

**CITY OF PIKEVILLE
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
February 22, 2016 AT 6:00 P.M.**

The Board of Commissioners for the City of Pikeville met in a regular called session on Monday, February 22, 2016. The meeting was held in the City Hall Meeting Room located at 243 Main Street, Pikeville, Kentucky 41501.

There being a quorum present, Mayor James A. Carter called the meeting to order at 6:00 p.m. Commission Members present at roll call were as follows:

**COMMISSIONER: JOSH HUFFMAN
 JERRY KEITH COLEMAN
 BARRY CHANEY
 FRANKLIN D. JUSTICE, II**

MAYOR: JAMES A. CARTER

MINUTES

The minutes for the previous regular meeting held on February 8, 2016 were in each Commission Member's agenda package. There being no additions or corrections, Commissioner Chaney made the motion to approve the minutes as prepared. Commissioner Justice seconded the motion. Mayor Jimmy Carter called for discussion, there being none, the motion carried unanimously. 5-0.

BUSINESS FROM THE FLOOR

Consider a request to adopt a proclamation in recognition and honor of the 2016 Pikeville High School varsity cheerleading team and their coaches on a winning season and for becoming the 2016 Universal Cheerleaders Association National Champions. Commissioner Huffman made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments and asked the Captains of the Cheerleading Team to come forward to read the proclamation aloud. Then the Mayor and Commissioners commented on how proud they are of the team and how well they represented the area. Finally, they congratulated the ladies, their coach and their parents for everything they have accomplished. Mayor Carter called for additional comments, there being none, the motion passed unanimously. 5-0.

Consider Bill Baird's request to address the City Commission regarding e-cigarette regulations. Mr. Baird introduced Matthew from the Health Department, which he invited to speak with him on the subject, to give the Mayor and Commissioners the history and misconceptions of the e-cigarette. Mr. Baird says that there are a lot of other places treating these as cigarettes. Mayor and Commissioners agree to take a closer look at the e-cigarette and consider the information brought before them.

PAYMENT OF CITY BILLS

The City Manager Donovan Blackburn requested the approval to pay city bills in the amount of \$1,677,339.24. Commissioner Justice made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for discussion, there being none, motion passed unanimously. 5-0.

CITY ENGINEER

Phillip Elswick was present with Summit Engineering, Inc. and submitted several request to the commission for approval.

- 1. Consider request to approve and authorize Change Order #3, as submitted, from H2O Construction Company for the Marion Branch Water Supply Project – Contract # 2 requesting a time extension due to delivery of the booster pumping station and to authorize the Mayor the authority to sign and execute said change order on behalf of the City of Pikeville. Commissioner Justice made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments. Mr. Elswick commented that the delay was due to the delivery of the pump system. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.**
- 2. Consider a request to authorize and approve payment of pay request #4, as submitted, with H2O Construction, Inc. for \$346,320.00 for the Marion Branch Water and Sewer Project and to authorize the Mayor the authority to sign and execute said pay request on behalf of the City of Pikeville. Commissioner Huffman made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**
- 3. Consider a request to authorize and approve payment of pay request #4, as submitted, with Kentucky Glass Lined Tank System, Inc. for \$40,704.44 for the Marion Branch Water Project and to authorize the Mayor the authority to sign and execute said pay request on behalf of the City of Pikeville. Commissioner Justice made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**

4. Consider a request to authorize and approve payment of pay request #2, as submitted, with Southern Ohio Trenching & Excavating, Inc. for \$88,465.50 for the Marion Branch Water and Sewer Project and to authorize the Mayor the authority to sign and execute said pay request on behalf of the City of Pikeville. Commissioner Justice made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
5. Consider a request to authorize and approve payment of invoice #76080 to Summit Engineering for \$29,924.16 for the Marion Branch Water and Sewer Project. Commissioner Justice made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
6. Consider a request to authorize and approve the #3 – Request for Payment With Respect to Kentucky Rural Water Finance Corporation, as submitted, for \$511,529.46 pursuant to the loan agreement for the Marion Branch Water and Sewer Project and to authorize the Mayor the authority to sign and execute said payment request on behalf of the City of Pikeville. Commissioner Justice made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

CITY ATTORNEY

Russell Davis was present and had the following item to read into record.

1. Consider a second reading and the adoption of ordinance #0-2016-002 naming an unnamed street as you make a left hand turn off of Autumn Ridge Drive just past 271 Autumn Ridge Drive as Remington Drive and to authorize the Mayor the authority to sign and execute said ordinance on behalf of the City of Pikeville. Commissioner Justice made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, Mayor called roll call vote.

Commissioner Huffman: Yes
Commissioner Coleman: Yes
Commissioner Chaney: Yes
Commissioner Justice: Abstain
Mayor Carter: Yes

Ordinance passed.

