

MINUTES } CITY OF PIKEVILLE

PIKEVILLE CITY COMMISSION REGULAR MEETING MINUTES NOVEMBER 24, 1997

The Board of Commissioners of the City of Pikeville conducted their regular monthly meeting on Monday, November 24, 1997. The meeting was held in the City Hall Public Meeting Room at 260 Hambley Boulevard.

There being a quorum present, Mayor Steven D. Combs called the meeting to order at 6:00 p.m. Commission Members present at roll call were as follows:

MAYOR:	STEVEN D. COMBS
COMMISSIONER:	BILL BLACKBURN
	EUGENE DAVIS
	JOHNNY MOUNTS
	SHARON CLARK

AGENDA ITEM II. MINUTES

The minutes for the previous regular meeting held on October 27, 1997 and special meeting of November 5, 1997 were included in each Commission Member's agenda package. Commissioner Davis made the motion to approve the minutes of the October 27, 1997 meeting as presented. Commissioner Mounts seconded the motion. The motion carried unanimously. Commissioner Mounts made the motion, seconded by Commissioner Davis to approve the minutes of the November 5, 1997 meeting as submitted. The motion carried 4 - 0 - 1 with Commissioner Clark abstaining from the vote.

AGENDA ITEM III. BUSINESS FROM THE FLOOR

A. PRESENTATION: Jean Hall, representing the local Chapter of M.A.D.D., presented Pikeville Police Officer, Kelly Daniels, with an award for his efforts in making the highways safer through leading the Pikeville Police Department in D.U.I. arrests for the year. The City Commission congratulated Officer Daniels for his achievement.

B. HILLBILLY DAYS: Pikeville/Pike County Chamber of Commerce President, Danny VanHoose, addressed the Commission relative to Hillbilly Days activities. He asked for permission to locate the carnival on the parking lot adjacent to the River Fill 10 cinema property. Mayor Combs advised that the City addresses the request with the River Fill 10 cinema owner, but the location has not been a problem in the past. Mr. VanHoose told the Commission that the Chamber is now in the process of sending applications to prospective vendors and asked for a time when the booths have to be removed. To allow for clean-up, the Commission directed the booths be removed by 7 p.m. on Saturday evening of the festival (the final day). Commissioner Mounts asked if any portion of the vendor fee is remitted to the City to assist with clean-up. Mr. VanHoose advised that no reimbursement had been made in the past, but agreed that the City should be compensated for clean-up efforts and asked the cost. City Manager Blackburn advised that the cost, including overtime for the Police Department and the Parks Department, is about \$10,000.00. Mr. VanHoose reported that the Chamber charges \$300.00 for commercial booth space and they would like to continue receiving this amount, as a portion of the proceeds is dedicated to the Shriners Hospital. Mr. VanHoose added that the Chamber will consider an increase of the fee for the booth space by \$50.00. Chamber Executive Director, Gerry Altman, advised the Commission that only \$150.00 is collected from the craft booths located in the City Park. It was discussed charging those vendors an additional \$25.00. The Mayor suggested that the carnival be charged an additional fee to assist with cleanup. The City Manager was directed to calculate the cost and forward the information to the Chamber of Commerce.

C. PIKEVILLE COLLEGE: Pikeville College representative, Leslie Combs, reported that the Medical School is in full operation and offered thanks to the Commission for helping to make the new curriculum possible. As a result of the expansion, Ms. Combs said, Pikeville College is suffering from the lack of parking space. Ms. Combs told the Commission that in the second phase of funds from the ISTE grant, which is designated for renovation of the Academy Building, Pikeville College was to be paid \$115,000.00 for the parking area adjacent to the Academy Building. Rather than receiving the \$115,000.00, Pikeville College officials would like to exchange the Academy Building parking lot for the City owned Huffman Avenue parking lot. Mayor Combs advised that the City paid about \$500,000.00 to acquire the Huffman Avenue lot. He asked that an appraisal be made of the property before any consideration is given to the request. City Engineer Sykes will forward a copy of the plat to Commissioner Blackburn, who agreed to give his opinion on the worth of the property.

