

**CITY OF PIKEVILLE  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
August 13, 2018 AT 6:00 P.M.**

The Board of Commissioners for the City of Pikeville met in a regular called session on Monday, August 13, 2018. The meeting was held in the City Hall Meeting Room located at 243 Main Street, Pikeville, Kentucky 41501.

There being a quorum present, Mayor James A. Carter called the meeting to order at 6:00 p.m. Commission Members present at roll call were as follows:

**COMMISSIONER:**           **BOB SHURTLEFF  
STEVE HARTSOCK  
PAT MCNAMEE  
KIMBERLY MAY-DOWNEY**

**MAYOR:**                   **JAMES A. CARTER**

**MINUTES**

The minutes for the previous regular meeting held on July 23, 2018 were in each Commission Member's agenda package. There being no additions or corrections, Commissioner McNamee made the motion to approve the minutes as prepared. Commissioner May-Downey seconded the motion. Mayor Jimmy Carter called for discussion, there being none, the motion carried unanimously. 5-0.

**BUSINESS FROM THE FLOOR**

Presentation by Kathy Hamilton to First Responders. Ms. Hamilton came forward and presented special plaques to Chief Edmonds and Chief Bentley for their great service and dedication. She also presented a plaque in honor of Officer Scotty Hamilton in appreciation for his service. She thanked the City of Pikeville for allowing the First Responders Day in the City Park and expressed her appreciation to all.

**PAYMENT OF CITY BILLS**

The City Manager Philip Elswick requested the approval to pay city bills in the amount of \$1,412,595.88. Commissioner McNamee made the motion to approve.

Commissioner May-Downey seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.

#### CITY ENGINEER

Brad Slone was present and submitted several requests to the commission for approval.

1. Consider request to approve and authorize Change Order 5, as submitted, for the Wastewater Treatment Plant Project, which increases the contract price by \$45,791.30 and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
2. Consider a request to authorize and approve payment of Summit Engineering, Inc. Invoice No. 82254, as submitted, for \$1,250.00 for the Marion Branch Water and Sewer Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
3. Consider a request to authorize and approve payment of Integrated Engineering, Invoice No. 3914, as submitted, for \$1,270.00 for Huffman Avenue Drainage Improvements Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
4. Consider a request to authorize and approve payment of Adventure Designs and Training, LLC Invoice No. 1135, as submitted, for \$6,000.00 for repairs made to White Lightning Ziplines and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments and asked if this was for tree removal. City Manager says yes and it will complete the project. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
5. Consider a request to authorize and approve payment of Consulting Services, Inc. Invoice No. 0010234, as submitted, for \$10,100.00 for the Bob Amos Events Center Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments. Mr. Slone explained that



- this is for the geotechnical study for the event center. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
6. Consider a request to authorize and approve payment of Quicksand Farms, LLC Invoice No. 3, as submitted, for \$3,000.00 for the Bob Amos Park Soccer Field Turf Renovation Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments. Mr. Slone explains that this project is progressing and there will be at least two more fertilizations trips which will take us up to spring. We have not allowed anyone on the field. Mr. Elswick adds that this will be a game field only. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
  7. Consider a request to authorize and approve payment of Tackett Builders Invoice No. 1, as submitted, for \$17,561.28 for the Hambley Athletic Complex – Training Center Roof Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments. Mr. Slone says that this is for the materials of the project. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
  8. Consider a request to authorize and approve payment of Rising Sun Developing, Inc. Pay Request #6, as submitted, for \$136,154.70 for the KEIP Spec Building Project – Building Package and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  9. Consider a request to authorize and approve payment of Rising Sun Developing, Inc. Pay Request #6, as submitted, for \$205,335.00 for the KEIP Spec Building Project – Site Package and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

#### CITY ATTORNEY

Russell Davis was present and had the following items to read into record.



