

**CITY OF PIKEVILLE
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
October 8, 2018 AT 6:00 P.M.**

The Board of Commissioners for the City of Pikeville met in a regular called session on Monday, October 8, 2018. The meeting was held in the City Hall Meeting Room located at 243 Main Street, Pikeville, Kentucky 41501.

There being a quorum present, Mayor James A. Carter called the meeting to order at 6:00 p.m. Commission Members present at roll call were as follows:

COMMISSIONER: **BOB SHURTLEFF
STEVE HARTSOCK
PAT MCNAMEE
KIMBERLY MAY-DOWNEY**

MAYOR: **JAMES A. CARTER**

MINUTES

The minutes for the previous regular meeting held on September 24, 2018 were in each Commission Member's agenda package. There being no additions or corrections, Commissioner McNamee made the motion to approve the minutes as prepared. Commissioner May-Downey seconded the motion. Mayor Jimmy Carter called for discussion, there being none, the motion carried unanimously. 5-0.

PAYMENT OF CITY BILLS

The City Manager Philip Elswick requested the approval to pay city bills in the amount of \$900,694.36. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.

CITY ENGINEER

Brad Slone was present and submitted several requests to the commission for approval.

1. Consider request to approve and authorize payment of Cardinal Glass, Inc. Invoice No. 2018-438, as submitted, for \$8,000.00 for the Hambley Athletic Complex Fieldhouse Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
2. Consider a request to authorize and approve payment of Commonwealth Building & Construction Company, Inc. Invoice No. 12494, as submitted, for \$1,800.00 for City Hall Roof Repairs and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
3. Consider a request to authorize and approve payment of DWA Recreation, Inc. Invoice No. 14877, as submitted, for \$111,750.50 for the Hambley Athletic Complex Mini-Park Playground Remodel Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
4. Consider a request to authorize and approve payment of Overhead Door of Eastern Kentucky Invoice No. 5196, as submitted, for \$3,000.00 for installation of a bottom rail on the Hambley Athletic Complex Softball Field and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments. Mr. Slone says that this will complete the softball field project. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
5. Consider a request to authorize and approve payment of BitSource, LLC Invoice No. 521, as submitted, for \$4,706.25 for the website updates and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments. Mr. Slone explained that there was quite a bit of work needed for the website to operate better but will be happy to show off the new website. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
6. Consider a request to authorize and approve payment of Tackett Builders Invoice No. 4, as submitted, for \$20,000.00 for the Hambley Athletic Complex Fieldhouse Roof Repair Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments and

Mr. Slone explains that this is for the roof on the existing building and connection on the new building as well. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.

CITY ATTORNEY

Russell Davis was present and had the following items to read into record.

1. Consider a second reading of Ordinance No. 0-2018-22, as submitted, amending Chapter 53 to increase the wholesale water rate for Southern Water and Sewer District and grant the Mayor the authority to sign and execute said ordinance on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, Mayor called roll call.

Mayor Carter: Yes

Commissioner Shurtleff: Yes

Commissioner Hartsock: Yes

Commissioner McNamee: Yes

Commissioner May-Downey: Yes

Ordinance passed.

2. Consider a first reading of Ordinance No. 0-2018-23, as submitted, amending Chapter 54 with regard to refunds, credits, adjustments, or corrections to Utilities Billing. Second reading and passage of this ordinance will take place at next scheduled meeting.

CITY MANAGER

City Manager Philip Elswick presented the commission with the following items for approval:

1. Consider a request to authorize and approve payment of the following invoices, as submitted:
 1. Appalachian Newspaper invoice for \$791.00;
 2. Appalachian Newspaper invoice for \$902.00;
 3. TCF Equipment Finance Invoice No. 5701547 for \$1,405.89;
 4. Farmers Market Insurance Program Invoice No. 1001 for \$304.50;
 5. EKB-TV Invoice No. 18090327 for \$495.00;
 6. EKB-TV Invoice No. 18090328 for \$1,330.00;
 7. WPKE-AM Invoice No. 18090370 for \$275.00; and

8. WDHR-FM Invoice No. 18090244 for \$1,365.00

and grant the Mayor the authority to sign and execute any and all necessary documents. All invoices will be paid with grant funds. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0.

2. Consider a request to authorize and approve a resolution authorizing the submittal of a Kentucky Infrastructure Authority State Revolving Fund loan application in the amount of \$381,360.00 for upgrades to the Water Treatment Plant and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
3. Consider a request to adopt a proclamation regarding the Ruff Tuff Cuss race and grant the Mayor the authority to sign and execute said proclamation on behalf of the City of Pikeville. Commissioner May-Downey made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments and reads the proclamation aloud. After the reading, Mayor invited the recognized honorees: Joel Thornbury, Jason Castle and Chris Fleniken forward to present them with a copy of the proclamation and thank them for their participation. He thanks them for volunteering because without our volunteers our city would not be what it is today. Mr. Thornbury expressed his appreciation and says that it is nice coordinating with the City and promoting our Tourism, thanks for the help and cooperation. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
4. Consider a request to authorize and approve issuance of a Request for Proposals for construction management services for the EnerBlu Assembly Building. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
5. Consider a request to authorize and approve Alliance Corporation Change Order No. 2 in the amount of \$3,802.42 for the BSCTC Pikeville Broadband Technology Center and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments. Denise Thomas was present and says that the project is progressing very well, they are painting, installing lighting, curbs and sidewalks. Projected completion date is still around December or the first of January and we are still moving along very well. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
6. Consider a request to authorize and approve submittal of a Federal Financial Report to the U.S. Department of Commerce Economic Development Administration regarding the wastewater treatment plant upgrade project

