

**CITY OF PIKEVILLE  
BOARD OF COMMISSIONERS  
SPECIAL MEETING MINUTES  
April 15, 2008 at 7:00 PM**

The Board of Commissioners for the City of Pikeville met in special session on Tuesday, April 15, 2008. The meeting was held in the City Hall Public Meeting Room located at 118 College Street, Pikeville, Kentucky.

There being a quorum present, Mayor Franklin D. Justice, II called the meeting to order at 7:00 p.m. Commission Members present at roll call were as follows:

**COMMISSIONER:**           **EUGENE W. DAVIS  
                                  JAMES A. CARTER  
                                  BARRY CHANEY  
                                  DALLAS LAYNE**

**MAYOR:**                   **FRANKLIN D. JUSTICE, II**

**AGENDA ITEM I.                   MINUTES**

The minutes for the previous special meeting held on April 7, 2008 were in each Commission Member's agenda package. There being no additions or corrections, Commissioner Chaney made the motion to approve the minutes as prepared. Commissioner Carter seconded the motion. The motion carried unanimously.

**AGENDA ITEM II.                   REQUEST TO PAY J & W CONTRACTING  
  FOR WORK COMPLETED FOR THE  
  LEE AVE EXTENTION ROAD PROJECT**

Donovan presented a pay order in the amount totaling \$71,071.39 to J&W Contracting to the Commission for approval of payment. Donovan stated that Summit Engineering had inspected the job and Summit recommended payment for this segment of the project. Commissioner Chaney made the motion to approve the invoice as presented. Commissioner Carter seconded the motion. The motion carried unanimously.

**AGENDA ITEM III.                   REQUEST FOR 1<sup>ST</sup> READING OF AN  
  ORDINANCE AMENDING CHAPTER 55  
  "COLLECTION OF SEWER SERVICE  
  CHARGES' TAP FEES.**

Donovan requested that this item be tabled until further research could be completed for the ordinance. No further discussion on this issue.

**AGENDA ITEM IV.**

**CONSIDER REQUEST TO AMEND CITY PERSONNEL SALARY GUIDELINES DATED 4/15/08.**

**Donovan submitted a copy that was passed among the commission on revisions made to the cities personnel salary guidelines dated 4/15/08 and asked that the commission approved the changes. Commissioner Chaney made the motion to approve. Commissioner Carter seconded the motion. Motion carried unanimously.**

**AGENDA ITEM V.**

**CONSIDER REQUEST TO APPOINT REBECCA HAMILTON TO THE POSITION OF HR DIRECTOR/CITY CLERK**

**Donovan requested that Rebecca Hamilton be named to the position of H/R Director/City Clerk. He stated keeping the HR Title would allow Rebecca to be kept in an exempt position so she could remain salary. Rebecca would continue to administer payroll on behalf of the city and would oversee the new HR Clerk position. Rebecca would also assume the role of City Clerk under the salary guidelines set forth by her time with the city as outlined in the city personnel salary guidelines. Commissioner Carter made a motion to accept the request to name Rebecca Hamilton as HR Director/City Clerk under the terms set forth by Donovan. Commissioner Chaney seconded the motion. Motion carried unanimously.**

**AGENDA ITEM VI.**

**CONSIDER REQUEST TO ADOPT RESOLUTION GIVING REBECCA HAMILTON AS PIKEVILLE CITY CLERK THE AUTHORITY TO SIGN CHECK ON THE CITY OF PIKEVILLE'S BEHALF.**

**Donovan read the resolution as shown below. Commissioner Davis made the motion to adopt the resolution. Commissioner Chaney seconded the motion. Motion carried unanimously.**

**RESOLUTION DESIGNATING REBECCA HAMILTON,  
AS AUTHORIZED TO SIGN CHECKS  
ON BEHALF OF THE CITY OF PIKEVILLE**

**WHEREAS, the Pikeville City Commission desires to authorize its City Clerk, Rebecca Hamilton, to replace former City Clerk, Serena Stiltner, as a signatory for checks drawn on the City of Pikeville's numerous checking accounts with Community Trust Bank, US Bank, B B & T Bank, Citizens National Bank, First Commonwealth Bank of Pikeville and Family Bank.**

**BE IT RESOLVED BY THE CITY OF PIKEVILLE AS FOLLOWS:**

1. That the City Clerk, Rebecca Hamilton, is hereby authorized to sign checks on all accounts of the City of Pikeville. In every instance, all checks drawn on accounts of the City of Pikeville are to be signed by two persons, being the Finance Director, City Clerk or City Manager.
2. That all prior resolutions granting Sue Varney as Finance Director and Donovan Blackburn as City Manager, authority to withdraw and sign checks on the accounts of the City of Pikeville are hereby reaffirmed, and the City Clerk, Rebecca Hamilton, is hereby authorized to sign checks on all of the accounts of the City of Pikeville in the absence of the Finance Director or the City Manager.
3. Community Trust bank, B B & T Bank, US Bank, Citizens National Bank, First commonwealth Bank of Pikeville and Family Bank are each authorized to pay and charge to the accounts of the City of Pikeville checks signed by Sue Varney as Finance Director and Donovan Blackburn as City Manager; or Sue Vanrey as Finance Director and Rebecca Hamilton, as City Clerk; or Donovan Blackburn as City Manager or Rebecca Hamilton, as City Clerk.
4. The City Clerk is authorized and directed to deliver for and on behalf of the City and on behalf of the City of the City of Pikeville a certification of this resolution to Community Trust Bank, US Bank, B B & T Bank, Citizens National Bank, First Commonwealth Bank of Pikeville and Family Bank. The City manager, Donovan Blackburn, is authorized to execute any documents necessary to enforce this resolution which are consistent with the authority granted herein.
5. That Community Trust bank, B B & T Bank, US Bank, Citizens National Bank, First commonwealth Bank of Pikeville and Family Bank are authorized to rely upon this resolution until they have received written notice of any amendments or revisions of this resolution
6. That signature stamps shall not be used for signing checks drawn on accounts of the City of Pikeville.

Passed this 15<sup>th</sup> day of April, 2008.

**AGENDA ITEM VII.**

**CONSIDER REQUEST TO POST THE POSITION OF “DIRECTOR OF MAINSTREET/HR CLERK” AND “LEAD IT CLERK”.**

Donovan requested for the city to post the position of Director of Main Street/HR Clerk and "Lead IT Clerk". Donovan stated after posting testing and interviews would be held for the positions and brought back before the commission for consideration and approval to hire. Commissioner Chaney made motion to approve. Commissioner Davis seconded the motion. Motion carried unanimously.

**AGENDA ITEM VIII. CONSIDER REQUEST TO ADJOURN MEETING**

Commissioner Davis made motion to adjourn meeting. Commissioner Carter seconded the motion. Motion carried unanimously.

The next scheduled meeting of the City of Pikeville Board of Commissioners is April 28<sup>th</sup>, 2008 at 6:00 p.m.

APPROVED:



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FRANKLIN D. JUSTICE, II, MAYOR

ATTESTED:



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REBECCA HAMILTON, CITY CLERK