1. Consider a first reading of Ordinance No. 0-2018-16, as submitted, amending Chapter 111.31 – Microbreweries. Second reading and passage of this ordinance will take place at next scheduled meeting.
2. Consider a first reading of Ordinance No. 0-2018-17, as submitted, amending Chapter 36.73 – Model Procurement. Second reading and passage of this ordinance will take place at next scheduled meeting.
3. Consider an emergency reading of Ordinance No. 0-2018-18, as submitted, establishing a tax rate and fixing dates for payment and discounts. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, Mayor called roll call.

Mayor Carter: Yes

Commissioner Shurtleff: Yes

Commissioner Hartsock: Yes

Commissioner McNamee: Yes

Commissioner May-Downey: Yes

Ordinance passed.

#### CITY MANAGER

City Manager Philip Elswick presented the commission with the following items for approval:

1. Consider a request to authorize and approve payment of:
  - 1.TCF Equipment Finance Invoice No. 5618008, as submitted, for \$1,405.89 for the LED sign;
  - 2.WDHR-FM Invoice Nos. 18070230 and 18070231, as submitted, for \$125.00 and \$760.00, respectively; and
  - 3.Appalachian Newspapers invoices, as submitted, for \$240.00 and \$791.00;
  - 4.Ben Cohen Invoice No. 100, as submitted, for \$250.00; and
  - 5.John Coykendall Invoice No. 101, as submitted, for \$250.00.

For the Farmers Market and grant the Mayor the authority to sign and execute any and all necessary documents. All invoices will be paid with grant funds. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0.

2. Consider a request to award the Pavilion Expansion Feasibility Study Project to Urban Fabric PLLC, the only respondent, and grant the Mayor the authority to sign and execute any and all documents upon completion of



- negotiations by the City Manager and City Attorney. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments. City Manager adds that this will be paid with grant funds. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
3. Consider a request to authorize and approve the amended City of Pikeville Pay Chart dated August 13, 2018. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  4. Consider a request to authorize and approve a Certificate of Completion, as submitted, for the Second Street Stormwater Project (KIA Project No. SX21195028) and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  5. Consider a request to authorize and approve a USDA Certification Regarding Debarment, Suspension, and Other Responsibility Matters, as submitted, and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner May-Downey made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments. City Manager says that this is an RD grant that is paying for the Farmers Market. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
  6. Consider a request to award a proposal to Architectural Specialties of Kentucky for \$13,900.00, as submitted, for the Dispatch Center raised floor system and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments. Paul Maynard says that the project is running a little behind but with this approval we should be back on track. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
  7. Consider a request to adopt a proclamation honoring Keith Michael Mullins' accomplishment of achieving the status of Eagle Scout and grant the Mayor the authority to sign and execute said proclamation on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments and congratulated Mr. Mullins on his accomplishments. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
  8. Consider a request to award a bid to AstroTurf for \$69,962.00, as submitted, and grant the Mayor the authority to sign and execute any and all necessary documents upon completion of negotiations by the City Manager and City Attorney. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.



9. Consider a request to award a bid for the Hambley Athletic Complex – Training Center Glass Installation Project and grant the Mayor the authority to sign and execute any and all necessary documents upon completion of negotiations by the City Manager and City Attorney. City Manager adds that there was one bidder and that was Cardinal Glass for \$36,800.00. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
10. Consider a request to authorize and approve insurance renewals, as submitted, for Anthem health, dental, and vision insurance and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
11. Consider a request to authorize and approve a contract with the National Arm-wrestling League, as submitted, for \$4,660.00 and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments. Andy Linton adds that this event will be in September. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
12. Consider a request to authorize the HR administrator to advertise for a temporary part-time utility clerk. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
13. Consider a request to authorize and approve a Grant Agreement, as submitted, extending the term of the CDBG grant for the Big Sandy Community & Technical College Advanced Technology Center and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments. Denise Thomas says that this allows the grant to be extended for 2-years. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
14. Consider a request to hire Chase Chaney to the position of Pikeville Fire Department Firefighter/EMT at the starting rate of pay for said position and re-hire Kevin Fox to the position of Pikeville Fire Department Firefighter/EMT at the same rate of pay he received upon previous termination of employment with all other employee benefits being the same as those for a new employee. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
15. Consider a request to hire certified police officers Jamie Fields, Timothy Austin King, and Nicholas Taylor to the position of Pikeville Police Department Patrolman at the 3-year rate of pay for said position.



- Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
16. Consider a request to re-assign Officer Daniel Fields to the position of Pikeville Police Department Patrolman at the 3-year rate of pay for said position. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  17. Consider a request to authorize a conditional offer of employment to Austin Kranzman and James Colby Hopson for the position of Pikeville Police Department Patrolman based upon successful completion of all required testing. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  18. Consider a request to hire Kathryn Atkins to the position of Executive Assistant & Economic Development Assistant at the starting rate of pay for said position. Commissioner May-Downey made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  19. Consider a request to authorize and approve a Construction Materials Storage Lease Agreement with Kentucky Power Company, Inc. for use of property at Kentucky Enterprise Industrial Park for an initial term of 18 months and grant the Mayor authority to sign and execute any and all necessary documents upon completion of negotiations by the City Manager and City Attorney. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed with Commissioner Shurtleff abstaining. 5-0.
  20. Consider a request to award a proposal to KVWV Traffic Control, Inc. for \$3,892.35. as submitted, for pavement striping on Harold's Branch Road and Bailey Boulevard and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner May-Downey made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  21. Consider a request to award a proposal to Jigsaw Enterprises, LLC for \$4,450.00, as submitted, to demolish the city-owned structure at 224 Julius Avenue and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  22. Consider a request to authorize and approve entering into a Connected Citizens Program Agreement, as submitted, with Waze, which is a data sharing agreement with the traffic mobile application and grant the City Manager the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner May-



- Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
23. Consider a request to authorize and approve the E-Verify Memorandum of Understanding for Employers and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  24. Consider a request to enter into a series of contracts with Suddenlink, as submitted, for business internet and modem rental for \$49.95/month each plus required taxes for various internet circuits at designated locations and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments. Mr. Slone says that Steve Johnson worked out pricing to reduce our cost substantially. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
  25. Consider a request to authorize and approve the submission of encroachment permits for the City of Pikeville Bikeways Project and Huffman Avenue Drainage Improvements Project, as submitted, and grant the Mayor the authority to sign any and all necessary documents. Commissioner May-Downey made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  26. Consider a request to adopt a proclamation declaring the week of August 6, 2018 as Farmers Market Week in the City of Pikeville and grant the Mayor the authority to sign and execute said proclamation on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  27. Pursuant to KRS 61.810, consider request for closed session for discussion of economic development, legal and personnel issues. Commissioner McNamee made the motion. Commissioner May-Downey seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.
  28. Commissioner McNamee made the motion to reconvene. Commissioner May-Downey seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0. Mayor called the session back into order.
  29. Consider a request to issue letters to Bank 253 and Main Street for use of Second Street on August 24, 2018 for a block party and grant the Mayor the authority to sign said letters on behalf of the City of Pikeville. Commissioner Shurtleff made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.



30. Consider a request to issue a letter of support for the CREATE Bridges grant application and grant the Mayor the authority to sign said letter on behalf of the City of Pikeville. Commissioner May-Downey made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
31. Consider a request to issue a letter to Lynch Imports committing to purchase fireworks from the company for both the Hillbilly Days Festival in April 2019 and July 4, 2019 and grant the City Manager the authority to sign said letter on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
32. There being no further business to come before the Commission, Commissioner McNamee has made the motion to adjourn the meeting. Commissioner Hartsock seconded the motion. Mayor Carter called for discussion, there being none, the meeting was adjourned. 5-0.

