

**CITY OF PIKEVILLE  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
August 27, 2018 AT 6:00 P.M.**

The Board of Commissioners for the City of Pikeville met in a regular called session on Monday, August 27, 2018. The meeting was held in the City Hall Meeting Room located at 243 Main Street, Pikeville, Kentucky 41501.

There being a quorum present, Mayor James A. Carter called the meeting to order at 6:00 p.m. Commission Members present at roll call were as follows:

**COMMISSIONER:**            **BOB SHURTLEFF  
STEVE HARTSOCK  
PAT MCNAMEE  
KIMBERLY MAY-DOWNEY**

**MAYOR:**                    **JAMES A. CARTER**

**MINUTES**

The minutes for the previous regular meeting held on August 13, 2018 were in each Commission Member's agenda package. There being no additions or corrections, Commissioner Hartsock made the motion to approve the minutes as prepared. Commissioner McNamee seconded the motion. Mayor Jimmy Carter called for discussion, there being none, the motion carried unanimously. 5-0.

**PAYMENT OF CITY BILLS**

The City Manager Philip Elswick requested the approval to pay city bills in the amount of \$1,637,703.56. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.

**CITY ENGINEER**

Brad Slone was present and submitted several requests to the commission for approval.

1. Consider request to approve and authorize payment of Integrated Engineering Invoice No. 3985, as submitted, for \$20,460.00 for the Bob Amos Events Center and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
2. Consider a request to authorize and approve payment of Integrated Engineering Invoice No. 3979, as submitted, for \$11,425.50 for the Julius Avenue Slide Stabilization Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
3. Consider a request to authorize and approve payment of Judy Construction Company Pay Request No. 11, as submitted, for \$622,493.75 for the Wastewater Treatment Plant Upgrade Project and grant the City Manager or Deputy City Manager of Operations/City Engineer authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
4. Consider a request to authorize and approve payment of Vaughn & Melton Consulting Engineers, Inc. Invoice No. 47, as submitted, for \$30,429.19 for inspection for the Wastewater Treatment Plant Upgrade Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments. Mr. Slone says that everything is where it should be and there have been weather days added with opportunities to catch up. Mr. Elswick added that it is essentially fifty percent done. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
5. Consider a request to authorize and approve payment of Overhead Door Company of Eastern KY Invoice No. 4826, as submitted, for \$27,500.00 for the Bob Amos soccer field fencing project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
6. Consider a request to authorize and approve payment of Tackett Builders Invoice No. 2, as submitted, for \$8,702.50 for the Hambley Athletic Complex – Training Center Roof Repair Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner

Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

#### CITY ATTORNEY

Russell Davis was present and had the following items to read into record.

1. Consider a second reading of Ordinance No. 0-2018-16, as submitted, amending Chapter 111.31 – Microbreweries and grant the Mayor the authority to sign and execute said ordinance on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, Mayor called roll call.

Mayor Carter: Yes

Commissioner Shurtleff: Yes

Commissioner Hartsock: Yes

Commissioner McNamee: Yes

Commissioner May-Downey: Yes

Ordinance passed.

2. Consider a second reading of Ordinance No. 0-2018-17, as submitted, amending Chapter 36.73 – Model Procurement and grant the Mayor the authority to sign and execute said ordinance on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, Mayor called roll call.

Mayor Carter: Yes

Commissioner Shurtleff: Yes

Commissioner Hartsock: Yes

Commissioner McNamee: Yes

Commissioner May-Downey: Yes

Ordinance passed.

3. Consider a first reading of Ordinance No. 0-2019-19, as submitted, creating and establishing for bid a non-exclusive electric franchise. Second reading and passage of this ordinance will take place at next scheduled meeting.

## CITY MANAGER

City Manager Philip Elswick presented the commission with the following items for approval:

1. Consider a request to adopt a proclamation honoring Sandy Runyon for her service to the region as Executive Director of the Big Sandy Area Development District and grant the Mayor the authority to sign and execute said proclamation on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments and thanked Mrs. Runyon for all the projects over the years and all the help that she has provided to the city. Each commissioner also thanked Mrs. Runyon for the opportunities she has provided to the community. Mayor called for additional comments, there being none, motion passed unanimously. 5-0.
2. Consider a request to authorize and approve a Service Agreement/Renewal Invoice No. GMA-5811, as submitted, for \$772.86 for maintenance of the Utilities Department copier and grant the Mayor the authority to sign and execute any and all necessary documents. All invoices will be paid with grant funds. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, and Mr. Elswick noted that the language regarding the use of grant funds was inaccurate. Mayor Carter called for additional comments, there being none, the motion passed unanimously. 5-0.
3. Consider a request to amend Section 1.10 – Education Assistance and Career Education and Section 4.18 – Vehicle Use of the City of Pikeville Personnel & Operating Policy Guidelines. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments. Commissioner May-Downey suggests that for the education assistance that the requirement be changed as must get standard minimum grade instead of B standard. She also suggests for first responders, that they shouldn't have to seek reimbursement. Mr. Elswick responded that the first responders do not apply in this matter. Commissioner May-Downey was also concerned about the vehicle use policy pertaining to alcohol being within reach. She wanted to make sure it was within regulations. Mayor says we can approve this item based on changes, he then calls for additional comments, there being none, the motion passed unanimously. 5-0.
4. Consider a request to authorize and approve the advertisement of a Request for Proposals for the purchase and delivery of carbonated beverages for City owned facilities. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
5. Consider a request to authorize and approve the advertisement for bids for Street Striping for 2018. Commissioner Hartsock made the motion to approve.

- Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
6. Consider a request to set Trick-or-Treat in the City of Pikeville for October 30, 2018 from the hours of 6 p.m. to 8 p.m. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  7. Consider a request to re-appoint Jody Hunt to the Board of Zoning Adjustments for a term ending on May 1, 2022, Mark White, Mark Batten and Tim Malone to the Technical Advisory Committee for terms ending on February 27, 2022, and Reed Potter to the Hatfield & McCoy Pikeville/Pike County Museum Board for a term ending on April 1, 2022. Commissioner May-Downey made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  8. Consider a request to authorize and approve the purchase of 100 licenses of Power DMS, as outlined in the submitted quote, and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments and Mr. Elswick explains that this is a web base software package for HR to post trainings and policies. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
  9. Consider a request to authorize and approve submittal of a Pretreatment Plan to the Kentucky Division of Water, as submitted, upon completion of review and modification of the plan by the City Manager and City Attorney and grant the City Manager authority to sign and execute any and all necessary documents. Commissioner May-Downey made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  10. Consider a request to authorize a conditional offer of employment to Mollie McGuire, Shaua Brown, and Shelby Handshoe for the position of Dispatcher based upon successful completion of all required testing. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  11. Pursuant to KRS 61.810, consider request for closed session for discussion of economic development, legal and personnel issues. Commissioner McNamee made the motion. Commissioner May-Downey seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.
  12. Commissioner McNamee made the motion to reconvene. Commissioner Hartsock seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0. Mayor called the session back into order.

13. Consider a request to authorize and approve a Development & Guaranty Agreement with EnerBlu and grant the Mayor the authority to sign and execute said agreement upon completion of negotiations by the City Manager and City Attorney. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
14. There being no further business to come before the Commission, Commissioner McNamee has made the motion to adjourn the meeting. Commissioner May-Downey seconded the motion. Mayor Carter called for discussion, there being none, the meeting was adjourned. 5-0.

#### EVENTS, ATTRACTIONS & CONSENT ITEMS:

##### East Kentucky Expo Center Events:

September 7, 2018 – Main Street Live  
 September 21, 2018 – Main Street Live  
 October 6, 2018 – Craft Beer Festival  
 November 11-14, 2018 – Kentucky Baptist Convention  
 December 8&9, 2018 – Antique & Artisan Market  
 December 13, 2018 – Cirque Música

##### Jenny Wiley Theatre – Pikeville, KY:

Frankenstein – October 12, 2018 – October 31, 2018  
 A Christmas Carol – November 30, 2018 – December 22, 2018

##### Footlights Theatre – Pikeville, KY:

Rudolph – November 9-17, 2018

##### Muscle on Main:

September 7-8, 2018  
 October 12-13, 2018

##### Nightmare on Main: October 25, 2018

##### Main Street:

September 29, 2018 – 2D Event – Wine Tasting & Merchant Tailgating  
 November 24, 2018 – Small Business Saturday  
 December 1, 2018 – Christmas Parade

##### 5K Events:

September 21, 2018 – Bullet  
 September 21-22, 2018 – Ruff Tuff Cuss  
 September 23, 2018 – Son of a Gun  
 October 27, 2018 – Zombie

November 24, 2018 – Tree Lighting

Cycling Events:

September 2, 2018 – Dawkins Road Gravel Grinder

September 30, 2018 – Tour de Pikeville

October 6, 2018 – Jenny Wiley Bicycle Rally – Prestonsburg

October 20, 2018 – Octoberfest Bicycle Rally & Festival - Whitesburg

Pikeville Farmers Market – Tuesdays and Saturdays at Pikeville Pavilion:

September 4, 2018 – YMCA Day

September 22, 2018 – Hatfield & McCoy Pig

October 6, 2018 – Pumpkin Painting

October 16, 2018 – Farmers Market Night

November 3, 2018 – Holiday Preview

November 13, 2018 – Veterans Day Swing Band

November 17, 2018 – Customer Appreciation

November 20, 2018 – Final Market of 2018

UPike:

September 1, 2018 – Lucky Duck Float Fest

November 2-3, 2018 & November 16-17, 2018 – Upike Classic

Local Events & Attractions:

Pikeville YMCA

Zip, Paddle and Saddle – Bob Amos Park

Heritage Museum – Division Street in Pike County Courthouse Annex

Epic Escape Game – Second Street

Kiwanis Fall Festival

Light the Night – October 11, 2018

Apple Days – Paintsville – October 12-13, 2018

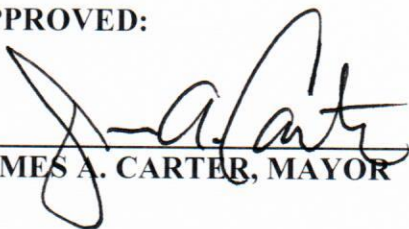
Halloween – October 27, 2018

Cut-Through Haunted Holler Adventure – Oct 19&20, 2018 and Oct 26&27, 2018

Winterfest – December 1-30, 2018 (closed December 24&25, 2018)

The next scheduled Regular Meeting of the City of Pikeville Board of Commissioners is September 10, 2018 at 6:00 p.m.

APPROVED:



JAMES A. CARTER, MAYOR

**ATTESTED:**



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**CHRISTY BILLITER, CITY CLERK**