

**CITY OF PIKEVILLE  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
May 9, 2016 AT 6:00 P.M.**

**The Board of Commissioners for the City of Pikeville met in a regular called session on Monday, May 9, 2016. The meeting was held in the City Hall Meeting Room located at 243 Main Street, Pikeville, Kentucky 41501.**

**There being a quorum present, Mayor James A. Carter called the meeting to order at 6:00 p.m. Commission Members present at roll call were as follows:**

**COMMISSIONER:            JOSH HUFFMAN  
                                      JERRY KEITH COLEMAN  
                                      BARRY CHANEY  
                                      FRANKLIN D. JUSTICE, II**

**MAYOR:                        JAMES A. CARTER**

**MINUTES**

**The minutes for the previous regular meeting held on April 25, 2016 were in each Commission Member's agenda package. There being no additions or corrections, Commissioner Justice made the motion to approve the minutes as prepared. Commissioner Coleman seconded the motion. Mayor Jimmy Carter called for discussion, there being none, the motion carried unanimously. 5-0.**

**BUSINESS FROM THE FLOOR**

**Consider a request to authorize and adopt a proclamation naming May 1, 2016 through May 7, 2016 as National Small Business Week and to authorize the Mayor the authority to sign and execute said proclamation on behalf of the City of Pikeville. Commissioner Justice made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**

**Consider a request to authorize and adopt a proclamation naming May 6, 2016 through May 12, 2016 as National Nurses Week and to authorize the Mayor the authority to sign and execute said proclamation on behalf of the City of Pikeville. Commissioner Huffman made the motion. Commissioner Coleman seconded the**

**motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**

### **PAYMENT OF CITY BILLS**

**The City Manager Donovan Blackburn requested the approval to pay city bills in the amount of \$616,496.93. Commissioner Chaney made the motion to approve. Commissioner Justice seconded the motion. Mayor Carter called for discussion, there being none, motion passed unanimously. 5-0.**

### **CITY ENGINEER**

**Philip Elswick was present and submitted several request to the commission for approval.**

- 1. Consider request to approve and authorize payment for Pay Request #7, as submitted, with Bush and Burchett, Inc. for \$213,825.51 for the New Bridge and Approaches from US23 to Marion Branch Industrial Park and to authorize the Mayor the authority to sign and execute said pay request on behalf of the City of Pikeville. Commissioner Huffman made the motion to approve. Commissioner Justice seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**
- 2. Consider a request to authorize and approve Invoice #30, as submitted, with Vaughn & Melton Consulting Engineers, Inc. for \$24,315.00 for engineering services for the City of Pikeville Wastewater Treatment Plant. Commissioner Chaney made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**
- 3. Consider a request to authorize and approve payment of invoice #76553, as submitted, with Summit Engineering for \$4,884.60 for engineering services for miscellaneous projects. Commissioner Justice made the motion. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**
- 4. Consider a request to authorize and approve payment of invoice #5781, as submitted, to Jigsaw Enterprises, LLC for \$19,125.00 for the Bob Amos Walking Trail Emergency Access Road Repair Project (FEMA project). Commissioner Justice made the motion. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**
- 5. Consider a request to authorize and approve payment of invoice #76554, as submitted, with Summit Engineering for \$25,900.00 for engineering**

services for the Marion Branch Bridge Project. Commissioner Justice made the motion. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

#### CITY ATTORNEY

Russell Davis was present and had the following items to read into record.

1. Consider a request for a first reading of ordinance #0-2016-007 amending section 115.03(E)(15) of the City of Pikeville Code of Ordinances related to exceptions for certain business activities from the Occupational License Fee Tax. Second reading and passage of this ordinance will take place at the next scheduled meeting.  
City Attorney explained that the ordinance is exempting those in the film industry from some of occupational tax fees if it the film is related to promoting Pikeville, Pike County, and tourism.
2. Consider a request for a first reading of ordinance #0-2016-006 creating Chapter 158 of the City of Pikeville Code of Ordinances related to the creation of Logging Guidelines, Regulations and Requirements for the protection of private and public property, Logging Plan submittal and Setting Forth Penalties for Violators. After the reading, Mr. Davis explains the purpose of this ordinance. Commissioner Justice asked about the weight limits on the roads and City Engineer speaks about the guidelines that are in place for this. Second reading and passage of this ordinance will take place at the next scheduled meeting.

