

**CITY OF PIKEVILLE
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
December 30, 2019 AT 6:00 P.M.**

The Board of Commissioners for the City of Pikeville, Kentucky convened in a special session pursuant to call and written notice duly given in accordance with KRS 61.823, at City Hall, 243 Main Street, Pikeville, Kentucky 41501 on December 30, 2019 at 6:00 p.m.

(1) Present were the Mayor, Jimmy Carter, presiding, and Commission Members present at roll call were as follows:

COMMISSIONER: **BOB SHURTLEFF
PAT MCNAMEE
STEVE HARTSOCK
ALLISON POWERS - ABSENT**

MAYOR: **JAMES A. CARTER**

It having been determined that a quorum was present for the transaction of business, Mayor Carter called the meeting to order.

(2) Legislative Update with Senator Wheeler and Representative Hatton. Mayor Carter asked for Senator Wheeler and Representative Hatton to discuss some hot topics on what you think, what needs to happen, or what we can do to help you with. Representative Hatton requested that City provide a list of priorities so the delegation would know what was needed as state funding becomes available.

Senator Wheeler noted that Pikeville is the leader in the eastern Kentucky region as far as economic development. He indicated that both he and Rep. Hatton want to insure that, that progress continues.

City Manager Philip Elswick discussed the Thompson Road/Cassidy Boulevard retail area congestion and noted that an engineering firm is currently preparing a traffic study to identify improvements for the congestion. Additionally, safety is a consideration of that study. The City Managed indicated that replacing the bridge at Stone Coal will help but it's not enough.

Mayor Carter asked for information on the pension. Senator Wheeler stated that there has been some discussion but as far as he knew the governor has not formally submitted the budget yet. As such, Sen. Wheeler expressed reluctance to comment on what proposal could be made. Further, he indicated that funding the pensions is part of the Senate priorities. Also, he said that increasing contributions for about the

next 15-16 years has been discussed. City Manager stated that Kentucky League of Cities is lobbying for the separation of CERS and KERS.

City Manager also discussed the police academy and the long waiting period, as much as 6 months, before a new officer can be admitted to the academy. As a result, the City cannot replace officers as quickly as needed. Neither Representative Hatton nor Senator Wheeler were aware of this issue. Chief Edmonds indicated this is not an issue for larger departments as those departments typically has its own academy.

(3) Consider a request to adopt the minutes from the regular commission meeting held on December 9, 2019, as submitted, and to authorize the Mayor to sign and execute said minutes on behalf of the City of Pikeville. Commissioner Shurtleff made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 4-0.

(4) Consider a request to approve payment of bill list, as submitted, totaling \$3,416,898.44. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(5) Consider a second reading of Ordinance No. 0-2019-31, as submitted, amending the fiscal year 2019-2020 budget and grant the Mayor the authority to sign and execute said ordinance on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, Mayor called roll call.

Mayor Carter: Yes

Commissioner Hartsock: Yes

Commissioner Shurtleff: Yes

Commissioner McNamee: Yes

Commissioner Powers: Absent

Ordinance passed.

(6) Consider a request to amend the City of Pikeville Pay Chart dated December 30, 2019, as submitted. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(7) Consider a request to the following job descriptions and assign the following employees to these positions at their current rate of pay:

*City Clerk – Robbi Bentley;

*Customer Service Representative- Marsha Ratliff, Marsha Bentley, Beverly Epling;

- *Director of Events: Andy Linton;**
- *Executive Director of Finance- Tonya Taylor; and**
- *Main Street Director- Minta Trimble.**

Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(8) Consider a request to approve the Utility Billing Coordinator job description and assign Kim Ratliff to the position at the 10-year rate of pay for said position. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(9) Consider a request to authorize and approve contracts with Delta Dental for PPO or Standard dental coverage, PPO Plus Premier dental coverage, and vision care coverage and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(10) Consider a request to authorize submittal of a grant application to the Kentucky Division of Forestry 2020 Volunteer Fire Assistance Grant Program and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(11) Consider a request to authorize submittal of a FM Global grant application for arson investigation equipment, Robotronics Sparky Dog costume, and Microsoft Surface Pro for fire investigation documentation and training and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(12) Consider a request to authorize and approve Integrated Engineering Invoice No. 4785, as submitted, for \$8,780.00 for the Second Street Streetscape project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(13) Consider a request to authorize and approve Summit Engineering Inc., Invoice No. 84969, as submitted, for \$5,152.62.00 for the Marion Branch Water and