D. LITTLE LEAGUE LEASE: Roland Case appeared before the Commission on behalf of the Pikeville Little League to request consideration of a new lease agreement. Mr. Case advised the current lease expires next year. They presented a proposal for the extension of the lease to the Parks Board, who granted their approval. City Attorney Davis advised the Commission that the Little League's proposed agreement provides for a 25 year lease term, with an additional 25 year option to extend the lease. The Commission asked for the existing lease and the proposed lease to be forwarded to them for review. Action was delayed until the next regular meeting.

E. HOSPITAL PROPERTY OPTION: Pam Robinette May, Attorney for Pikeville Methodist Hospital, reported that she had advised City Attorney Davis that the Hospital is ready to exercise its option on property that was involved in the Goff/Coleman lawsuit. A ruling was made on November 10th, whereby

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the Judge found the property is indeed City property as the development on the river fill did, in fact, meet the purpose for which it was acquired. The Hospital had entered into an option with the City to purchase the property for an established fee should the lawsuit be settled in favor of the City. Pursuant to the terms of the option, City Attorney Davis recommended that the Commission authorize the Mayor to execute a deed of conveyance which contains the same terms and language as other properties previously sold to the Hospital. Commissioner Clark made the motion to authorize the Mayor to execute the deed of conveyance. Commissioner Davis seconded the motion. The motion carried unanimously. A check, representing the total purchase price of the property was tendered by the Hospital.

F. ELLIS MORRELL LANE: Mrs. Betty Carter addressed the Commission to voice her objection to the possible condemnation of her property to widen the street known as Ellis Morrell Lane. City Manager Blackburn reported that City Engineer Sykes had performed preliminary survey work and forwarded it to the City Attorney for review. Mr. Sykes presented a map which depicts the 8 ft. recorded roadway. The Fire Chief has indicated that a minimum of 10 ft. is needed to provide fire protection. Mr. Sykes recommended condemning the two feet of additional right-of-way from the Slone Heirs tract. City Manager Blackburn advised the Commission that one of the property heirs had offered to allow the fence to be removed to allow the Starghills to get their 12ft. mobile home to their property as long as the City replaced the fence. The Mayor advised the legalities of the matter would be discussed in executive session.

G. KEYSER II DEVELOPMENT: Mark Westfall, engineer for Stuart Adams, discussed the proposal to place a 200,000 gallon water storage tank adjacent to the property line separating Mr. Adams' and Mr. Billips' property. City Manager Blackburn advised that prior to Mr. Adams expanding his development, he will have to construct a water storage tank to provide adequate fire protection. He said from the City's standpoint it would be better for the Northmonte tank and the proposed tank to be combined, since the City assumes maintenance of the tanks once placed into operation. Mr. Westfall presented two options. One would be to construct a 100,000 gallon tank to serve the Adams development. The second option would be to install a 200,000 gallon tank to serve Northmonte and Keyser, however, Mr. Adams will be responsible to extend the water line to his development which is estimated to cost between \$40,000 - \$50,000. The City Manager pointed out there is no water storage problem in Northmonte at this time. It was suggested that a portion of the UDAG funds allotted for the Keyser Project be used to acquire the larger water storage tank. Mr. Adams objected to this proposal and advised that he would proceed with the installation of a tank to benefit his development only. The City Manager told the Commission that Mr. Adams is now unable to furnish the last house in Dark Hollow with water. Mr. Westfall countered that it would not be worth \$50,000.00 to provide water to one house. Mr. Adams argued that the engineer's maps show that water is available to serve the house. He added that the additional water line cost would not be economically beneficial to him since he is not planning to add any more houses in Dark Hollow, nor can he develop the bench behind Keyser Heights for 20 years. Mr. Adams said he would agree to extend the line at his expense if the City paid for the larger water tank and installation. Mr. Sykes reported that he had spoken with Mr. Billips about the proposal. Mr. Billips has agreed to donate the property on which to set the tank conditional upon construction of a buffer zone between his and Mr. Adams' property. The Commission delayed any action on the matter until they have the opportunity to review the matter.