#### CITY MANAGER

City Manager Donovan Blackburn presented the commission with the following items for approval:

1. Consider a request to authorize and adopt a resolution, as submitted, authorizing the city to submit an application to the United States Department of Agriculture for the Local Food Promotions Program Grant for the implementation of a community kitchen to increase local farmer entrepreneurship and access to local foods and to authorize the Mayor to sign and execute said resolution and any and all paperwork necessary to submit said grant on behalf of the City of Pikeville. Commissioner Justice made the motion to adopt. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0.

2. Consider a request to authorize and adopt a resolution, as submitted, authorizing the City to submit a grant application, as submitted, for the Farmers Market and Local Food Promotion Program for the implementation for funding for various marketing strategies and components to market the Farmers Market and to authorize the Mayor to sign and execute said resolution and any and all paperwork necessary to submit said grant on behalf of the City of Pikeville. Commissioner Justice made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments and City Manager says that the bulk of this will be for the digital billboard. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
3. Consider a request to authorize and adopt a resolution, as submitted, authorizing the City to submit a grant application, as submitted, to the Bureau of Justice Assistance for the Bulletproof Vest Partnership Grant requesting grant funds for the purchase of (5) bulletproof vest for the Pikeville Police Department and to authorize the Mayor to sign and execute said resolution and any and all paperwork necessary to submit said grant on behalf of the City of Pikeville. Commissioner Justice made the motion. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
4. Consider a request to authorize and approve payment for the purchase of a Wastequip 6 Yard Compactor with oil heater to service the Pikeville Commons for a total cost of \$11,800.00 from Mid-State Equipment. Commissioner Coleman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments. City Manager says that this is a compactor that we agreed to do and instead of having individual containers we decided to put a compactor there due to the spacing. They will be paying for the use of this. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
5. Consider a request to authorize and approve a Feasibility Study Agreement, as submitted, for the express purpose of developing a ubiquitous, open access, fiber-base gigabit infrastructure with the goal of increasing broadband capabilities and stimulating economic development between the City of Pikeville and First Solutions, contingent upon the City Manager's final approval and to authorize and to grant the Mayor the authority to sign and execute said agreement on behalf of the City of Pikeville. City Manager decided to terminate the contract. Commissioner Justice made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
6. Consider a request to cancel the city commission meeting scheduled for May 23, 2016 so that city staff can attend the Alltech Conference in Lexington and to call a special commission meeting on Friday, May 20, 2016 at 5:30 pm if necessary. Commissioner Chaney made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments and City Manager says that the special meeting would be after the

- budget work session. Commissioner Huffman said that he could not attend because it was the last day of school. City Manager said that the documents would be sent out for review prior to the meeting. Mayor called for additional comments, there being none, the motion passed. 4-1.
7. Consider a request to authorize and adopt a resolution, as submitted, authorizing the depository banks for the City of Pikeville and to grant the Mayor the authority to sign and execute said resolution on behalf of the City of Pikeville. Commissioner Coleman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  8. Consider a request to authorize and adopt a resolution, as submitted and as required by section 36.31 of the code of ordinances, transferring an unencumbered appropriation balance in the budget from general administration, tourism and pool department of \$155,000.00 to the streets department and to authorize the Mayor the authority to sign and execute said resolution on behalf of the City of Pikeville. Commissioner Coleman made the motion to approve. Commissioner Justice seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  9. Consider a request to authorize and approve a Lease Agreement, Addendum 1, as submitted, between the City of Pikeville and Rustic Roots and to authorize the Mayor the authority to sign and execute said Lease Agreement Addendum on behalf of the City of Pikeville. Commissioner Chaney made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  10. Consider a request to authorize and approve an engagement letter, as submitted, for audit services with Wallen Puckett & Anderson, PSC not to exceed \$31,950.00 in fees for said services and authorize the Mayor to sign and execute said engagement letter on behalf of the City of Pikeville. Commissioner Justice made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  11. Consider a request to authorize and approve an Agreement for Staffing Services, as submitted, between the City of Pikeville and Fast Staff, LLC and to authorize the Mayor the authority to sign and execute said agreement on behalf of the City of Pikeville. Commissioner Coleman made the motion to approve. Commissioner Justice seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  12. Consider a request to authorize and approve purchase of the reflective soundwall from AIL Soundwall for \$19,573.94. Commissioner Justice made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