Sewer Addendum No. 2 project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(14) Consider a request to authorize and approve BitSource, LLC Invoice No. 938, as submitted, for \$1,753.75 for content entry and modifications to the visitpikeville.com website and mobile application and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(15) Consider a request to authorize and approve payment of Judy Construction Company Pay Request No. 28, as submitted, for \$154,725.00 for the WWTP Upgrade and Improvements project and grant the City Manager or the Deputy City Manager of Operations/City Engineer the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(16) Consider a request to authorize and approve payment of Rising Sun Development, Inc. Pay Request No. 28, as submitted, for \$181,257.30 for the Overlook Events Center project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(17) Consider a request to authorize and approve payment of Elliott Contracting, Inc. Pay Application No. 5, as submitted, for \$120,123.22 for the YMCA pool project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(18) Consider a request to adopt a resolution, as submitted, accepting a portion of Kentucky State Route 3218 into the City of Pikeville's street maintenance program and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(19) Consider a request to authorize and approve an agreement with Travis Bagent, as submitted, for hosting an arm-wrestling tournament during the 2020 Hillbilly Days festival and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve.

Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(20) Consider a request to amend Section 1.4 – Hiring Policies and Procedures and Section 2.10 – Compensatory Time of the City of Pikeville Personnel and Operating Policy Guidelines, as submitted. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter call for comments, there being none, the motion passed unanimously. 4-0

(21) Consider a request to award a proposal to SynTerra for \$1,500.00, as submitted, for inspection of water and sewer lines on Cedar Creek bridge and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(22) Consider a request to authorize issuance of advertisement for public bids for several construction packages associated with the KEIP Speculative Building No. 2 project and grant the Mayor the authority to sign any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(23) Consider a request to authorize issuance of an advertisement for a Request for Proposals for special inspections for the KEIP Speculative Building No. 2 project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(24) Consider a request to appoint Ed Billips to the Housing Authority Board for a four-year term ending on September 16, 2023. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 4-0

(25) Consider a request to appoint Jimmy Taylor and Andy Linton to the Hillbilly Days board with term ending on January 1, 2021. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(26) Consider a request to appoint JR Blackburn and Lyle Blackburn to the East Kentucky Expo Board for a four-year term ending on November 1, 2023. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(27) Consider a request to appoint Debbie Fortenberry to the Code Enforcement board for a three-year term ending on November 1, 2023. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(28) Consider a request to appoint Jeff Vanderbeck and Lyle Blackburn to the Economic & Industrial Development Authority Corporation board for a four-year term ending on August 28, 2023. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(29) Pursuant to KRS 61.810, consider a request for closed session for the purpose of discussion of economic and development issues. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

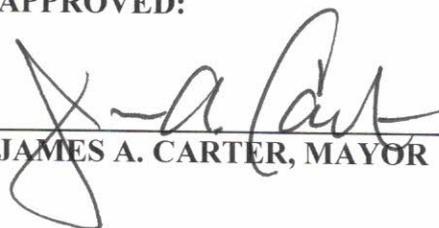
(30) Consider a request to reconvene the meeting out of closed session into regular session. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the meeting was called back to order.

(31) Consider a request to authorize and approve an agreement with Adams, Stepner, Woltermann, and Dusing, PLLC, as submitted, for representation before the U.S. Supreme Court regarding the Hellier Manor Apartments lawsuit and grant the City Attorney the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0

(32) There being no further business to come before the commission, Commissioner McNamee made the motion to adjourn the meeting. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the meeting was adjourned. 4-0.

The next scheduled meeting of the City of Pikeville Board of Commissioners is January 13, 2020 at 6:00 p.m.

APPROVED:



JAMES A. CARTER, MAYOR

ATTESTED:



ROBBI BENTLEY, CITY CLERK