

**CITY OF PIKEVILLE
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
September 26, 2016 AT 6:00 P.M.**

The Board of Commissioners for the City of Pikeville met in a regular called session on Monday, September 26, 2016. The meeting was held in the City Hall Meeting Room located at 243 Main Street, Pikeville, Kentucky 41501.

There being a quorum present, Mayor James A. Carter called the meeting to order at 6:00 p.m. Commission Members present at roll call were as follows:

COMMISSIONER: **JOSH HUFFMAN**
 JERRY KEITH COLEMAN Absent
 BARRY CHANEY
 FRANKLIN D. JUSTICE, II Absent

MAYOR: **JAMES A. CARTER**

MINUTES

The minutes for the previous regular meeting held on September 12, 2016 were in each Commission Member's agenda package. There being no additions or corrections, Commissioner Huffman made the motion to approve the minutes as prepared. Commissioner Chaney seconded the motion. Mayor Jimmy Carter called for discussion, there being none, the motion passed unanimously. 3-0.

PAYMENT OF CITY BILLS

The Assistant City Manager Sean Cochran requested the approval to pay city bills in the amount of \$1,019,699.94. Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 3-0.

CITY ENGINEER

Philip Elswick was present and submitted several request to the commission for approval.

1. Consider request to authorize and approve payment of a pay request #1, as submitted, by Craine Construction for \$40,000.00 for the York House-Exterior & Interior Improvement Project and to grant the Mayor the authority to sign and execute said pay request on behalf of the City of Pikeville. Commissioner Chaney made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 3-0.

CITY ATTORNEY

In Russell Davis's absence, Assistant City Manager Sean Cochran had the following items to read into record.

1. Consider a second reading and adoption of ordinance #0-2016-015 amending various sections of Chapter 98 Alarm Systems and to grant the Mayor the authority to sign and execute said ordinance on behalf of the City of Pikeville. Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments, there being none, Mayor called roll call.

Commissioner Huffman: Yes
Commissioner Chaney: Yes
Commissioner Coleman: Absent
Commissioner Justice: Absent
Mayor Carter: Yes

2. Consider a first reading of ordinance #0-2016-016 for a consent to annex by the City of Pikeville for certain unincorporated territory lying adjacent to the present city corporate limits consisting of approximately 0.91 acres located on or near Stonehenge Drive. Second reading will take place at next scheduled meeting.
3. Consider a first reading of ordinance #0-2016-017 declaring the intention of the City of Pikeville to annex certain unincorporated territory lying adjacent to the present city corporate limits and comprising of approximately 24.13 acres extending the city's corporate limits on the south end of the existing corporate limits along the Levisa Fork of the Big Sandy River on parts of Smiley Fork and Fords Branch. Second reading will take place at next scheduled meeting.
4. Consider a first reading and adoption of an emergency ordinance #0-2016-019 fixing a tax levy on real and tangible property, franchises, all for the general operating expense purposes and providing for a due date and discount on all taxes, if paid on or before November 1, 2016 and penalties if not paid on or prior to February 1, 2017 and to grant the

Mayor the authority to sign and execute said ordinance on behalf of the City of Pikeville. Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments, there being none, Mayor called roll call.

Commissioner Huffman: Yes

Commissioner Chaney: Yes

Commissioner Coleman: Absent

Commissioner Justice: Absent

Mayor Carter: Yes

5. Consider a first reading of ordinance #0-2016-018, as submitted, related to the amendment of Chapter 95 Streets and Sidewalks amending section 95.10 sidewalk construction to establish a sidewalk plan prioritizing sidewalk repairs and replacement in order to allocate existing city resources. Second reading will take place at next scheduled meeting.

CITY MANAGER

Assistant City Manager Sean Cochran presented the commission with the following items for approval:

1. Consider a request to authorize and approve a curb cut for Shane Chamberlain, as shown on the attached exhibit, on the vacant lot beside of Rags to Riches and adjacent to Steele Street and Hambley Blvd, contingent upon meeting all state and local requirements and upon gaining ownership or lease of said property and starting construction of the new business on said lot as shown by said exhibit. Commissioner Chaney made the motion to adopt. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 3-0.
2. Consider a request to authorize and adopt a resolution, as submitted, regarding the City of Pikeville's commitment of responsibility for any cost overruns for the Wastewater Treatment Plan Project as required by and for the \$800,883.00 CDBG grant and to grant the Mayor the authority to sign and execute said resolution on behalf of the City of Pikeville. Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 3-0.
3. Consider a request to authorize and award an advertised bid for Curb/Sidewalk Repair & Reconstruction Projects to the overall best and lowest bid, as submitted, being H2O Construction for the various unit prices as shown by their attached bid and to issue the notice to proceed for the various areas of sidewalk for repair, as submitted. (Note: Said bid shall be good for a

