

CITY OF PIKEVILLE

FOOD TRUCK



Informational Packet

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CHAPTER 123: MOBILE FOOD VENDOR AND MOBILE FOOD VEHICLES

Section

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§ 123.01 PURPOSE.

(A) The general purpose of these regulations is to promote the health, safety, comfort, convenience, prosperity, and general welfare of the citizens of Pikeville by requiring that new and existing mobile food vehicles and vendors provide patrons and customers with a level of cleanliness, quality and safety.

(B) It is also the intent of these regulations to establish reasonable guidelines and restrictions for mobile food vehicles and vendors and relationship to established restaurant businesses and encourage the safe and convenient use of the city's right of ways and other properties, including parking lots, parks, office buildings, and the like.

(Ord. 0-2015-019, passed 12-14-15; Am. Ord. O-2019-21, passed 8-12-19)

§ 123.02 DEFINITIONS.

The following words, terms and phrases, when used in this chapter, shall have the meaning ascribed to them in this section, except where the context clearly indicates a different meaning.

FOOD SERVICE WORKER. A person who works for or under the direction of, on behalf of, or as an agent of a food vehicle permittee and/or owner.

FOOD ZONE. An area designated by the City Manager or his or her designee, that has been approved for the specific operation of mobile food vehicles and/or vendors. A zone could include space for one or multiple mobile food vehicles or vendors.

MOBILE FOOD VEHICLE. A unit mounted on or pulled by a self-propelled vehicle where food for individual portion service is prepared, or dispensed; is self-contained with its own drinking water tank and waste water tank including prepackaged food; is designed to be readily movable; and is moved daily to return to its commentary.

MOBILE FOOD VENDOR. Any other mobile food vendor not defined as a "mobile food vehicle" including a non-self propelled mobile food unit that are lightweight enough, design, and intended to be moved by one person. A **MOBILE FOOD VENDOR** can only be used to prepare and serve only:

- (1) Non-potentially hazardous foods such as popcorn, lemonade, soft drinks, hot dogs or flavored ice; or
- (2) Foods pre-wrapped at the commissary and maintained at the required temperatures.

(Ord. 0-2015-019, passed 12-14-15; Am. Ord. O-2019-21, passed 8-12-19)

§ 123.03 [RESERVED].

§ 123.04 PERMIT AND LICENSE REQUIRED FOR YEARLY OPERATION.

(A) All mobile food vehicles and vendors must submit an application for a permit yearly to the City Manager or his or her designee.

(B) The grant of a permit may be subject to a monthly rotation of the designated food zones within the city.

(C) Although a permit allows for the operation of the food vehicle throughout the city limits, the permittee's activity must occur in an area that is zoned for that type of an activity.

(D) City designated food zones will be available through assignment only.

(E) Applicant shall notify the City Manager or his or her designee within fifteen (15) days of any changes to application information.

(F) Each owner and food service worker shall be required to apply for a mobile food vehicle or mobile vendor permit that includes a current photo of the owner and/or food service worker.

(G) A permit shall not be approved or reapproved for a location where a mobile food vehicle and/or mobile food vendor would substantially obstruct a public right-of-way, impair the movement of pedestrians or vehicles, or pose a hazard to public safety. Further, a permit shall not be approved or reapproved for a location where there is not adequate parking to serve the perspective permittees customers.

(H) A permit shall not be approved any location which is adjacent to a bus stop, taxi stand, or handicap loading zone or directly in front of a property entryway.

(I) The grant of a permit hereunder shall not be deemed to authorize the conducting of a mobile food vehicles and/or mobile vendors without the payment of the fee for a business license as may be required under the current occupational license fee code. The permittee must subsequently obtain a business license from the Tax Department.

(J) No permit shall be granted in a zoning district that does not allow restaurants or food service facilities.

(K) Permits may be revoked immediately upon nonpayment of any occupational license fee or returns required by the occupational license fee code.

(L) The Commission does not believe that it is in the best interest of the city or its citizens to allow mobile food vehicles or mobile food vendors to operate on city streets, roads, highways or right-of-ways and permits shall not be issued for these areas unless specifically approved by the Commission of the City of Pikeville in connection with a public festival or event.

(Ord. 0-2015-019, passed 12-14-15; Am. Ord. O-2019-21, passed 8-12-19)

§ 123.05 APPLICATION FOR PERMIT.

