

**CITY OF PIKEVILLE
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
December 10, 2018 AT 6:00 P.M.**

The Board of Commissioners for the City of Pikeville met in a regular called session on Monday, December 10, 2018. The meeting was held in the City Hall Meeting Room located at 243 Main Street, Pikeville, Kentucky 41501.

There being a quorum present, Mayor James A. Carter called the meeting to order at 6:00 p.m. Commission Members present at roll call were as follows:

COMMISSIONER: **BOB SHURTLEFF
STEVE HARTSOCK
PAT MCNAMEE
KIMBERLY MAY-DOWNEY**

MAYOR: **JAMES A. CARTER**

MINUTES

The minutes for the previous regular meeting held on November 26, 2018 were in each Commission Member's agenda package. There being no additions or corrections, Commissioner Hartsock made the motion to approve the minutes as prepared. Commissioner McNamee seconded the motion. Mayor Jimmy Carter called for discussion, there being none, the motion carried unanimously. 5-0.

PAYMENT OF CITY BILLS

The City Manager Philip Elswick requested the approval to pay city bills in the amount of \$952,464.52. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.

OLD BUSINESS

Consider a request to permit Don Wallen with Wallen, Puckett, and Anderson to present the City of Pikeville 2017-2018 audit report. Mr. Wallen says that there was a clean opinion issued with everything in order. The year ended in pretty good shape. Net position is \$96,768,000.00, small decrease from last year. The City is in

good financial health, obviously not all cash but there is a good source of cash. We say as a rule of thumb, there should be approximately three-months worth of operating cash and we have about 9 ½ months worth of reserve so the City remains in good health. General Fund increased as well as occupational tax. Our economy is good. All proprietary funds did well this year and the Expo is doing well too., looking to show profit next year. Biggest drop in net assets is because of drop in unfunded pension liability, but hopefully we are catching up now. We spend a lot but bring in a lot as well. Mr. Wallen thanked Tonya, City Manager and staff for the cooperation, everything we ask for we get, so thank you for that.

Consider a request to accept and adopt the 2017-2018 City of Pikeville Audit Report as submitted and presented by Don Wallen from the qualified accounting firm of Wallen, Puckett, and Anderson. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

Grace Fellowship Community Kitchen. Debby Bailey came forward representing Grace Fellowship Kitchen and wanted to show appreciation for the support from the City. She says that she loves the City of Pikeville and thinks that it is phenomenal what the City has done in order to help. Ms. Bailey presented a plaque to the Mayor and Commission in their honor.

BUSINESS FROM THE FLOOR

Robin Couch, Beth Branham and Ashlie Schmoltdt, a few residents from Cedar Creek were present to thank the City for have police enforce the speed limit in their neighborhood. They will continue supporting the Police Officers and Commission for all the help they have provided to slow traffic in their community.

CITY ENGINEER

Brad Slone was present and submitted several requests to the commission for approval.

1. Consider request to approve and authorize payment of Bizzack Construction, LLC Pay Request No. 2, as submitted, for \$763,540.25 for the Kentucky Enterprise Industrial Park Access Road Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

2. Consider a request to authorize and approve Change Order No. 1 to the 2018-2019 Curb & Sidewalk Repair & Reconstruction contract with H2O Construction Company to add a rate of \$310.00/cubic yard for concrete paving and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments and Mr. Slone says that this will be put down behind Jenny Wiley Theater. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
3. Consider a request to authorize and approve payment of Rising Sun Developing, Inc. Pay Application No. 10, as submitted, for \$153,547.51 for the KEIP Speculative Building – Building Package and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
4. Consider a request to authorize and approve payment of Rising Sun Developing, Inc. Pay Application No. 10, as submitted, for \$24,543.16 for the KEIP Speculative Building – Site Package and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
5. Consider a request to authorize and approve payment of Cardinal Glass, Inc. Invoice No. 2018-469, as submitted, for \$4,000.00 for the Hambley Athletic Complex Training Facility Glass Installation Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments. Mr. Slone says that this is the last payment under the original contract price. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
6. Consider a request to authorize and approve payment of Mountain Aggregates, Inc. Invoice No. 104463, as submitted, for \$38,437.70 for stone required for paving on the KEIP Speculative Building Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments. Mr. Slone says that this is part of the \$91,000.00 approved about a month ago. City Manager adds that they have done a good job on the asphalt. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
7. Consider a request to authorize and approve payment of Mountain Aggregates, Inc. Invoice No. 104543, as submitted, for \$7,238.10 for stone required for paving on the KEIP Speculative Building Project and grant