MAIN STREET PROGRAM: Danny VanHoose told the Commission that it was his understanding that the City had budgeted \$10,000.00 for the Main Street Program and an additional \$5,000.00 in matching funds for dues collected. Mr. VanHoose reported that no money has been received to date. He added that Main Street has collected dues in excess of \$5,000.00. Commissioner Mounts asked Mr. VanHoose what Main Street's activities are. Mr. VanHoose told the Commission that Main Street currently is operating without a director. It was necessary for their budget to be downsized due to the \$60,000.00 debt owed to the County. The Board of Directors of the Main Street agency meet on a regular basis and are coordinating the Christmas Parade which is scheduled for December 6th, as well as selling commemorative brick to be placed in the City Park. None of the funds allotted by the City will be used to reimburse the County. Mr. VanHoose told the Commission that Main Street has several outstanding debts associated with the Downtown Revitalization Plan. He added that he anticipates advertising for a part-time director as early as February, 1998. City Manager Blackburn advised that the checks to Main Street have been written, however the checks have not been mailed due to the resignation of the director. The Mayor said the expenditure had been approved and the checks should be forwarded to the Board's treasurer, Eddie Jackson.

Sue Smallwood, Project Director, advised the Commission that notification had been received that Main Street had been awarded a \$10,000.00 Appalachian Regional Commission (ARC) grant. She requested approval of the grant agreement to accept the funds. Commissioner Davis made the motion to authorize the Mayor to execute the ARC grant agreement. Commissioner Mounts seconded the motion. Mayor Combs asked if the Main Street Board are acquainted with the restrictions for utilization of the grant funds. Mr. VanHoose stated that he was not familiar with the restrictions. The Commission directed that Ms. Smallwood review the grant agreement and determine what the grant funds were to be used for and advise the Commission so the use could be communicated to the Main Street Board. Mr. VanHoose suggested not approving the acceptance of the grant until it is learned what expenditures the grant funds could be used. The Commission was concerned there was a time frame to respond to the notice. The motion carried unanimously.

Mr. VanHoose asked for permission to have a Christmas Parade on December 6 at 6 p.m. using the normal parade route (down Main Street and back up Second Street). Commissioner Clark made the motion to grant permission to the Main Street Board to conduct the Christmas Parade on December 6th at 6 p.m. Commissioner Davis seconded the motion. The motion carried unanimously.

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H. NORTON FLORAL: The owners of Norton Floral came before the Commission to contest their garbage service fee. They voiced their opinion that \$60.00 per month is excessive for two bags of garbage twice weekly. City Manager Blackburn advised that he was unaware of the complaint. He advised the Commission that PSG could monitor the pick-ups for two to three weeks to determine if the fee is excessive. He added that he would correct the bill if there is an error.

AGENDA ITEM IV.

PAYMENT OF BILLS

A. CITY BILLS: Presented for approval of payment was a list of City Bills totaling \$447,430.14. Commissioner Mounts made the motion, seconded by Commissioner Clark to approve payment of the bills as presented. The motion carried unanimously.

City Manager Blackburn advised the Commission there was a \$51,700 deficit in the Gas Fund this month. He reported that he had contacted Drew Fellon at Alliance Energy Services. Mr. Fellon will have a recommended gas rate to present at the December meeting. This month's deficit will be paid from the savings account in the General Fund.

B. ACADEMY BUILDING STABILIZATION PROJECT: Commonwealth Building & Construction presented their final pay estimate in the amount of \$5,000.00 for the completion of Phase I of the Academy Building Stabilization Project. In addition, an invoice from Richardson & Associates Architects, in the amount of \$3,750.00 was presented. Historic Preservation Board Chair, Jack Sykes, explained that the architect's bill is for the plans and specifications and the bid documents for Phase II of the Academy Building renovation. Mr. Sykes told the Commission that the Historic Preservation Board had met and recommended approval of payment of both bills with the stipulation that the payment to the architect be withheld until the Phase II plans are approved by the Kentucky Heritage Council. Mayor Combs made the motion, seconded by Commissioner Davis to authorize payment of both invoices subject to the stipulation explained by Jack Sykes. The motion carried unanimously.

3. DAY CARE CENTER: Albon Meade & Sons Construction Company presented their final payment request in the amount of \$9,775.11 for the painting and repairs to the Model City Day Care Center facility. The City Engineer recommended that payment be approved but not released until final approval by himself and the City Manager. Mayor Combs made the motion, seconded by Commissioner Mounts to approve payment of the invoice contingent upon final approval by the City Engineer and the City Manager. The motion carried unanimously.

AGENDA ITEM V.

