



CITY OF PIKEVILLE

CITY PARK GUIDELINES

The City of Pikeville's City Park is located in downtown Pikeville adjacent to the East KY Exposition Center. It is the policy of the City of Pikeville to make the park available on a nondiscriminatory basis.

1. Reservations. Requests for reservations shall be made through the Event Planning Office. Requests are granted on a first come first serve basis. For more information regarding City Park reservations please contact the Event Planning Office at the information given below or log onto www.cityotpikeville.com.

Set up and take down time must be included in the reservation and must not exceed a 5 hour time frame.

A confirmation will be sent to the address given at the time of reservation within 48 hours of scheduling. Without possession of the document the reservation is not a confirmed scheduling.

2. Reserved areas. The only areas in the park that are available to be reserved are the picnic shelter and the gazebo area. The remainder of the park is available to the public during normal use hours. SMOKING policy and also NO VEHICLE allowed in the park. A cart is available to anyone reserving the park to load supplies, decorations, etc.

3. Hours available. Normal use of the City Park shall be between the hours Of 9:00 a.m. and 10:00 p.m.

4. Cancellations. As a courteous to others we ask that you give at least a seven (7) day notice of cancellation due to high demand of park: reservations.

5. Clean-up. We ask that you leave the park in the same state it was when you arrived. All trash needs to be placed in the trash containers that are conveniently placed throughout the park. All signs, decorations, scenery, etc., shall be installed and removed from the reserved area within the time reserved. The grills need to be cleaned out after use. A fee will be assessed if clean-up is not done when the scheduled event is over.

6. Damages. Any damage that may occur will be the responsibility of the lessee to pay to repair or replace. The lessee will pay the City of Pikeville in full, upon demand, a sum equal to the cost of repairing and restoring the park to its condition as of the commencement of the lessee; or at the option of and with the approval of the City, will make such restoration and repairs at their own expense.

7. The City of Pikeville reserves the right to interrupt, terminate, or cancel an event when in the judgment of the City Manager, Chief of Police or the Event Coordinator, determine that such act is necessary in the interests of public safety and/or the user is in violation of this policy. User waives any claims for damages or compensation should the event be interrupted, terminated, or cancelled.

Contact:
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