CITY MANAGER

City Manager Donovan Blackburn presented the commission with the following items for approval:

- 1. Consider request to authorize an advertisement of a public bid notice for the pumps and controls for the Walters lift station project and the water and gas line replacement project for the Bypass. Commissioner Huffman made the motion to adopt. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0.**
- 2. Consider a request to authorize and approve the new and amended Job Descriptions and amended pay chart, as submitted, for the following positions: Assistant City Manager, Human Resources/ Utility Director, Administrative Director of Grants, Administrative Clerk for Environmental Nuisance/Utilities, City Clerk/Executive Assistant/Administrative Director of ED, City Engineer Level I & II. Commissioner Justice made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for further comments, there being none, the motion passed. 5-0.**
- 3. Consider a request to reclassify the following positions and pay-scale sheet as submitted, Exempt Employees: Sean Cochran to the position of Assistant City Manager; Elizabeth Thompson to the position of City Clerk/Executive Assistant/Administrative Director of ED; Robby Lyndsey to the Assistant Fire Chief at the 20 year rate; Rebecca Hamilton to the position of Director of HR/Utility Services and Non-Exempt employees; Emily Fields to the position of Administrative Director of Grants; Lisa Tackett to the position of Administrative Clerk for Environmental Nuisance/ Utilities. Commissioner Chaney made the motion. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**
- 4. Consider a request to hire Ben Maynard and Joe Valentino to the position of Seasonal Worker for Zipline at the starting rate for said position, contingent upon the passing all required mandatory pre-employment requirements. Commissioner Justice made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**
- 5. Consider a request to authorize and approve an Easement Agreement, as submitted, between the City of Pikeville and Kentucky Pikeville Thompson Retail, LLC and Kentucky Pikeville Thompson, LLC for the Pikeville Commons property and to authorize the Mayor the authority to sign and execute said agreement on behalf of the City of Pikeville. Commissioner Justice made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**

6. Consider a request to authorize and approve a special warranty deed with easement reservation, as submitted, between the City of Pikeville and Kentucky Pikeville Thompson, LLC and to authorize the Mayor the authority to sign and execute said deed on behalf of the City of Pikeville. Commissioner Justice made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
7. Consider a request to authorize and adopt an amended Designation of Applicant's Agreement Resolution, as submitted, naming Emily Fields as the City of Pikeville's designation with FEMA and to authorize the Mayor the authority to sign and execute said resolution on behalf of the City of Pikeville. Commissioner Justice made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
8. Consider a request to adopt a proclamation naming May of 2016 as Building Safety Month for the City of Pikeville and to authorize the Mayor the authority to sign and execute said proclamation on behalf of the City of Pikeville. Commissioner Chaney made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
9. Consider a request to authorize and adopt a resolution, as attached, authorizing Mayor Carter to sign and execute an agreement between the Commonwealth of Kentucky Transportation Cabinet and City of Pikeville Downtown for the Downtown Pikeville Bikeway Project FED Project #4000-037, contract #1600003733 for the amount of \$429,200.00, as well as any other necessary documents relating to the project. Commissioner Justice made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments and asked about the time frame on this project. City Manager Blackburn replies that we have to put the RFP out which is mandated by the state. Mayor called for additional questions or comments, there being none, the motion passed unanimously. 5-0.
10. Consider a request to authorize and approve the city taking the necessary steps, as required by the Kentucky Transportation Cabinet, to select and name the engineer for the design and bidding documents for the Downtown Pikeville Bikeway Project as required. Commissioner Justice made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
11. Consider a request to authorize and approve a Memorandum of Understanding (MOU), as submitted, dated February 22, 2016 between the Commonwealth of Kentucky, Finance and Administration Cabinet and the City of Pikeville, and to authorize the Mayor the authority to sign and execute said MOU on behalf of the City of Pikeville. Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments. City Manager says that this is our

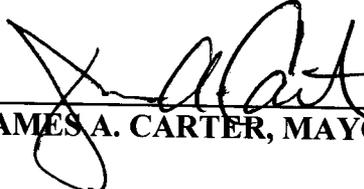
- agreement for broadband initiative. Mayor Carter called for additional comments, there being none, the motion passed unanimously. 5-0.
12. Consider a request to authorize and approve various proposals, as submitted, between Accela and the City of Pikeville IT solutions. The proposals shall include the following solutions and cost: Codes for \$18,000.00, KVS Collection/Utility/AR/Parking/GL \$42,538.00, Payroll for \$18,630.00 and Nova Time Solutions for \$11,000.00 and to authorize the City Manager and, or Mayor the authority to sign and execute said proposals and, or any other paperwork necessary to acquire said solutions. Note: Said purchase is deemed as Professional Service/Soul Source and does not require bidding. Said purchase is capitol budgeted item. Commissioner Chaney made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 13. Pursuant to KRS 61.810, consider request for closed session for discussion of economic development, legal and personnel issues. Commissioner Huffman made the motion. Commissioner Chaney seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.
 14. Commissioner Huffman made the motion to reconvene. Commissioner Justice seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0. Mayor called the session back into order.
 15. There being no further business to come before the Commission, Commissioner Huffman has made the motion to adjourn the meeting. Commissioner Justice seconded the motion. Mayor Carter called for discussion, there being none, the meeting was adjourned. 5-0.

CONSENT ITEMS:

1. CTC Stakeholder Meetings will start Monday, February 22, 2016 through Wednesday, February 24, 2016.
2. National League of Cities annual Congressional Conference will be the week of March 6, 2016. City Manager will be attending on behalf of the City of Pikeville and KLC.
3. Daylight saving time starts March 13, 2016.

The next scheduled Regular Meeting of the City of Pikeville Board of Commissioners is March 14, 2016 at 6:00 p.m.

APPROVED:



JAMES A. CARTER, MAYOR

ATTESTED:



ELIZABETH THOMPSON, CITY CLERK