

**CITY OF PIKEVILLE
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
February 8, 2016 AT 6:00 P.M.**

The Board of Commissioners for the City of Pikeville met in a regular called session on Monday, February 8, 2016. The meeting was held in the City Hall Meeting Room located at 243 Main Street, Pikeville, Kentucky 41501.

There being a quorum present, Mayor James A. Carter called the meeting to order at 6:00 p.m. Commission Members present at roll call were as follows:

**COMMISSIONER: JOSH HUFFMAN
 JERRY KEITH COLEMAN
 BARRY CHANEY
 FRANKLIN D. JUSTICE, II**

MAYOR: JAMES A. CARTER

MINUTES

The minutes for the previous regular meeting held on January 25, 2016 and the January 27, 2016 special called meeting minutes were in each Commission Member's agenda package. There being no additions or corrections, Commissioner Justice made the motion to approve the minutes as prepared. Commissioner Coleman seconded the motion. Mayor Jimmy Carter called for discussion, there being none, the motion carried unanimously. 5-0.

PAYMENT OF CITY BILLS

The City Manager Donovan Blackburn requested the approval to pay city bills in the amount of \$1,491,929.01. Commissioner Chaney made the motion to approve. Commissioner Justice seconded the motion. Mayor Carter called for discussion, there being none, motion passed unanimously. 5-0.

CITY ENGINEER

Phillip Elswick was present with Summit Engineering, Inc. and submitted several request to the commission for approval.

- 1. Consider request to approve and authorize payment for pay request #4, as submitted, for \$555,125.61 with Bush and Burchett, Inc. for the Marion Branch Industrial Park Bridge Project and to authorize the Mayor the authority to sign and execute said pay request on behalf of the City of Pikeville. Commissioner Justice made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**
- 2. Consider a request to authorize and approve payment of invoice #27, as submitted, for Vaughn & Melton Consulting Engineers, Inc. for \$26,125.00 for the Pikeville Waste Water Sewer Plant Project. Commissioner Justice made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**
- 3. Consider a request to authorize and approve an engineering contract to complete the design for the Farmers Market Project and to advertise to accept bids for Phase I of said project and to authorize the Mayor the authority to sign and execute said contract on behalf of the City of Pikeville. Commissioner Huffman made the motion to approve. Commissioner Justice seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**
- 4. Consider a request to authorize and approve payment of invoice #75951 to Summit Engineering, Inc. for \$13,800.00 for the Marion Branch Bridge Project. Commissioner Justice made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**

CITY ATTORNEY

Russell Davis was present and had the following item to read into record.

- 1. Consider a first reading of ordinance #0-2016-002 naming an un-named street as you make a left hand turn off of Autumn Ridge Drive just past 271 Autumn Ridge Drive as Remington Drive. Second reading and passage will take place at next scheduled meeting.**

CITY MANAGER

City Manager Donovan Blackburn presented the commission with the following items for approval:

- 1. Consider request to authorize and approve the submittal of a grant application to participate in the 2016 Highway Safety Traffic Enforcement with the State of Kentucky Office of Highway Safety for the purchase of a**

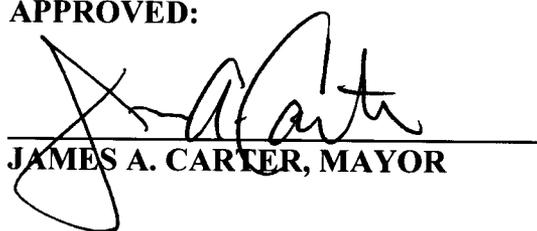
- Ford Mustang to promote highway safety and to authorize the Mayor and or Police Chief the authority to sign and execute said grant on behalf of the City of Pikeville. Commissioner Chaney made the motion to approve. Commissioner Justice seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**
- 2. Consider a request to authorize and approve a Commercial Service Agreement between the City of Pikeville and Suddenlink for broadband service for the City Park and to authorize the Mayor the authority to sign and execute said agreement on behalf of the City of Pikeville. Commissioner Justice made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**
 - 3. Consider a request to authorize and approve a new job description and pay chart, as submitted, for Electrical Inspector/Environmental Officer. Commissioner Justice made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**
 - 4. Consider a request to extend a job offer with the authority to hire Darrin Compton at the recommendation of the City Manager and Interview Committee for the position of Electrical Inspector/Environmental Officer at the three year rate for said position, contingent upon passing all mandatory pre-employment test. Note: Mr. Compton's start date will not be until the 1st day of March. Commissioner Huffman made the motion to approve. Commissioner Justice seconded the motion. Mayor Carter called for comments. Mayor asked if he was the only one with credentials and City Manager said yes. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.**
 - 5. Consider a request to adopt a resolution, as submitted, appointing Trail Town Committee members and to authorize the Mayor to sign and execute said resolution on behalf of the City of Pikeville. Commissioner Justice made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments and City Manager says that the city has been preparing for this certification with the trails and such; we are working toward the prestige of being called a Trail Town. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.**
 - 6. Consider a request to amend the City of Pikeville Personnel Guidelines cover page to read City of Pikeville Personnel & Operating Policy Guidelines. Commissioner Justice made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**
 - 7. Consider a request to amend the City of Pikeville Personnel & Operating Policy Guidelines manual to include section 4.22 Vendor Set Off and Hold Policy, as submitted. Commissioner Justice made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**

8. Consider a request to authorize and approve a Business Electronic Service Agreement between the City of Pikeville and Community Trust Bank for the purpose of opening up a Lock Box electronic payment program and authorize the Mayor and or Director of Utilities, Rebecca Hamilton, the authority to sign and execute said agreement on behalf of the City of Pikeville. Commissioner Justice made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
9. Pursuant to KRS 61.810, consider request for closed session for discussion of economic development, legal and personnel issues. Commissioner Huffman made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.
10. Commissioner Huffman made the motion to re convene. Commissioner Coleman seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0. Mayor called the session back into order.
11. There being no further business to come before the Commission, Commissioner Huffman has made the motion to adjourn the meeting. Commissioner Justice seconded the motion. Mayor Carter called for discussion, there being none, the meeting was adjourned. 5-0.

CONSENT ITEMS:

1. February 10, 2016 is KLC City Day & City Night in Frankfort
2. PMC Foundation Heart Ball February 13, 2016 at 8:00 p.m. - City Commission invited

The next scheduled Regular Meeting of the City of Pikeville Board of Commissioners is February 22, 2016 at 6:00 p.m.

APPROVED:

JAMES A. CARTER, MAYOR**ATTESTED:**

REBECCA HAMILTON, CITY CLERK