Sandy Area Development could administer the Community Development Block Grant funds (CDBG), or if a waiver could be obtained to allow the Main Street Board to administer the funds.

Vice-Chair of the Pikeville Main Street Board, Sara George, advised the Commission that the Board has discovered they can administer the CDBG funds awarded for Phase II of the Utility Relocation Project, if a waiver is granted from the Department of Local Government (DLG). As a provision of the Letter of Conditions for receipt of CDBG funds, the city agreed to use the services of a certified grant administrator. Ms. George explained that DLG is required to provide grant administration training, however training has not been offered since the Renaissance Kentucky Program's inception. The Main Street Board executive director, Glendia Sawyers, has received training concerning application preparation and the rules and regulations, but is not a certified administrator. For this reason, a waiver is required. Ms. George reported that the Main Street Board is confident they can provide more efficient administration, as the project can be monitored on a daily basis; there will be only one contact person; and administration fees can be deferred to actual construction activities. Ms. George also pointed out that the Main Street Board has successfully administered over \$3 million in state and federal funds for the first phase of the utility relocation project. There have been no CDBG funds committed to the project until Phase II.

Will Linder of Wilbur J. Linder & Associates was present. Mr. Linder confirmed that the city could apply for a waiver and designate the Main Street Board as grant administrator for the CDBG funds. Mr. Linder explained that DLG conducts periodic monitoring visits. Unsatisfactory monitoring findings could prevent future CDBG funding for any of the city's projects.

Commissioner Justice made the motion to authorize the Mayor to request a waiver from the Department of Local Government allowing the Main Street Board to administer the Community Development Block Grant for Phase II of the utility relocation project. Commissioner Combs

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~~seconded the motion. The motion carried 4 - 0.~~

Prepared was the following resolution to be forwarded to Department of Local Government:

**RESOLUTION AUTHORIZING THE REQUEST FOR A WAIVER
FROM THE DEPARTMENT OF LOCAL GOVERNMENT FOR
THE ADMINISTRATION OF COMMUNITY DEVELOPMENT
BLOCK GRANT FUNDS FOR PHASE II OF THE UTILITY
RELOCATION PROJECT**

WHEREAS, the Pikeville Main Street/Renaissance Board is the Project Administrator for the City of Pikeville's Renaissance Project, and;

WHEREAS, the Utility Relocation Project is part of the city's Renaissance Project, and;

WHEREAS, the Main Street/Renaissance Board has successfully managed more than \$3.2 million in federal, state, and local funds on this project to date, and;

WHEREAS, the Pikeville City Commission believes it will be advantageous for the project to have only one project administrator.

THEREFORE, BE IT RESOLVED that Frank M. Morris, Mayor for the City of Pikeville, is hereby authorized to request whatever waiver or permission from the Department of Local Government to effect the appointment of the Pikeville Main Street/Renaissance Board as Project Administrator for Community Development Block Grant Funds that the city may receive as a part of Phase II of the Utility Relocation Project.

Commissioner Combs made the motion to reject all bids, received by the Main Street Board, for administration, technical assistance, and program implementation for the CDBG funds for Phase II of the utility relocation project. Commissioner Justice seconded the motion. The motion carried 4 - 0.

Commissioner Combs made the motion to designate the Main Street/Renaissance Board as administrators of the CDBG funds awarded for Phase II of the utility relocation project, pending DLG approval of the request for waiver. Commissioner Justice seconded the motion. The motion carried 4 - 0.

There being no further business to come before the Commission, Commissioner Combs made the motion, seconded by Commissioner Justice to adjourn the meeting. The motion carried 4 - 0. (Adjournment time: 11:21 p.m.)

APPROVED: Frank M. Morris
FRANK M. MORRIS, MAYOR

ATTEST:

Karen W. Harris
KAREN W. HARRIS, CITY CLERK