- the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
8. Consider a request to authorize and approve payment of Jigsaw Enterprises, LLC Invoice No. 6282, as submitted, for \$17,950.00 for the Julius Avenue Slide Removal Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner May-Downey made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments and Mr. Slone adds that this is the slide behind 200 Julius Avenue. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
 9. Consider a request to authorize and approve payment of KVWV Traffic Control, Inc. Invoice No. 11813, as submitted, for \$7,570.74 for Category 1 work on the 2018-2019 Road & Street Striping Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 10. Consider a request to authorize and approve payment of KVWV Traffic Control, Inc. Invoice No. 11814, as submitted, for \$2,663.50 for Category 2 work on the 2018-2019 Road & Street Striping Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments and Mr. Slone explains that the reason for each category is different areas have different time requirements for the contractor. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
 11. Consider a request to authorize and approve payment of KVWV Traffic Control, Inc. Invoice No. 11815, as submitted, for \$4,006.00 for Category 3 work on the 2018-2019 Road & Street Striping Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

CITY MANAGER

City Manager Philip Elswick presented the commission with the following items for approval:

1. Consider a request to authorize and approve transfer of a Chevrolet Colorado, VIN No. 1GCDT149188231672, to the East Kentucky Expo Center and grant

- the City Manager the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments and City Manager said this is a surplus vehicle from UMG, the Expo needs to move equipment for catering purposes. Mayor called for additional comments, there being none, motion passed unanimously. 5-0.
2. Consider a request to issue a Request for Proposals, as submitted, for a City of Pikeville grant program designed to provide meals to the homeless and needy. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments and Mr. Elswick adds that this will be issued this week and expect proposals to be ready for the 28th meeting. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
 3. Consider a request to authorize and approve issuance of a Letter of Commitment, as submitted, regarding plans, expectations, and responsibilities required for certification to the Kentucky Main Street Program and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments. Mr. Elswick says that this is just the standard letter to remain certified. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
 4. Consider a request to authorize and approve payment of TCF Equipment Finance Invoice No. 5793512, as submitted, for \$1,405.89 for the Farmers Market LED sign and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 5. Consider a request to authorize and approve payment of Logics Invoice No. 17553, as submitted, for \$4,900.00 for property tax bill conversion and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 6. Consider a request to authorize and approve the amended City of Pikeville Pay Chart dated December 10, 2018, as submitted. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 7. Consider a request to hire Seth Hall as Pikeville Police Department Traffic Control Officer at the starting rate of pay for said position contingent upon passage of all pre-employment screenings. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

8. Consider a request to authorize Codell Construction to issue bid packages associated with construction of the KEIP Assembly Building contingent upon all City of Pikeville or Commonwealth of Kentucky procurement requirements being met. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments and City Manager says that it is part of duties as Construction Management to issue bid packets. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
9. Consider a request to authorize and approve submittal of the Kentucky Department of Workers' Claims Drug-Free Workplace Renewal Affidavit, as submitted, and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
10. Consider a request to authorize and approve submittal of a CDBG-ED grant application for infrastructure relocations at Kentucky Enterprise Industrial Park and authorize Big Sandy Area Development District to prepare and administer said grant. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments. Mr. Elswick says that this is a complicated grant application so it is recommended that BSADD do. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
11. Consider a request to award the Dispatch Center Roof Repair Project to SESCO Builders for \$9,700.00 and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments. Paul Maynard says that they cannot do much more until the roof is completed and this should do it. Mayor called for comments, there being none, the motion passed unanimously. 5-0.
12. Pursuant to KRS 61.810, consider request for closed session for discussion of economic development, legal and personnel issues. Commissioner McNamee made the motion. Commissioner Hartsock seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.
13. Commissioner McNamee made the motion to reconvene. Commissioner May-Downey seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0. Mayor called the session back into order.
14. Consider a request to authorize and approve a grant of \$10,000.00 to Westcare for utility costs associated with operation of the Homeless Shelter and grant \$5,000.00 for additional expenses based upon documentation of fundraising totaling \$5,000.00 has been completed and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

