

**CITY OF PIKEVILLE
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
July 9, 2018 AT 6:00 P.M.**

The Board of Commissioners for the City of Pikeville met in a regular called session on Monday, July 9, 2018. The meeting was held in the City Hall Meeting Room located at 243 Main Street, Pikeville, Kentucky 41501.

There being a quorum present, Mayor James A. Carter called the meeting to order at 6:00 p.m. Commission Members present at roll call were as follows:

COMMISSIONER:	BOB SHURTLEFF	Absent
	STEVE HARTSOCK	
	PAT MCNAMEE	
	KIMBERLY MAY-DOWNEY	
MAYOR:	JAMES A. CARTER	

MINUTES

The minutes for the previous regular meeting held on June 25, 2018 were in each Commission Member's agenda package. There being no additions or corrections, Commissioner McNamee made the motion to approve the minutes as prepared. Commissioner May-Downey seconded the motion. Mayor Jimmy Carter called for discussion, there being none, the motion carried unanimously. 4-0.

BUSINESS FROM THE FLOOR

Peggy Rasnick Justice and her son came before the Mayor and Commissioners to extend an offer to work with the City to GPS each of the City trails for his Eagle Scout project. Mayor and Commissioners are looking forward to seeing his plans.

Phillip Reed comments regarding July 4th celebration. Mr. Reed came forward and brought the guys behind the scenes forward for recognition. Mr. Reed says that he is very proud of them and the work that they did to prepare for this event; it takes weeks of preparation. Mayor adds that the people do not realize what it takes to get ready and it is heart warming to think of the time, effort and hard work that goes into it. Each of the Commissioners agree and thank them as well. Commissioner May-Downey says that it gives families great memories and we greatly appreciate that. Mayor also thanked Paul Maynard for the cooling center that was open this

day too. Mr. Reed says that we recently went through leadership changes and everyone did a good job taking on their responsibilities and working as a team. Our department is moving forward in a positive direction. Mayor thanked Jimmy Taylor, Andy Linton and Cindy Collins for helping to provide a very family friendly atmosphere in our downtown.

PAYMENT OF CITY BILLS

The City Manager Philip Elswick requested the approval to pay city bills in the amount of \$2,731,027.60. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 4-0.

CITY ENGINEER

Brad Slone was present and submitted several requests to the commission for approval.

1. Consider request to approve and authorize payment of Rising Sun Developing, Inc. Pay Request 5, as submitted, for \$242,123.17 for the KEIP Speculative Building – Building Package and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
2. Consider a request to authorize and approve payment of Rising Sun Developing, Inc. Pay Request 5, as submitted, for \$52,470.00 for the KEIP Speculative Building – Site Package and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
3. Consider a request to authorize and approve payment of Commonwealth Building & Construction Co., Inc. Invoice No. 12460, as submitted, for \$5,886.00 for the Jenny Wiley Theatre Wall Mural Lighting Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments. Mr. Slone says that this should complete this project. Minta Trimble adds that there will be clings to fit into the art that will be interchangeable. Mayor called for additional comments, there being none, the motion passed unanimously. 4-0.

4. Consider a request to authorize and approve payment of Consulting Services Incorporated Invoice No. 10080, as submitted, for \$1,800.00 for the KEIP Speculative Building Special Inspections and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
5. Consider a request to authorize and approve payment of Overhead Door Company of Eastern Kentucky Invoice No. 4559, as submitted, for \$3,900.00 for the WWTP Storage Yard Fencing and Wind Screen Upgrade Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
6. Consider a request to authorize and approve payment of Quicksand Farms, LLC Invoice for June and July, as submitted, for \$6,000.00 for the Bob Amos Park Soccer Field Turf Renovation Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments and Mr. Slone says that this is the first half of what's to be done. Mayor called for additional comments, there being none, the motion passed unanimously. 4-0.

CITY ATTORNEY

Russell Davis was present and had the following items to read into record.