(A) A single permit application shall be accepted and deemed complete on a first come, first served basis. Each application shall indicate on its face, in addition to other requirements as may be determined, that the following materials must be submitted:

(1) Each owner of a mobile food vehicle and/or mobile food vendor shall be required to provide a valid copy of all necessary licenses, permits or other written proof of compliance with the regulations of the Pike County Health Department for each mobile food vehicle and/or mobile food vendor.

(2) Each owner of a mobile food vehicle or mobile food vendor shall be required to provide a valid copy of an occupational license permit issued by the city.

(3) The applicant's full name, signature, address and whether the applicant is an individual, firm, or corporation, and, if a partnership, the names of the partners, together with their addresses.

(a) The address of its commissary.

(b) A photograph of the permittee and/or food service worker applicant, e.g. driver's license, passport or similar.

(B) The applicant must specify their desire to operate in a designated food zone within the public right-of-way of the city or if the operation is on private property.

(C) A photograph or accurate description of the mobile food vehicle and or pushcart, including the following data: the make, model and type of body. (If this information is not known at the time of permit application, this requirement can be satisfied as a condition of obtaining a final effective permit.) The mobile food vehicle must be duly licensed as required by the Commonwealth of Kentucky and have proof of the required motor vehicle insurance and registration.

(D) A statement as to whether the application is for a new permit, renewal of an existing permit, a change in hours of operation, or the addition of a food zone location(s).

(E) A statement that the applicant or any of its food service workers has not been convicted of any crime that involves any local, state or federal law or regulation arising out of the operation of a similar business.

(F) A statement that the applicant or any of its food service workers has not been convicted of a crime as a result of having perpetrated a deceptive practices upon the public within the last ten (10) years.

(G) A signed statement that the applicant shall hold harmless the city and its officers and employees, and shall indemnify the city, its officers and employees for any claims for damage to property or injury to persons which may be occasioned by any activity carried on under the terms of the permit if the permit is for operation on public property or right-of-way. Permittee shall furnish and maintain such public liability, food products liability, and property damage insurance as will protect vendor, property owners, and the city from all claims for damage to property or bodily injury, including death, which may arise from the operations under the permit or in connection therewith. Such insurance shall provide coverage of not less than three hundred thousand dollars (\$300,000.00) per occurrence. The policy shall further provide that it may not be cancelled except upon thirty (30) days written notice served upon the city. A permit issued pursuant to the provisions of this section shall be

invalid at any time the insurance required herein is not maintained and evidence of continuing coverage is not filed with the city.

(H) Such other additional information required by law, rule, ordinance, or that any department of the city, Mobile Food Vendors Committee, City Council, or information reasonably deemed appropriate to assist the city in determining whether the permit should be granted. The applicant shall be provided reasonable time to supplement the application.

(I) The provisions of this section may be waived or suspended for a festival or special event by the City Manager.

(Ord. 0-2015-019, passed 12-14-15; Am. Ord. O-2019-21, passed 8-12-19)

§ 123.06 APPLICATION, LICENSE AND PERMIT FEES.

(A) Upon filing a completed application and compliance with all aspects of this chapter, a mobile food vehicle/vendor permit will be issued.

(B) Each applicant shall maintain an occupational license and timely file all occupational license fee returns and reports as required by this code and promptly pay all occupational license taxes when due. Additionally, all permittees shall comply with the city's restaurant tax ordinance, timely filing all reports when due and paying all taxes when due.

(C) The provisions of this section may be waived or suspended for a festival or special event by the City Manager.

(Ord. 0-2015-019, passed 12-14-15; Am. Ord. O-2019-21, passed 8-12-19)

§ 123.07 GENERAL RULES AND REGULATIONS.

(A) No person or business entity, including religious or charitable organization, shall operate a mobile food vehicle and/or a mobile food vendor upon the public right-of-way within the city without a permit issued by the city hereunder.

(B) It shall be unlawful to leave any approved mobile food vehicle unattended on a public right-of-way, nor remain on a public or private property outside of these allowed hours of operation.

(C) Mobile food vehicles and/or mobile food vendors shall not operate within five hundred (500) feet of any fair, stadium, carnival, circus, festival, special event, civic event, or other like event that is licensed or sanctioned by the city, unless they are authorized participants in such event or the City Manager has waived or suspended this provision.

