

CITY OF PIKEVILLE

Reconciliation of License Fee Withheld

During Year Ended _____

To Be Filed By February 28 - Or With The FINAL Quarterly Return Of The Closing Of Any Business Either By Sale or Dissolution.

EMPLOYER'S NAME, ADDRESS AND ACCOUNT NUMBER

HOW TO RECONCILE YOUR PAYROLL AND WITHHOLDINGS

Enter under TOTAL PAYROLL the quarterly totals of all compensation paid all employees. Deduct any payments for services performed outside the City of Pikeville and enter balance in SUBJECT PAYROLL column. SUBJECT PAYROLL includes all compensation, i.e., Vacation and Holiday pay, etc.

ATTACH COPIES OF FEDERAL FORMS W-2'S AND W-3 AS FILED WITH SOCIAL SECURITY ADMINISTRATION.

EMPLOYERS WITH PAYROLL BOTH INSIDE/OUTSIDE THE CITY OF PIKEVILLE ARE REQUIRED TO ATTACH A LISTING OF THE TAXABLE WAGES APPLICABLE TO THE CITY OF PIKEVILLE IF WAGES ARE NOT SHOWN SEPARATELY ON THE W-2 FORMS.

COMPUTER PRINTOUTS WILL NOT BE ACCEPTED IN PLACE OF W-2'S.

AMOUNT FROM EMPLOYER'S QUARTERLY RETURN FORM EQ-1

Table with 4 columns: Description, TOTAL PAYROLL, SUBJECT PAYROLL, LICENSE FEE WITHHELD. Rows include 1st-4th Quarters and a TOTAL row. Includes a line for 'Number of employees'.

Signature

Title

Date

ALL RETURNS RECEIVED WITHOUT W-2 FORMS, W-3 FORM AND SIGNATURE WILL BE ASSESSED A \$20.00 SERVICE CHARGE

NOTICE: THIS FORM MUST BE RETURNED WHETHER OR NOT YOU HAD EMPLOYEES DURING THE YEAR. A PENALTY OF \$25.00 APPLIES FOR FAILURE TO FILE THIS FORM BY DUE DATE.

MAIL TO: CITY OF PIKEVILLE Division of Tax Collection 243 Main Street Pikeville, Kentucky 41501 www.pikevilleky.gov (606) 437-5105