15. Consider a request to rescind the Addendum to an Existing Agreement with Silverliner that deferred payment of \$1,000,000.00 for 6-years and grant \$1,000,000.00 to Silverliner for completion of the interior of the speculative building at KEIP subject to the job requirements and penalties included in the Addendum and grant the Mayor the authority to sign and execute any and all necessary documents. The grant to Silverliner will allow the company to complete the interior of the building to facilitate operations in the production lines as well as the office space. Silverliner remains committed to the creation of 50 jobs by the third anniversary of the commencement of production and 100 jobs by the sixth anniversary of the commencement of production. Likewise, Silverliner's commitment of an additional 0.5% of occupational tax and net profit tax demonstrates the business' commitment to the project and the City. Commissioner Shurtleff made the motion to approve. Commissioner Hartsock seconded the motion. Commissioner McNamee abstained from voting. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
16. Consider a request to authorize the Mayor to sign and execute an Amended Agreed Order with the Energy & Environmental Cabinet related to the City of Pikeville Water Treatment Plan and water quality subject to final approval of the document by the City Manager and City Attorney. Commissioner May-Downey made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
17. There being no further business to come before the Commission, Commissioner McNamee has made the motion to adjourn the meeting. Commissioner May-Downey seconded the motion. Mayor Carter called for discussion, there being none, the meeting was adjourned. 5-0.

EVENTS, ATTRACTIONS, & CONSENT ITEMS:

Progress Pike Parade – January 19, 2019

East Kentucky Expo Center Events:

2018:

December 13, 2018 – Wonderland – Cirque Musica

December 31, 2018 – Johnny Pop & Exit 23 – 9:00 pm – 2:00 am

2019:

February 1 & 2, 2019 – TriState MX

February 22, 2019 – Josh Turner with Mo Pitney

April 7, 2019 – City Rockfest 2019

April 13, 2019 – Travis Tritt & Marshall Tucker Band

Jenny Wiley Theatre – Pikeville, KY:

Another Night Before Christmas – December 14&15, 2018

Main Street

5K Events:

January 1, 2019 - Resolution Run 5K – 2 pm at Bob Amos Park

UPike

Local Events & Attractions:

Pikeville YMCA

Zip, Paddle and Saddle – Bob Amos Park

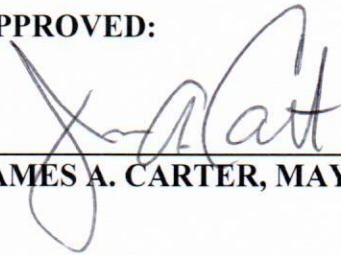
Heritage Museum – Division Street in Pike County Courthouse Annex

Epic Escape Game – Second Street

Winterfest – December 1-30, 2018 (closed December 24&25)

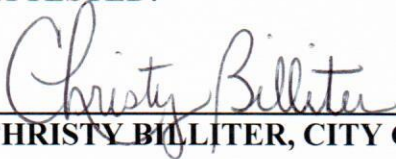
The next Scheduled Meeting of the City of Pikeville Board of Commissioners is December 28, 2018 at 4:00 p.m.

APPROVED:



JAMES A. CARTER, MAYOR

ATTESTED:



CHRISTY BILLITER, CITY CLERK