OLD BUSINESS

A. CITY ENGINEER'S REPORTS: Jack Sykes representing Summit Engineering, City Engineers, presented a verbal status report of ongoing projects:

1. Raw Water Intake Improvement Project: During the City Commission Meeting of November 5, 1997, a contract was awarded to Summit Engineering, Inc. to provide engineering services for the improvements to the water system. The improvements include renovation of the Raw Water Intake, installation of water tank telemetry and construction of three water tanks. The project will be funded over a 40 year period through the U.S. Department of Agriculture Rural Development Fund. Presented for approval was the standard engineering agreement which provides for the engineering fees based upon a percentage of the construction cost of the project. Summit Engineering will be compensated a total of \$158,990.00 which includes completion of the project's design, contract administration, and inspection. The fee also includes \$5,000.00 for preliminary engineering services, a portion of which will be paid to PDR Engineers; \$4,000.00 for the survey of three water tank sites; \$20,000.00 for the geotechnical exploration of the three water tank sites; and \$5,000.00 for the Operation and Maintenance Manual, which will be provided to the City for the operation of the telemetry, the swirl concentrator and any improvements to the intake. Mr. Sykes told the Commission that another firm will be performing the geotechnical services, but payment will be provided through this contract. Mr. Sykes advised the Commission of an Attachment to the contract which acknowledges that services for the project have been provided prior to the date of this agreement. The City has paid \$48,411.76 toward the total compensation payable under this agreement which will be the City's contribution to the project. Commissioner Davis made the motion to approve the contract for engineering services with Summit Engineering, Inc. for the Water System Improvement Project. Commissioner Clark seconded the motion. The motion carried unanimously.

2. Lift Station #7: During the previous meeting, the City Engineer and PSG Manager briefed the Commission concerning operational difficulties being experienced at Lift Station #7 located behind Fletcher & Hall. The Engineer was directed to complete an evaluation of the lift station. Mr. Sykes explained that PSG is having problems with the pumps and the need to replace at least one pump has been discussed. Mr. Sykes reported that the lift station is about 10 years old. There are three pumps in the station. It is Summit Engineering's recommendation to replace the pumps, to replace the base ell and guide rails, replace the pressure gauge in the valve pit, clean the wet well, change the electrical start-up on the control panel, and install telemetry. No upgrade to the force main or the wastewater treatment plant is recommended at this time. Commissioner Mounts said he thought the problem at the station was the elevation of the existing pumps. Mr. Sykes explained that the pump manufacturer has indicated that if the three pumps are installed and the floats set at a minimum elevation, there should be no problem. Additionally, Mr. Sykes told the Commission that 90% of the flow coming into the station should be coming through the station at Poor Farm before it flows to station #7. It has been reported there is debris, including 2 X 4's, tissues, and coveralls coming into station #7. Mr. Sykes suggested the debris is being

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dumped into the stream in between Poor Farm and station #7, and added the Commission may want to investigate to determine if there is vandalism. PSG Manager May advised the Commission that his crew has been unable to get the existing pumps to operate in the manner they were designed. He also reported that the crew supervisor had indicated there weren't many problems with the station until the larger line was installed. The major problem is the main line comes in near the bottom of the lift station. Mr. Sykes told the Commission that Mr. May has not had the opportunity to review the report and asked that any decision be delayed until after his review and comments.

3. Harolds Branch Road Improvement: The permit should be issued this week by D.O.T. for the entrance. All the agreements have been delivered to the recipients of royalty revenues from the gas well in Poor Farm. The hospital has contacted all the agencies in question and all have agreed, with the exception of the Day Care Center, to sign the agreements. It is expected the Day Care Center will sign the agreement after their Board meets and approves the execution of the agreement. Each of the five agencies received a total of \$68. in revenues from the well this past year.

4. Ellis Morrell Lane: Mr. Sykes recommended an executive session to discuss the proposed condemnation of property along Ellis Morrell Lane.

B. CITY ATTORNEY'S REPORTS: Russell H. Davis, Jr., City Attorney, presented the following items for the Commission's consideration:

1. Retirement: Mr. Davis advised the Commission that he had not received the recommendations for a proposed Ordinance concerning retirement benefits for certain City Employees from Attorney Larry Webster. The Mayor directed the matter be placed on the next regular meeting's agenda.