1. Consider a first reading of Ordinance No. 0-2018-12, as submitted, amending Chapter 98.03 – False Alarms. Second reading and passage of this ordinance will take place at the next scheduled commission meeting.
2. Consider a first reading of Ordinance No. 0-2018-13, as submitted, amending Chapter 72.003 – Impoundment Procedures. Second reading and passage of this ordinance will take place at the next scheduled commission meeting.
3. Consider a first reading of Ordinance No. 0-2018-14, as submitted, amending Chapter 156 – Zoning Code. Second reading and passage of this ordinance will take place at the next scheduled commission meeting.
4. Consider a first reading of Ordinance No. 0-2018-15, as submitted, amending Chapter 92 – Dilapidated Housing & Nuisances. Second reading and passage of this ordinance will take place at next regular scheduled meeting.

CITY MANAGER

City Manager Philip Elswick presented the commission with the following items for approval:

1. Consider a request to award the following proposals for the Dispatch Center:
 1. Wrightline – Dispatch furniture - \$19,704.53 – state contract price;
 2. Eastern Telephone & Technologies - \$10,214.00 – extension of power and generator service from City Hall;
 3. Big Sandy Two Way - \$22,872.15 – relocation of 911 equipment, construction of a new radio tower, and placement of new antennae;
 4. Computer Information Systems - \$4,480.00 – relocation of servers;
 5. Equature - \$1,500.00 – relocation of audio recording equipment; and
 6. Eastern Telephone & Technologies - \$5,391.00 – relocation of phone system and placement of additional phone; and

Grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments and asked if these are new antennae. Paul Maynard says that they are new because some of the ones at the station are pretty old. Mayor called for additional comments, there being none, motion passed unanimously. 4-0.

2. Consider a request to authorize and approve a lease agreement, as submitted, with the Southeast Kentucky Chamber of Commerce for office space at the Garfield House for a 2-year term expiring on July 31, 2020 and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments. Mr. Elswick says that this will be at the same rate for the first year and increase based on CPI for the second year. Mayor called for additional comments, there being none, the motion passed unanimously. 4-0.
3. Consider a request to amend Section 4.5 – Absenteeism and Tardiness of the City of Pikeville Personnel & Operating Policy Guidelines, as submitted. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments. Mr. Elswick says that this cleans up the six-minute rule and formalizes the notice rules. Mayor called for additional comments, there being none, the motion passed unanimously. 4-0.
4. Consider a request to authorize and approve submittal of a Law Enforcement Protection Program grant application to the Kentucky Office of Homeland Security for duty weapons, ammo, tasers, and body armor, and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner May-

- Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
5. Consider a request to authorize and approve payment of \$2,985.00 to Hall, Hunt and Clark Insurance for drag racing insurance, as submitted, and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
 6. Consider a request to authorize and approve a Use Agreement, as submitted, with the Pike County Bowl, Inc. for the use of the Hambley Athletic Complex for high school football games and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments. Mr. Elswick says this is the same as every other year. Mayor called for additional comments, there being none, the motion passed unanimously. 4-0.
 7. Consider a request to authorize and approve payment of Invoice No. 13191 for \$9,970.00, as submitted, for Software Consulting Associates, Inc. for Municipality software, and grant the Mayor the authority to sign any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
 8. Consider a request to authorize and approve Amendment 7 to an Agreement for Operation, Maintenance, and Management Service, as submitted, with Utility Management Group, LLC for the addition of 2 litter control personnel, and grant the Mayor the authority to sign and execute any and all necessary documents upon completion of negotiations by the City Manager and City Attorney. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
 9. Consider a request to appoint Elizabeth Thompson to the position of Police Records Administration at a rate corresponding with her skills and experience. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
 10. Consider a request to authorize and approve the job description for Executive Assistant & Economic Development Assistant, as submitted, and authorize the HR Administrator to advertise for said position. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments. Mr. Elswick adds that while searching for someone to fill this position, Elizabeth will be working in my office half day and in the police office half day. Mayor called for additional comments, there being none, the motion passed unanimously. 4-0.
 11. Consider a request to adopt a resolution, as submitted, accepting the bridge and approaches connecting Kentucky Enterprise Industrial Park and U.S.