(D) The permit may contain additional limitations on hours and days that the City Manager determines are appropriate, including limitations to prevent conflict with special events.

(E) No mobile food vehicle and/or mobile food vendor shall use or maintain any outside sound amplifying equipment, lights (other than nonmoving or flashing sign lights), or noisemakers, such as bells, horns or whistles or similar devices to attract customers. A mobile food vehicle and/or vendors may use battery operated lights with appropriate protective shields for the purpose of illuminating merchandise.

(F) With the exception of trash bin receptacles, no mobile food vehicle or vendor shall use external signage, seating, or any other equipment not contained within the vehicle on the public sidewalks unless the permit authorizes use of the sidewalk.

(G) No mobile food vehicle and/or mobile food vendor shall have any exclusive and/or perpetual right to any location upon the streets, alleys, or public grounds of the city.

(H) No mobile food vehicle and/or mobile food vendor granted a permit to operate within the city right-of-way shall be of a size as to interfere with the city or public's use of any public ways.

(I) No mobile food vehicle and/or mobile food vendor shall vend in any congested area where the operation will impede pedestrian or vehicle traffic; including customer queues, accessory units, or signage.

(J) No mobile food vehicle and/or mobile food vendor shall make or solicit any sales to occupants of vehicles or engage in any activities which impede vehicular traffic.

(K) Permittee shall obey any lawful order of a police officer to move to a different permitted location to avoid congestion or obstruction of a public right-of-way or remove the mobile food vehicle or pushcart entirely from the public right-of-way or adjacent property if necessary to avoid such congestion or obstruction.

(L) The mobile food vehicle and/or mobile vendor must prominently display the name and address of the owner.

(M) Any power required for the mobile food vehicle and/or pushcart located on a public way shall be self-contained and shall not draw its power from the public right of way. No power cable or equipment shall be extended at grade or overhead across any public street, alley or sidewalk and less the permit specifically allows such.

(N) Permittee and/or licensee shall contain all refuse, trash, and litter within the mobile food vehicle or a small moveable trash can maintained by the permittee and/or licensee, and located adjacent to the mobile food vehicle and/or pushcart in such a manner as not to block or otherwise obstruct pedestrian or vehicular traffic. The owner/operator of the mobile food vehicle and/or public food vendor shall be responsible for properly disposing of such refuse, trash, and litter as would any business, and shall not place it in any public trash container, or in any private container without proper permission.

(O) The proposed mobile food vehicle and/or pushcart vending activity shall not violate the Americans with Disabilities Act.

(P) Mobile food vending shall only occur from the side of a food vehicle that is parked abutting and parallel to the curb.

(Q) The mobile food vehicle shall not have drive-through service.

(R) The decibels on any generator(s) used may not exceed "60dBA". If so required, the operator must provide the manufacturer's specs on decibels generated by his particular generator. The Pikeville Police Department will make the final determination if power generators used by mobile food vehicle constitute a noise violation.

(S) The use of the permitted operating location for mobile food vehicle and/or mobile food vendor must be compatible with the public interest in use of the public right-of-way. In making such determination, the width of the public way, parking issues, traffic congestion, the weight that can be supported by the paving or street surface at the proposed location, the proximity and location of existing street furniture, including, but not limited to, utility poles, parking meters, bus shelters, benches, street trees, news racks, as well as the presence of bus stops, truck loading zones, taxi stands or other businesses or approved mobile food vehicles to determine whether the requested location would result in pedestrian or street congestion may be considered.

(T) Any new business that opens or moves near an existing mobile food vehicle or pushcart zone shall be deemed to have accepted the proximity of the existing mobile food vehicle and/or pushcart in operation.

(Ord. 0-2015-019, passed 12-14-15; Am. Ord. O-2019-21, passed 8-12-19)

§ 123.08 PROHIBITION AGAINST THE TRANSFER OF A PERMIT AND/OR LICENSE.

(A) No permit or license is transferable.

(B) No person holding a permit and/or license for a mobile food vehicle shall sell, lend, lease or in any manner transfer a mobile food vehicle permit and/or license for value.