- period of one year for future repair needs). Commissioner Chaney made the motion. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 3-0.
4. Consider a request to reappoint Max Thompson to Pikeville Housing Authority Board. Mr. Thompson's new term will expire on 09-16-2020. Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 3-0.
 5. Consider a request to award the recent advertised Request for Proposals (RFP) for the City of Pikeville owned house located at 123 Second St. Pikeville, KY to Appalachian Antiques & LLC and to authorize and approve a lease agreement, as submitted, between Appalachian Antiques & LLC and the City of Pikeville and to grant the Mayor the authority to sign and execute said lease on behalf of the City of Pikeville. Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 3-0.
 6. Consider a request to adopt the new and revised job description and pay chart, as submitted, and to reclassify Christy Billiter as the State Certified City Clerk at the starting rate, and to reclassify Elizabeth Thompson's position as Administrative Director of Economic Development and Executive Administrator. Commissioner Chaney made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 3-0.
 7. Consider a request to authorize and approve payment for a 2010 Pathfinder 4WD Vehicle from Walters Ford for \$13,990.00 plus any license and transfer fees and to grant the Mayor the authority to sign any and all paperwork necessary to place said vehicle into the City of Pikeville's name. Said vehicle will be assigned to the City Engineer for city use. Commissioner Chaney made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 3-0.
 8. Consider a request to authorize and adopt a resolution of agency transferring from non-hazardous to hazardous coverage, as submitted, granting the Mayor the authority to sign and execute said resolution and attached letter with said request on behalf of the City of Pikeville. Commissioner Chaney made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 3-0.
 9. Consider a request to authorize and approve an agreement, as submitted, between the City of Pikeville and the University of Pikeville, with the intent of granting the University full ownership of the Paul E. Patton statue pursuant to the terms and conditions of the agreement and to grant the Mayor the authority to sign and execute said agreement on behalf of the City of Pikeville. (Note: the majority of the funds were raised by private donation through the Pikeville Main Street Program). Commissioner Huffman made the motion to

- approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 3-0.
10. Consider a request to authorize and approve a Service Solutions Installed Sales Contract, as submitted, between the City of Pikeville and Lowe's of Pikeville for \$2,693.41 for the installation of a new vinyl fence along the property line in back of the York House and to grant the Assistant City Manager, Sean Cochran, the authority to sign and execute said contract on behalf of the City of Pikeville. Note: Said fence will replace the dilapidated and damaged fence between the Lynn Ratliff & York House property line. Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 3-0.
 11. Consider a request to authorize and approve the execution of a Deed of Conveyance with Possibility of Reverted/Right of Reentry, as submitted, between the City of Pikeville and Seven Peaks Mineral, Inc., along with authorizing payment of any possible fees necessary for said transaction contingent upon Seven Peaks Mineral submitting a Letter of Loan Commitment from their lending institution and to grant the Mayor the authority to sign and execute said Deed of Conveyance and any other documents necessary to complete said transaction on behalf of the City of Pikeville. Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 3-0.
 12. Consider a request to authorize and adopt a resolution, as submitted, authorizing the submittal of a grant for the Kentucky Transportation Cabinet for the Transportation Alternative Program (TAP) grant constructing a pedestrian and bike path located between the Pikeville Commons area and St. Francis School along the Levisa Fork and granting the Mayor the authority to sign any and all paperwork necessary for said grant and application and to grant the Mayor the authority to sign and execute said resolution on behalf of the City of Pikeville. Commissioner Chaney made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 3-0.
 13. Consider a request to authorize and approve the Pikeville Economic Development Site Design/Content Proposal, as attached, between the City of Pikeville and BitSource for the continued development of the City of Pikeville Economic Development Web Site and to grant the Mayor the authority to sign and execute said proposal on behalf of the City of Pikeville. (Note: This is considered professional services and was a budgeted item). Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 3-0.
 14. Consider a request to reject any and all RFP submittals for the city property located at 773 Hambley Blvd., Pikeville, KY and the authorization and approval to locate the City of Pikeville office of Economic Development to said