- and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner May-Downey made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
7. Consider a request to authorize and approve payment of a RateStudies invoice for \$6,000.00 for preparation of a wholesale user Cost of Service analysis and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 8. Consider a request to authorize and approve a proposal with ADP for payroll processing services, as submitted, for \$12,836.10 and grant the Mayor the authority to sign and execute any and all necessary documents upon completion of negotiations by the City Manager and City Attorney. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 9. Consider a request to issue a letter to Bank 253, as submitted, for use of Second Street on October 26, 2018 for a block party and grant the Mayor the authority to sign said letter on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 10. Consider a request to adopt a proclamation declaring October 2018 as Health and Wellness Month in the City of Pikeville and grant the Mayor the authority to sign and execute said proclamation on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 11. Pursuant to KRS 61.810, consider request for closed session for discussion of economic development, legal and personnel issues. Commissioner McNamee made the motion. Commissioner Hartsock seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.
 12. Commissioner McNamee made the motion to reconvene. Commissioner May-Downey seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0. Mayor called the session back into order.
 13. Consider a request to authorize and approve a 3-month contract with the Appalachian News-Express at a cost of \$1,000.00/month to begin upon completion of the Tourism website currently in design and grant the Mayor the authority to sign and execute said contract upon completion of negotiations by the City Manager and City Attorney. Commissioner May-Downey made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

14. There being no further business to come before the Commission, Commissioner McNamee has made the motion to adjourn the meeting. Commissioner May-Downey seconded the motion. Mayor Carter called for discussion, there being none, the meeting was adjourned. 5-0.

EVENTS, ATTRACTIONS & CONSENT ITEMS:

Economic & Industrial Development Authority Board Meeting – Oct. 18, 2018 at 5pm

East Kentucky Expo Center Events:

October 25, 2018 – Nightmare on Main

November 11-14, 2018 – Kentucky Baptist Convention

November 30, 2018 – Diamond Rio

December 8&9, 2018 – Winterfest Antique & Artisan Market

December 13, 2018 – Cirque Música

Jenny Wiley Theatre – Pikeville, KY:

A Christmas Carol – November 30, 2018 – December 22, 2018

Footlights Theatre – Pikeville, KY:

Rudolph – November 9-17, 2018

Muscle on Main:

October 12-13, 2018

November 9, 2018

Nightmare on Main: October 25, 2018

Main Street:

November 24, 2018 – Small Business Saturday

December 1, 2018 – Christmas Parade

5K Events:

October 13, 2018 – Paint Pikeville Pink

October 27, 2018 – Zombie

November 24, 2018 – Tree Lighting

Cycling Events:

October 20, 2018 – Octoberfest Bicycle Rally & Festival - Whitesburg

Pikeville Farmers Market – Tuesdays and Saturdays at Pikeville Pavilion:

October 16, 2018 – Farmers Market Night

October 20, 2018 – Farm to Fork Dinner – 6 to 8 pm

November 3, 2018 – Holiday Preview

November 13, 2018 – Veterans Day Swing Band

November 17, 2018 – Customer Appreciation

November 20, 2018 – Final Market of 2018

UPike:

November 2-3, 2018 & November 16-17, 2018 – Upike Classic

Local Events & Attractions:

Pikeville YMCA

Zip, Paddle and Saddle – Bob Amos Park

Heritage Museum – Division Street in Pike County Courthouse Annex

Epic Escape Game – Second Street

Kiwanis Fall Festival

Rally on the Ridge – October 14-16, 2018, 140 Valley Ridge Road

Halloween – October 27, 2018

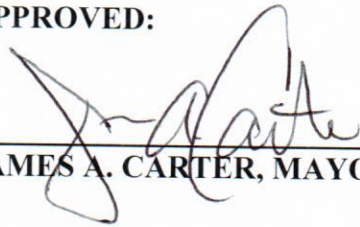
Cut-Through Haunted Holler Adventure – Oct 12, 13, 19&20, 2018 and Oct 26&27, 2018

Trick or Treat – October 30, 2018

Winterfest – December 1-30, 2018 (closed December 24&25, 2018)

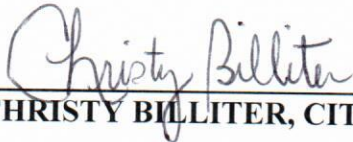
The next scheduled Regular Meeting of the City of Pikeville Board of Commissioners is October 22, 2018 at 6:00 p.m.

APPROVED:



JAMES A. CARTER, MAYOR

ATTESTED:



CHRISTY BILLITER, CITY CLERK