(C) A permit and/or license holder may transfer a permit and/or license as part of the sale of a majority of the stock in a corporation holding such permit and/or license, as part of the sale of a majority of the membership interests of a limited liability company holding such permit and/or license, or as part of the sale of a business or substantially all of its assets; provided that there shall be no allocated or actual value for the transfer of the permit and/or license.

(1) Prior to any such transfer, the transferor shall notify the City Manager, or his or her designee, in writing and the transferee shall submit a mobile food vehicle permit application for approval.

(2) Any such transfer shall be subject to the terms and conditions of the original permit.

(D) Any unauthorized transfer or attempt to transfer a permit shall automatically void such permit. Whoever violates this provision, including both the transferor and transferee, shall be subject to a fine of three hundred dollars (\$300.00). The unauthorized transfer or attempt to transfer of each permit shall constitute a separate violation.

(Ord. 0-2015-019, passed 12-14-15; Am. Ord. O-2019-21, passed 8-12-19)

§ 123.09 ENFORCEMENT.

(A) Any person vending without a duly issued permit, license and personal identification or found in violation of any of the regulatory provisions of this chapter shall be guilty of an infraction.

(B) Any person found guilty of an infraction, of which person has been given notice, shall be treated as a misdemeanor punishable by jail time not to exceed one (1) year and/or fines has noted hereinbelow.

(1) Enforcement. The provisions of this section or any rules and regulations may be enforced jointly by the Pikeville Police Department.

(2) Fine for violation.

(a) Any permit holder operating a mobile food vehicle or service in violation of any provision of this chapter or any other rules and regulations may be subject to a fine of three hundred dollars (\$300.00) per day. Each day of violation shall constitute a separate and distinct offense. Violation for a second offense shall be five hundred dollars (\$500.00) per day. The city shall have a lien upon the violator's mobile food vehicle for payment of all fines imposed hereunder.

(b) The City Manager may suspend a permit and/or license for no more than three (3) days without a notice or hearing, if there is a probability of serious or repetitive violation of public safety, health or order.

(3) Revocation, suspension, modification.

(a) Once a permit and/or license have been issued it may be revoked, suspended, modified, or not renewed by the City Manager for failure to comply with the provisions of this section or any other rules and regulations including but not limited to failure to pay any outstanding fines or penalties.

(b) With the exception of division (B)(2)(b) of this section, no permit and/or license shall be revoked, suspended, modified, or not renewed without a hearing before the City Commission, prior to which hearing the council shall give reasonable notice of the time and place of the hearing and the specific grounds of the proposed action. The decision

resulting therefrom shall be final and subject only to judicial review.

(4) Any permit and/or license holder found in violation of this section or any rules and regulations may be issued a ticket for violation and the mobile food vehicle may be impounded until the violation fine has been paid in full along with the cost and expense of impoundment, towing and storage.

(5) Any mobile food vehicle or pushcart being operated without a valid mobile food vehicle permit and/or license issued by the city shall be deemed a public safety hazard and may be immediately impounded without notice. The owner of the vehicle will be required to pay any lien for towing and storage incurred by the city in addition to any other fines and penalties prior to return of the vehicle or pushcart.

(6) No mobile food vehicle shall be parked on the street overnight, or left unattended and unsecured at any time. Any mobile food vehicle which is found to be unattended shall be considered a public safety hazard and may be impounded. The owner of the vehicle will be required to pay any lien for towing and storage incurred by the city in addition to any other fines and penalties prior to return of the vehicle or pushcart.

(7) In the event that it's necessary to file a civil action to enforce this chapter or for collection of undue fines and penalties, the violator shall be responsible for paying a reasonable attorney fee for enforcement of this chapter.

(Ord. 0-2015-019, passed 12-14-15; Am. Ord. O-2019-21, passed 8-12-19)

§ 123.10 DENIAL, REVOCATION, SUSPENSION OR PERMIT AND/OR BUSINESS LICENSE.