2. Street Names: The Commission was advised of two currently unnamed streets. One of the streets is located in the river fill area and serves the property recently purchased by the Extension Office. The other street is a newly paved street off Walters Road. It was suggested that the street in the river fill be named "Trivette Drive" in honor of John Bill Trivette, and the street off Walters Road be named "Preston Drive" in honor of Preston Walters. First reading was given to Ordinances naming the streets. Second reading and adoption of the Ordinances was scheduled for the next regular meeting.

3. Frank Bailey Development: City Attorney Davis reminded the Commission that architect, Chris Chrisman, had appeared before the Commission during the previous regular meeting to discuss Frank Bailey's request to remove 6 parallel parking spaces along the boulevard (tract of property between Elm Street and the Huffman Avenue parking lot) and replace with diagonal parking. Mr. Davis told the Commission that the diagonal parking created by the Bailey Development would be available for public use. Mr. Bailey will be required to apply to the Board of Zoning Adjustments for a variance for the on-site parking with the provision that additional parking is being provided utilizing the excess right-of-way and the boulevard parking - i.e. there will be 20 diagonal spaces and 10 parking spaces on site. According to the Zoning Ordinance, 22 spaces are required for the size of Mr. Bailey's development. The Mayor expressed concern as to the replacement of the sidewalk. Mr. Chrisman assured the Commission the sidewalk would be replaced exactly to the same specifications as the existing sidewalk was constructed. To justify the variance, Mr. Chrisman asked for approval by the City to utilize the excess right-of-way. Mayor Combs made the motion to approve use of the excess right-of-way pursuant to the plat presented by Mr. Chrisman. Commissioner Mounts seconded the motion. The motion carried unanimously.

4. Signs: The City Attorney presented an emergency ordinance to adopt a moratorium upon the issuance of off-site sign permits within a certain area of the City of Pikeville, commonly known as the "horseshoe area". Mr. Davis advised that he had been directed to prepare an ordinance to prohibit the construction of unsightly signs. He added that by placing a moratorium on the issuance of permits for the construction of signs, it will give an opportunity to develop guidelines to regulate the types of signs which are placed within the City Limits. The moratorium will remain in effect for 180 days or until regulations are adopted or the ordinance expires.

EMERGENCY ORDINANCE ADOPTING A MORATORIUM ON THE ISSUANCE OF PERMITS FOR OUTSIDE BILLBOARDS, SIGNS, DISPLAYS AND OTHER DEVICES INTENDED FOR ADVERTISEMENT WITHIN A PORTION OF THE CITY OF PIKEVILLE

Commissioner Mounts made the motion to declare an emergency and adopt the Ordinance as presented. Commissioner Davis seconded the motion. The motion carried by the following votes:

MAYOR:	STEVEN D. COMBS	YES
COMMISSIONER:	BILL BLACKBURN	YES
	EUGENE DAVIS	YES
	JOHNNY MOUNTS	YES
	SHARON CLARK	YES

5. Escort Service: The City Attorney advised the Commission that a request for a business license had been received from an individual wishing to operate an escort/dating service. After a review of the business license ordinance, it was found that no fee had been established for this type of business. Mr. Davis told the Commission that it had been a well-known fact that these types of businesses have been associated with various types of criminal and unlawful activities in the Commonwealth of Kentucky as well as in other states. He told the Commission that he had checked and could not find any other city that had adopted guidelines to regulate the business activities. He recommended the following ordinance establishing a moratorium on the issuance of business permits for the escort/dating services be adopted to

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allow sufficient opportunity to review the model regulating ordinances supplied by the Kentucky Municipal Law Center:

EMERGENCY ORDINANCE ADOPTING A NINETY DAY MORATORIUM ON THE ISSUANCE OF BUSINESS LICENSES FOR ESCORT OR DATING SERVICES AND REQUIRING A PERMIT THEREFOR

Mayor Combs made the motion to declare an emergency and adopt the Ordinance as read. Commissioner Mounts seconded the motion. During discussion, the City Attorney advised the Commission that a permit for this type of business could not be denied based upon the possibility that illegal activities may occur. He explained the ordinance before them allows for a moratorium on the issuance of a business license until regulations for operation of an escort/dating service can be developed. Commissioners Blackburn, Mounts, and Davis voiced their objections to allowing the operation of an escort/dating service.

