

**CITY OF PIKEVILLE
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
December 28, 2018 AT 4:00 P.M.**

The Board of Commissioners for the City of Pikeville, Kentucky convened in a special session pursuant to call and written notice duly given in accordance with KRS 61.823, at the East Kentucky Exposition Center, Pikeville, Kentucky 41501 on December 28, 2018 at 4:00 p.m.

- (1) Present were the Mayor, Jimmy Carter, presiding, and Commission Members present at roll call were as follows:

COMMISSIONER:	Bob Shurtleff	
	Pat McNamee	
	Steve Hartsock	
	Kimberly May-Downey	Absent

MAYOR: JAMES A. CARTER

It having been determined that a quorum was present for the transaction of business, Mayor Carter called the meeting to order.

- (2) Consider a request to adopt the minutes from the regular commission meeting held December 10, 2018, as submitted, and to authorize the Mayor to sign and execute said minutes on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for discussion, there being none, the motion carried unanimously. 4-0.

- (3) Consider a request to authorize and approve payment of the City Bill list, as submitted, for \$2,330,806.63. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor called for comments, there being none, the motion passed unanimously. 4-0.

- (4) Consider a request to appoint Kathy Atkins to the board of the Big Sandy Heritage Museum for a term expiring on April 1, 2020. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(5) Consider a request to appoint Kathy Atkins and Enrico Marino to the board of the Jenny Wiley Theatre. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(6) Consider a request to authorize and approve payment of the following invoices, as submitted, for the Pikeville Farmers Market:

- Appalachian Newspapers invoice for \$678.00;
- EKB-TV Invoice No. 18110384 for \$210.00;
- WPKE-AM Invoice No. 18110439 for \$275.00; and
- WDHR-FM Invoice No. 18110267 for \$855.00.

All invoices will be paid with grant funds. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(7) Consider a request to authorize and approve a lease agreement with Carbon Coffee, LLC, as submitted, for the building at 787 Hambley Boulevard for use as a coffee shop and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(8) Consider a request to authorize and approve a deed of conveyance to Darrell Pugh, as submitted, for property at Julius Avenue and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(9) Consider a request to authorize and approve Judy Construction Company Pay Request #16, as submitted, for \$580,193.33 for the WWTP Upgrade Improvement Project and grant the City Manager or Deputy City Manager of Operations/City Engineer the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

- (10) Consider a request to authorize and approve payment of Vaughn & Melton Consulting Engineers, Inc. Invoice No. 51, as submitted, for \$30,426.19 for the WWTP Upgrade Improvements Project and grant the City Manager and Deputy City Manager of Operations/City Engineer the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
- (11) Consider a request to authorize and approve Consulting Services Incorporated Invoice No. 10877, as submitted, for \$2,400.00 for the KEIP Speculative Building special instructions and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
- (12) Consider a request to authorize and approve Cardinal Glass, Inc. Change Order No. 1, as submitted, for \$2,800.00 for the Hambley Athletic Complex Training Facility Glass Installation Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
- (13) Consider a request to authorize and approve Cardinal Glass, Inc. Invoice No. 2018-532, as submitted, for \$2,800.00 for the Hambley Athletic Complex Training Facility Glass Installation Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
- (14) Consider a request to authorize and approve Summit Engineering, Inc. Invoice No. 83032, as submitted, for \$7,734.93 for the Marion Branch Water and Sewer Addendum 2 (WTP Upgrade Project) and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
- (15) Consider a request to authorize and approve Mountain Aggregates, Inc. Invoice No. 104628, as submitted, for \$20,705.53 for the KEIP Speculative Building Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner

Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(16) Consider a request to authorize and approve Mountain Enterprises, Inc. Invoice No. 283181, as submitted, for \$364,349.54 for the KEIP Speculative Building Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(17) Consider a request to authorize and approve an annual renewal order with Springbrook, as submitted, for \$21,527.49 (invoiced quarterly) for finance, tax, and payroll services and grant the Mayor the authority to sign and execute any and all necessary documents upon completion of negotiations by the City Manager and City Attorney. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(18) Consider a request to authorize and approve a proposal from Municipity, as submitted, for a tax bill online payment system and grant the Mayor the authority to sign and execute any and all necessary documents upon completion of negotiations by the City Manager and City Attorney. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(19) Consider a request to authorize and approve execution of the Security Agreement with the U.S. Department of Commerce, Economic Development Association and a UCC Financing Statement in order to receive grant funds associated with the membranes for the WWTP Upgrade Improvement Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(20) Consider a request to authorize and approve exercising the purchase option in the existing rental agreement with KwikRink Synthetic Ice, as submitted, for \$16,207.00 and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(21) Consider a request to authorize and approve a lease agreement with Pitney Bowes for postage services, as submitted, for 60 months at \$299.04/month invoice quarterly and grant the Mayor the authority to sign and execute any and all necessary documents upon completion of negotiations by the City Manager and City Attorney. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(22) Consider a request to authorize the Human Resources Administrator to advertise for the position of Pikeville Police Department Patrolman seeking either certified officers or non-certified individuals. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

(23) There being no further business to come before the commission, Commissioner McNamee made the motion to adjourn the meeting. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the meeting was adjourned. 4-0.

The next scheduled Regular Meeting of the City of Pikeville Board of Commissioners is January 14, 2019 at 6:00 p.m.

APPROVED:



JAMES A. CARTER, MAYOR

ATTESTED:



CHRISTY BILLITER, CITY CLERK