(A) An application or approved permit and/or business license may be denied, revoked, suspended, or not renewed for any of the following reasons:

(1) The permittee and/or licensee or any of its principals fails to satisfy any qualification or requirement imposed by this chapter, or other local, state or federal laws or regulations that pertain to the particular license; or

(2) The permittee and/or licensee or any of its principals is or has engaged in a business, trade or profession without having obtained a valid license, permit or work card when such applicant or principal knew or reasonably should have known that one was required; or

(3) The permittee and/or licensee or any of its principals has been subject, in any jurisdiction, to disciplinary action of any kind with respect to a license, permit or work card to the extent that such disciplinary action reflects upon the qualification, acceptability or fitness of the applicant or principal to conduct such a business; or

(4) The permittee and/or licensee or any of its principals has been convicted of any crime that involves any local, state or federal law or regulation arising out of the operation of a similar business; or

(5) The permittee and/or licensee or any of its principals has been convicted of a crime as a result of having perpetrated deceptive practices upon the public within the last ten (10) years; or

(6) The motor food vehicle on which the business is proposed to be conducted does not satisfy all local, state or federal laws or regulations which relate to the activity that is to be licensed; or

(7) The licensee or any of its principals is in default on any payments owed to the city; or

(8) The application contains material omissions or false, fraudulent, or deceptive statements; or

(9) The motor food vehicle is operated in such a manner as constituting a public nuisance per this code or state statutes; or

(10) The proposed operation is in violation of any federal, state, or local laws including, but not limited to, the provisions of this chapter pertaining to food, fire prevention, public health or safety.

(11) The licensee or his agents or employees interfere with an inspection of the food establishment by a Health Department; or

(12) There are repeated or serious violations of the applicable portions of this section; or

(13) There are repeated or serious violations of federal or state food laws or laws regulating food establishments as defined in this chapter; or

(14) The Pike County Health Department denies, revokes or suspends the license of the mobile food vehicle or mobile food vendor; or

(15) There is a violation of any section of this chapter.

(16) The mobile food vehicle fails to have the required registration and proof of insurance.

(B) The provisions of this section are not exclusive. This section shall not preclude the enforcement of any other provisions of this chapter or state and federal laws and regulations. The Pike County Health Department may impose additional requirements to protect against health hazards related to the operation of a mobile food vehicle.

(Ord. 0-2015-019, passed 12-14-15; Am. Ord. O-2019-21, passed 8-12-19)

§ 123.11 APPEAL TO COUNCIL UPON DENIAL, REVOCATION OR SUSPENSION.

Upon any denial, revocation or suspension of a mobile food vehicle permit and/or business license, the applicant or permittee and/or licensee may appeal the denial to the Commission by filing a written statement of appeal with the City Clerk within ten (10) days following the denial, revocation or suspension and a hearing shall be held thereon by the Commission at a regular or special meeting of the City Commission or a continuance. The applicant or permittee, during the appeal, may be represented by counsel.

(A) Prior to revocation, written notice shall be given to the permittee and/or licensee or person in charge. The notice shall set forth:

- (1) The grounds upon which the city will seek denial, revocation or suspension of the permit and/or license;
- (2) The specific violations of this article or of federal or state law upon which the city will rely in seeking denial, revocation or suspension of the permit and/or license;
- (3) That a hearing will be held before the Pikeville City Commission;
- (4) The date, time and place of the hearing; and
- (5) That the permittee and/or licensee may appear in person and/or be represented by counsel and may present testimony.

(B) The hearing shall be held in accordance with this section. If the permit and/or license holder fails to appear at the hearing at the time, place and date specified, the city shall present sufficient evidence to establish a prima facie case showing that an act or acts have been committed or omitted that constitutes grounds for denial, revocation or suspension of a permit and/or license.

(C) After completion of the hearing, the City Commission shall make written findings as to whether or not grounds exist for denial, revocation or suspension of the permit and/or license. If the City Commission finds that grounds do exist for denial, revocation or suspension, it shall deny, revoke or suspend the permit and/or license temporarily for up to one hundred eighty (180) days or permanently.

(D) A copy of the written findings shall be sent by certified mail, return receipt requested, to the permittee and/or licensee at the address of the permittee contained in the permittee's application. The city is entitled to rely upon the accuracy of the address submitted by the permittee for his or her application.

(E) If the City Commission revokes the permit and/or license, written notice of the revocation shall be served on the permittee and/or licensee or the person in charge with a copy of the findings.

(F) Upon service of a written notice that the permit and/or license have been revoked as provided herein, all food operations shall cease immediately. In the event that the permittee's fails to cease operations, the mobile food vending vehicle or cart may be impounded.