#### **EVENTS, ATTRACTIONS & CONSENT ITEMS:**

##### **East Kentucky Expo Center Events:**

August 17, 2018 – Main Street Live  
September 7, 2018 – Main Street Live  
September 21, 2018 – Main Street Live  
October 6, 2018 – Craft Beer Festival  
November 11-14, 2018 – Kentucky Baptist Convention  
December 1, 2018 – Craft Fair

##### **Jenny Wiley Theatre – Pikeville, KY:**

The Last Five Years – August 24, 2018 – September 8, 2018  
Frankenstein – October 12, 2018 – October 31, 2018  
A Christmas Carol – November 30, 2018 – December 22, 2018

##### **Footlights Theatre – Pikeville, KY:**

Rudolph – November 9-17, 2018

##### **Muscle on Main:**

September 7-8, 2018  
October 12-13, 2018

##### **Nightmare on Main: October 25, 2018**

##### **Main Street:**

August 14, 2018 – Mornings with Main Street – Jenny Wiley Theatre – 8:30am  
September 13, 2018 – Pikeville Main Street Board of Directors Meeting – City Hall 11:30am  
September 29, 2018 – 2D Event – Wine Tasting & Merchant Tailgating – 12pm-5pm



September 29, 2018 – 2D Event – Band 7pm  
November 24, 2018 – Small Business Saturday  
December 1, 2018 – Christmas Parade

**5K Events:**

August 18, 2018 – Cuffs and Hoses  
August 25, 2018 – Colors of Courage  
September 21, 2018 – Bullet  
September 21-22, 2018 – Ruff Tuff Cuss  
September 23, 2018 – Son of a Gun  
September 30, 2018 – Tour de Pikeville  
October 27, 2018 – Zombie  
November 24, 2018 – Tree Lighting

**Pikeville Farmers Market – Tuesdays and Saturdays at Pikeville Pavilion:**

August 18, 2018 – Honey Bee Day  
September 4, 2018 – YMCA Day  
September 22, 2018 – Hatfield & McCoy Pig  
October 6, 2018 – Pumpkin Painting  
October 16, 2018 – Farmers Market Night  
November 3, 2018 – Holiday Preview  
November 13, 2018 – Veterans Day Swing Band  
November 17, 2018 – Customer Appreciation  
November 20, 2018 – Final Market of 2018

**UPike:**

November 2-3, 2018 & November 16-17, 2018 – Upike Classic

**Conferences & Conventions:**

November 11-14, 2018 – Kentucky Baptist Convention

**Local Events & Attractions:**

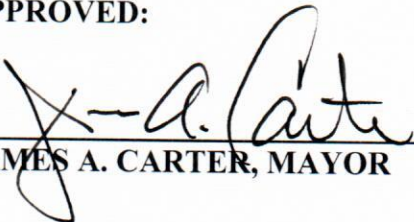
Pikeville YMCA  
Zip, Paddle and Saddle – Bob Amos Park  
Heritage Museum – Division Street in Pike County Courthouse Annex  
Epic Escape Game – Second Street  
Kiwanis Fall Festival  
Kids Day in the Park – Hillbilly Christmas in July – July 14, 2018  
Hillbilly Christmas in July Motorcycle Ride – July 15, 2018  
2018 Bass Tournament – July 28, 2018  
Light the Night – October 11, 2018  
Apple Days – Paintsville – October 12-13, 2018  
Halloween – October 27, 2018  
Haunted Zipline – October 26-27, 2018  
Cut-Through Haunted Holler Adventure – Oct 19&20, 2018 and Oct 26&27, 2018



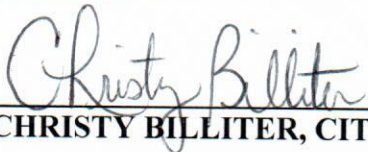
Winterfest – December 1-30, 2018 (closed December 24&25, 2018)

The next scheduled Regular Meeting of the City of Pikeville Board of Commissioners is August 27, 2018 at 6:00 p.m.

APPROVED:

  
\_\_\_\_\_  
JAMES A. CARTER, MAYOR

ATTESTED:

  
\_\_\_\_\_  
CHRISTY BILLITER, CITY CLERK