- location and to also authorize the City Manager the authority to solicit quotes to remodel said location and if necessary to advertise for public bid if the amount exceeds the limit \$20,000.00 per vendor limit. Note: Said remodel project is budgeted in the current budget. Commissioner Chaney made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 3-0.
15. Consider a request to authorize and approve payment for estimate #92663, as submitted, with mHelpDesk for the implementation of a new web based work order program for an annual cost of \$1,622.40 and a onetime set up fee of \$1,499.00. The City will also terminate its current work order contract with NetFacilities which shall assist to offset future annual cost. Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments and Philip Elswick explains that it is a simplified work order system. Mayor called for additional comments, there being none, the motion passed unanimously. 3-0.
 16. Consider a request to authorize and approve a professional services proposal, as submitted, between the City of Pikeville and CTC to write, administer, support, and the negotiation of an advertised Request For Proposals (RFP) to identify potential private partners for citywide fiber-to-the premises initiative and to grant the Mayor the authority to sign and execute said proposal on behalf of the City of Pikeville. Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments and says that this is a big decision and the foundation of what happens here in Eastern Kentucky. Mayor called for additional questions, there being none, the motion passed unanimously. 3-0.
 17. Consider a request to set Trick-or-Treat night in the City of Pikeville for October 31, 2016 from the hours between 6:00 p.m. until 8:00 p.m. Commissioner Huffman made a motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 3-0.
 18. Consider a request to authorize and approve an advertised bid to solicit work to address an open drainage issue on the Riverfill behind the Pike County Health Department. Commissioner Chaney made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 3-0.
 19. Consider a request to extend a conditional job offer to the following candidates as a firefighter: Joshua Bowen, Josh Murphy & Mickey Bentley, and for firefighter/EMT: Cody Hamilton, at the starting rate for said positions contingent upon passing all required pre-employment test for said positions. Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments and asked that Battalion Chief Robbie Lindsey come forward and introduce the new personnel. Mayor and Commissioners welcomed them aboard. Mayor called

- for additional comments, there being none, the motion passed unanimously. 3-0.
20. Consider a request to authorize and approve an Amendment To Vending Machine Stocking Contract, as submitted, with the main intent to extend the existing contract's terms through the 30th day of September 2019 and to grant the Mayor the authority to sign and execute said amendment on behalf of the City of Pikeville. Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments. Mr. Cochran says that we are just extending the length of the agreement on this. Mayor called for additional comments, there being none, the motion passed unanimously. 3-0.
 21. Consider a request to authorize and approve an Addendum To Memorandum Of Understanding, as submitted, between the Commonwealth of Kentucky, Finance and Administration Cabinet and the City of Pikeville and to grant the Mayor the authority to sign and execute said Addendum To Memorandum Of Understanding on behalf of the City of Pikeville. Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 3-0.
 22. Consider a request to approve and adopt an amendment to Section 2 of the Pikeville Dispatch/911 Standard Operating Procedure Manual, as submitted. Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments. Paul Maynard said that this was a recommendation made by the board. Commissioner Chaney asked when we would be taking wireless calls and Mr. Maynard said we should be online in less than three months. Mayor called for additional comments, there being none, the motion passed unanimously. 3-0.
 23. There being no further business to come before the Commission, Commissioner Huffman has made the motion to adjourn the meeting. Commissioner Chaney seconded the motion. Mayor Carter called for discussion, there being none, the meeting was adjourned. 3-0.

CONSENT ITEMS:

EAST KY EXPO CENTER EVENTS:

September 27, 2016-the Steppin Stones

October 2, 2016-Garden Bros Circus

October 15, 2016-Sesame Street Live: Make a new friend

October 25, 2016-Joe Robinson and the Steppin Stones

December 3, 2016-Appalachian Arts & Craft Christmas Fair

MUSCLE ON MAIN:

October 7 & 8, 2016

Alltech Innovation Forum will be held on October 7, 2016 at the East Kentucky Expo Center from 10:30 a.m. until 12:00 noon.

KLC Annual Conference October 4, 2016 through October 7, 2016

The Hunger Initiative Pikeville Regional Meeting will be held in the Booth Auditorium on September 28, 2016 from 2:00 p.m. to 4:00 p.m. Commissioner Quarles invites the entire commission to attend.

Christmas Event Schedule:

Saturday, November 26, 2016:

- One mile Santa dash 4:30 p.m.
- Christmas in the Park Tree Lighting & Activities 5:30 p.m.

Tuesday, November 29, 2016 Christmas in the City begins with

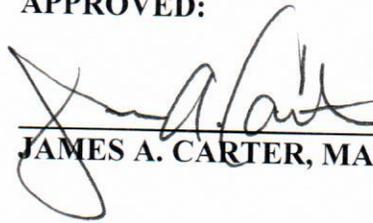
- Jenny Wiley Theater opening of A Charlie Brown Christmas
- Downtown merchants open house
- Jenny Wiley Up in Lights

Saturday, December 10, 2016

- City Christmas Parade 2:00 p.m.
- Second Street Festivities 3:00 p.m.

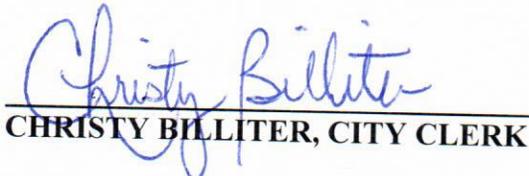
The next scheduled Regular Meeting of the City of Pikeville Board of Commissioners is October 10, 2016 at 6:00 p.m.

APPROVED:



JAMES A. CARTER, MAYOR

ATTESTED:


CHRISTY BILLITER, CITY CLERK