(G) Whenever a permit and/or license are revoked, the Pike County Health Department shall be notified.

(H) In the event a permit and/or license are revoked, the city shall not be liable to the permittee and/or licensee for any refund of any part of the permit and/or license fee. Reinstatement of a permittee and/or licensee that has been revoked shall require application and payment of a permit and/or license fee as if it were an initial application. No new permit and/or license application shall be considered for an establishment or mobile food vehicle where the permit and/or license have been revoked until the expiration of the revocation period.

(Ord. 0-2015-019, passed 12-14-15; Am. Ord. O-2019-21, passed 8-12-19)

§ 123.12 SERVICE OF NOTICES.

Any notice provided for in this chapter may be served by personal delivery, certified mail, return receipt requested or by posting a copy on the mobile food vending vehicle.

(Ord. 0-2015-019, passed 12-14-15)

CITY OF PIKEVILLE

DIVISION OF TAX COLLECTION

Account Number _____

License Fee - \$50.00

APPLICATION FOR AN OCCUPATIONAL LICENSE FEE ACCOUNT

All businesses are required to register and be assigned an account number, please complete and return to this office.

BUSINESS INFORMATION

1. Business or Trade Name _____
2. Street Address _____
3. Mailing Address _____
(to receive quarterly/annual forms)
4. City _____ State _____ Zip _____
5. Federal Tax I.D. # _____ Unemployment Insurance # _____
6. Accounting year end: Calendar year (December 31st) _____ Fiscal year (month _____)
7. Business Phone Number: _____ - _____ Fax _____ - _____ Email _____
8. Nature of Business: _____
- a. All contractors and subcontractors attach copy of worker's compensation insurance.
b. Contractors: List all subcontractors' name, address and telephone number _____

- (attach separate sheet if necessary)
- c. Job Cost _____
9. Date business started in Pikeville ____/____/____
10. Check which: () Corporation () S Corporation
() Partnership () Sole Proprietorship
() Individual () Fiduciary
() LLC () Religious or Non-Profit Organization
() Other, please specify _____
11. Will you have employees working in Pikeville? () Yes () No Number of Employees _____
12. Is business location properly zoned, and has a Certificate of Occupancy been obtained? () Yes () No
If NO, contact: Division of Building Inspection
Phone (606) 437-5176
13. Has inspection been completed by the Pikeville Fire Marshall? () Yes () No
If NO, contact: Pikeville Fire Department
Phone (606) 437-5125
14. Do you have any business locations that are not within the city limits of Pikeville? () Yes () No
If Yes, please list location(s): _____

15. Is this a new business or was it purchased? () New () Purchased
If Purchased give name of previous owner and business name.

OWNER INFORMATION - REQUIRED

16. List names of owners, partners, or, if corporation, officers and title. If additional room required attach separate sheet. Person to contact.

- a. Name _____ Title _____
Address _____ Home Ph. #: _____ - _____
City _____ State _____ Zip _____
SS #: _____ - _____ - _____ DL #: _____
- b. Name _____ Title _____
Address _____ Home Ph. #: _____ - _____
City _____ State _____ Zip _____
SS #: _____ - _____ - _____ DL #: _____

X _____

Signature Title Date

Return To:

City of Pikeville
TAX DEPARTMENT
243 Main Street, Pikeville, KY 41501

APPLICATION FOR VENDOR PERMIT

Stationary/Sidewalk Mobile/Food Truck Push Cart Temporary

NAME OF APPLICANT _____ BUSINESS ADDRESS _____

CONTACT PERSON _____

HOME ADDRESS _____ ZIP _____

BUSINESS PHONE _____ HOME PHONE _____

LOCATION(S) _____ HOURS OF OPERATION _____

If location is privately owned property, name of property owner: _____ (attach copy of lease or rental agreement)