The motion carried by the following votes:

MAYOR:	STEVEN D. COMBS	YES
COMMISSIONER:	BILL BLACKBURN	YES
	EUGENE DAVIS	YES
	JOHNNY MOUNTS	YES
	SHARON CLARK	YES

C. CITY MANAGER'S REPORTS: Kenny Blackburn, City Manager, brought the following items before the Commission:

1. City Hall Site Plan: Chris Chrisman presented a site plan for the proposed City Hall facility to be located behind the Police Station. A plan for a one-story and for a two-story structure was shown. The one-story plan would provide 18 parking spaces. The two-story plan would allow for 30 parking spaces. Both plans have a landscaped plaza between the Police Station and the City Hall building. There were concerns over the amount of parking spaces that would be eliminated with the construction of the facility. Mr. Sykes told the Commission there are currently 50 parking spaces. City Manager Blackburn asked the possibility of removing the parallel parking along the boulevard and construct diagonal parking as proposed in the development by Frank Bailey. Mr. Chrisman advised there is no excess right-of-way along this particular area. He suggested doing some site grading work which would make the entire parcel useable. Commissioner Blackburn asked the feasibility of placing the structure on pillars to allow for parking underneath the building. The Commission was advised this avenue may be cost prohibitive as parking structures are estimated to cost \$5,000.00 per parking space. The plans were left with the City Manager for the Commission's review.

2. Radio Equipment: The City Manager advised that funds to purchase radio equipment for the fire department had been placed in this year's operating budget. He reported that the fire department has been awarded their license and the money is available in savings. The budgeted expenditure was \$20,000.00, however, Mr. Blackburn advised that the equipment would be purchased through state price contract for less than \$20,000.00. Mayor Combs made the motion, seconded by Commissioner Davis to authorize the purchase of the radio equipment. The motion carried unanimously.

3. Ambulance Rates: Presented was a letter and a list of recommended rates for the ambulance service.

Recommended fees are as follows:

BLS base rate (all transports)	\$250.00
per loaded mile	3.75
burn sheets	10.00
disposable gloves	2.50
glucose	10.00
head blocks (C.I.D.'s)	20.00
K.E.D. (kendrick extrication device)	20.00
long board or scoop	20.00
hepa mask	15.00
O.B. kit	125.00
oxygen	30.00
oxygen adjuncts (air ways)	8.00
activated charcoal	15.00
splints (all types)	20.00
steril water or saline solution	5.00
suction	25.00
extrication	100.00

The Fire Chief told the Commission that if the recommended rates are adopted, the City's service fees will still be lower than the rates charged by local providers.

Mayor Combs made the motion to approve the new rate fee schedule as proposed. Commissioner Mounts seconded the motion. The motion carried unanimously.

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4. Financing: City Manager Blackburn reported that he and the Finance Director had solicited financing rates from local banking institutions for the acquisition of a fire truck, street sweeper, and construction of a City Hall Facility. The information was included in each Commission Member's agenda package. Mr. Blackburn told the Commission that PSG Manager May would probably advertise for bids for the purchase of a street sweeper prior to the next meeting. Commissioner Mounts asked if the City could use the money received from the hospital for the purchase of the river fill property toward the purchase of the street sweeper. He was advised the money could be used for that purpose, however Mr. Blackburn reported that should a street sweeper be ordered today, delivery could not be expected until April, 1998.

5. Audio/Video Equipment: The proposal to acquire audio/video equipment for the City Hall Public Meeting Room was delayed pending the construction of a new City Hall facility.

6. Police Cruisers: City Manager Blackburn advised the Commission that he had received two bids for the purchase of 4 police package vehicles. Bruce Walters Ford submitted their bid in the amount of \$20,696.40 each for 1998 Crown Victorias. 1998 Lumina's were bid by Fletcher and Hall in the amount of \$18,650.00 each. Sergeant Sanders reviewed the bids and found both vendors meeting the specifications. He recommended the award of the bid to the low bidder, Fletcher & Hall. Commissioner Mounts made the motion to award the bid for the purchase of 4 police cruisers from Fletcher and Hall in the amount of \$18,650.00 each. Commissioner Clark seconded the motion. The motion carried 5 - 0.

AGENDA ITEM VI.