13. Pursuant to KRS 61.810, consider request for closed session for discussion of economic development, legal and personnel issues. Commissioner Huffman made the motion. Commissioner Justice seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.
14. Commissioner Huffman made the motion to reconvene. Commissioner Justice seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0. Mayor called the session back into order.
15. Consider a request to authorize an advertisement for Request for Proposal for local insurance companies to be located within the city corporate boundaries to become our agent of record for the City of Pikeville with the Kentucky League of Cities insurance program. Commissioner Huffman made the motion to approve. Commissioner Justice seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
16. There being no further business to come before the Commission, Commissioner Huffman has made the motion to adjourn the meeting. Commissioner Coleman seconded the motion. Mayor Carter called for discussion, there being none, the meeting was adjourned. 5-0.

#### **CONSENT ITEMS:**

1. Expo Center Events:
  - \* May 7, 2016 Derby Show at the Expo
  - \* May 8, 2016 at 11:30 am is Mother's Day Brunch Buffet at Expo
  - \* June 10, 2016 Ricky Skaggs & Kentucky Thunder
  - \* July 2, 2016 WWE wrestling
  - \* August 19, 2016 Ted Nugent
2. York House Rehabilitation Week – May 9, 2016 through May 13, 2016. Looking for volunteers for Hands-On Exterior Rehab & Window Preservation with Bob Yapp & Patrick Kennedy.
3. Elkhorn City Area Coman's Club Annual Apple Blossom Pancake Breakfast will be Saturday May 21, 2016 @ Elkhorn City Community Center from 7:00 am – 12:00 pm.
4. 59<sup>th</sup> Annual Southeast Kentucky Chamber Awards Banquet – August 18, 2016 @ 6 pm at the East KY Expo.
5. Alltech Conference will be May 22, 2016 through May 25, 2016 in Lexington, KY.
6. Police Officer Appreciation Ceremony will be May 20, 2016 at the East Kentucky Expo Center.
7. June 4, 2016 at 7:00 pm will be "Dinner in White" brought to you by Pikeville Main Street. The City has two tables for the Commission to attend.
8. June 6, 2016 SOAR Innovation Summit at the East KY Expo Center.
9. Muscle on Main:
  - May 20 & 21, 2016
  - June 10 & 11, 2016

July 8 & 9, 2016

August 12 & 13, 2016

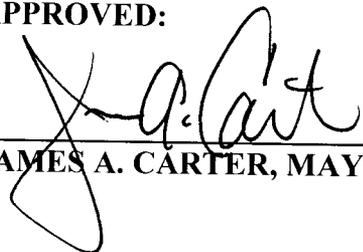
September 9 & 10, 2016

October 7 & 8, 2016

- 10. Budget WorkSession & Special Meeting will be May 20, 2016 – You will receive notice, schedule and budget book.
- 11. City Hall will be closed all day on May 17, 2016 for the primary election.
- 12. City Hall closed May 30, 2016 for Memorial Day.

The next scheduled Meeting of the City of Pikeville Board of Commissioners is May 20, 2016 at 4:45 p.m.

APPROVED:



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JAMES A. CARTER, MAYOR

ATTESTED:



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ELIZABETH THOMPSON, CITY CLERK