PLEASE ATTACH SEPARATE SHEET FOR MULTIPLE LOCATIONS {FOOD TRUCKS ONLY}

CITY OCCUPATIONAL BUSINESS NUMBER _____ KY STATE SALES & USE TAX NUMBER _____

HAS THE APPLICANT EVER BEEN DENIED A LICENSE OR HAD A LICENSE SUSPENDED OR REVOKED? YES _____ NO _____

****IF YES, PLEASE ATTACH A WRITTEN EXPLANATION****

LIST OF ITEMS TO BE VENDED : _____

EQUIPMENT/ VEHICLE INFORMATION

TYPE OF EQUIPMENT/VEHICLE TO BE USED _____

LENGTH OF CART DEPTH _____ HEIGHTW/O UMBRELLA _____ HEIGHT OF UMBRELLA _____

VEHICLE: _____ YEAR: _____ MAKE: _____ MODEL: _____

INSURANCE INFORMATION _____

WILL YOU HAVE EMPLOYEES AT THE REQUESTED LOCATION? YES_ NO_ IF YES: NUMBER OF EMPLOYEES:___

DOES THE APPLICANT HAVE ANY CRIMINAL CONVICTIONS WITHIN THE 10 YEARS? YES _____ NO _____

PAST PLEASE LIST CONVICTION(S) AND DISPOSITION(S) _____

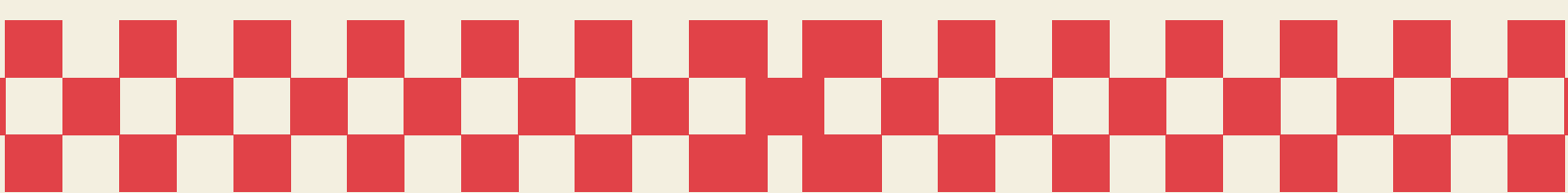
ATTACH A SEPARATE SHEET OF PAPER, IF NEEDED

LICENSEE HEREBY AGREES THAT IT WILL INDEMNIFY AND HOLD THE CITY OF PIKEVILLE, ITS OFFICERS, EMPLOYEES AND AGENTS HARMLESS FROM ANY AND ALL CLAIMS OF DAMAGE TO PERSON(S) OR PROPERTY WHICH MAY RESULT FROM THE ACTIVITIES PERMITTED HEREUNDER, AND SHALL, IF REQUESTED, FURNISH CORPORATE SURETY OR PROOF OF INSURANCE TO COVER SUCH INDEMNITY AND IN SUCH MANNER AND AMOUNT AS MAY BE DEEMED REQUISITE. IT IS UNDERSTOOD THAT FOR REASONS OF SAFETY OR TRAFFIC FLOW, ANY LAW ENFORCEMENT OFFICER MAY MOVE LICENSEE OR His/her AGENT FROM SPECIFIED LOCATION, PERMIT APPLIED FOR AND ALL TERMS AND STIPULATIONS AGREED TO BY:

SIGNATURE

TITLE

DATE



Thank you for your interest in being a food truck vendor in Pikeville, Ky. We have several events each year that you may be interested in. Our newest is "*Food Truck Friday*", which serves a very busy lunch crowd consisting of Pikeville Medical employees, downtown workers, and UPIKE college students. On those Fridays, we have scheduled "*Main Street Live*" so that vendors may prosper from both lunch and dinner crowds. We also host one of the largest July 4th celebrations in the region. The Mountain Grrl Experience, celebrates females of Appalachia and the surrounding area drawing thousands into downtown Pikeville. In the Fall we have two Festivals, the *Moonshine, Music, & Makers Festival* and *Hippie Fest* both in which sees thousands in our downtown area.

The forms provided will give you an idea of what is needed to get you ready to serve your delicious food to our beautiful town. We look forward to welcome y'all to Pikeville!

CHECKLIST FOR FOOD TRUCKS

1. Letter from Property Owner (If not in area designated/zoned for Food Trucks)
 2. City of Pikeville Business License- \$50 annually
 3. Pictures of Mobile Food Truck (Front/back/both sides)
 4. Proof of Insurance on Vehicle
 5. Driver's License
 6. Health Department Permit
 7. Event/Set-Up Fee- If applicable
- 