NEW BUSINESS

A. BOARD APPOINTMENTS

1. Planning Commission: The Commission was advised that one vacancy currently exists on the Pikeville/Pike County/Elkhorn City Joint Planning Commission due to the resignation of Nelson Scott. Commissioner Mounts made the motion, seconded by Commissioner Clark to appoint Roland Case to serve a term on the Joint Planning Commission. The motion carried unanimously.

2. Tourism Commission: Presented to the Commission was a list of appointees to represent the Hotel/Motel/Restaurant Association on the Tourism Commission. Those appointed by the Hotel/Motel/Restaurant Association to represent the Hotel/Motel owners were: Ocelene Hall and Vicki Pinson. The two restaurant representatives named were Debby Huffman and Howard Walls. Commissioner Mounts made the motion to ratify the appointments to the Tourism Commission as appointed by the Hotel/Motel/Restaurant Association. Commissioner Davis seconded the motion. The motion carried unanimously.

3. Sympathy Expression: Mayor Combs announced that the former Urban Renewal Agency Director, Robert C. Johnson, passed away. Mayor Combs made the motion to direct the City Attorney to prepare a proclamation, in appreciation of Mr. Johnson's service, to be sent to his family. Commissioner Davis seconded the motion. The motion carried unanimously.

At 8:31 p.m., Mayor Combs made the motion to adjourn to executive session for the purpose of discussing a property matter, a legal matter and a personnel matter, as requested by the City Engineer and the City Manager. Commissioner Clark seconded the motion. The motion carried unanimously.

At 9:35 p.m., Mayor Combs made the motion to reconvene to regular session. Commissioner Davis seconded the motion. The motion carried unanimously.

Property Matter: Mayor Combs made the motion to authorize the City Manager to obtain an appraisal on the Poor Farm Hollow property; dedicate the property as a candidate for the regional post office project; and establish a purchase fee based upon the value of the property after improvement. Commissioner Mounts seconded the motion. During discussion, the City Manager was directed to contact each Commission Member by phone to advise of the appraisal. The motion carried unanimously.

Personnel: Presented was a recommendation from Parks Director Doug Justice to reclassify two part-time employees, Randall Bentley and Keith Hughes, as full-time employees. Mayor Combs made the motion, seconded by Commissioner Clark to authorize Randall Bentley and Keith Hughes be transferred to full-time status in the Parks Department. The motion carried unanimously.

City Manager Blackburn advised that Chief of Police, Eugene Edmonds, has advised that he will be retiring effective December 1, 1997. Assistant Chief James Justice is attending a class and will not return until December 12th. Mr. Blackburn recommended the Commission designate Sergeant Larry Sanders to assume the day-to-day operations of the Police Department until Assistant Chief Justice's return. Commissioner Davis made the motion to designate Larry Sanders to assume the day to day operations of the Police Department until the return of Assistant Chief James Justice. Commissioner Mounts seconded the motion. The motion carried unanimously.

Sergeant Sanders recommended the employment of Paul B. Evans as police officer, pending the satisfactory completion of the physical and mental examinations. The Commission also heard the request of Police Officer Paul Maynard to be transferred from the Police Department to the Dispatch Department. A letter from Communications Director, Wally Justice, recommending the transfer was submitted. Mayor Combs made the motion to employ Paul B. Evans as Police Officer, pending satisfactory completion of the physical and mental examinations and to approve the transfer of Paul Maynard to the Dispatch Department. Commissioner Mounts seconded the motion. The motion carried unanimously.

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911E System Improvements: Mayor Combs made the motion to contract with Tuck Engineering for the mapping services for the 911 E System improvements. Commissioner Clark seconded the motion. During discussion, the City Manager was directed to review the addressing portion of the contract and make a recommendation at the next City Commission meeting. The motion carried unanimously.

Legal Matter: Mayor Combs made the motion to authorize the City Manager to employ an individual to identify the heirs of the tract of property adjacent to Ellis Morrell Lane. Commissioner Clark seconded the motion. The motion carried unanimously. The Commission directed that a report concerning the matter be presented at the next meeting.

There being no further business to come before the Commission, Commissioner Davis made the motion, seconded by Mayor Combs to adjourn the meeting. The motion carried unanimously. (Adjournment Time: 9:50 p.m.)

APPROVED _____
STEVEN D. COMBS, MAYOR

ATTEST:

KAREN HARRIS, CITY CLERK