Highway 23 into the City Street System, and grant the Mayor the authority to sign and execute said resolution on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

12. Consider a request to authorize issuance of a Request for Proposals for architectural/engineering services related to a feasibility study for development of a third, enclosed wing at the Pikeville Pavilion. The feasibility study will be funded by a USDA RD grant. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
13. Consider a request to reject all bids received for the Hambley Athletic Complex Training Building Roof Repair Project. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments. City Manager says that we received one bid and it was outside the amount expected. Mayor called for additional comments, there being none, the motion passed unanimously. 4-0.
14. Consider a request to award a bid for the 2018 Asphalt Placement or Purchase Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments. Mr. Elswick says that we received one bid from Mountain Enterprise and they met the experience level required. Mayor called for additional comments, there being none, the motion passed unanimously. 4-0.
15. Consider a request to apply to the Kentucky Transportation Cabinet for a blanket encroachment permit for utility crossings within the Kentucky rights-of-way, provide the Cabinet with the required certificate of liability insurance, and grant the City Manager the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments. Mr. Slone says that this covers gas and water lines. We should be doing this annually. Mayor called for additional comments, there being none, the motion passed unanimously. 4-0.
16. Consider a request to award a proposal to Clean Cut Services, as submitted, for \$2,000.00 for removal of trees along the zipline located at Bob Amos Park and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
17. Consider a request to authorize and approve issuance of advertisements for public bid for various components of the Hambley Athletic Complex renovation and upgrade project. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

18. Pursuant to KRS 61.810, consider request for closed session for discussion of economic development, legal and personnel issues. Commissioner McNamee made the motion. Commissioner May-Downey seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 4-0.
19. Commissioner McNamee made the motion to reconvene. Commissioner Hartsock seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 4-0. Mayor called the session back into order.
20. Consider a request to select Urban Fabric, PLLC as the architect for the KEIP Packhouse Building and Integrated Engineering as the engineer for the project, authorize and approve design contracts, and grant the Mayor the authority to sign and execute said contracts upon completion of negotiations by the City Manager and City Attorney and contingent upon full execution of the Memorandum of Agreement with the Kentucky Energy & Environmental Cabinet for the AML grant and full execution of the Development Agreement with AppHarvest. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
21. There being no further business to come before the Commission, Commissioner McNamee has made the motion to adjourn the meeting. Commissioner May-Downey seconded the motion. Mayor Carter called for discussion, there being none, the meeting was adjourned. 4-0.

EVENTS, ATTRACTIONS & CONSENT ITEMS:

East Kentucky Expo Center Events:

July 20, 2018 – Main Street Live

July 22, 2018 – WWE Summerslam Heatwave Tour

August 3, 2018 – Main Street Live

August 17, 2018 – Main Street Live

September 7, 2018 – Main Street Live

September 21, 2018 – Main Street Live

October 6, 2018 – Craft Beer Festival

November 11-14, 2018 – Kentucky Baptist Convention

December 1, 2018 – Craft Fair

Jenny Wiley Theatre – Pikeville, KY:

Hairspray – July 20, 2018 – August 11, 2018

The Last Five Years – August 24, 2018 – September 8, 2018

Frankenstein – October 12, 2018 – October 31, 2018

A Christmas Carol – November 30, 2018 -December 22, 2018

Footlights Theatre – Pikeville, KY:**Peter Pan Jr – July 19-21, 2018****Bugsy Malone – August 2-4, 2018****Rudolph – November 9-17, 2018****Muscle on Main:****July 14, 2018 – Motorcycle Rally****July 20-21, 2018****August 10-11, 2018****September 7-8, 2018****October 12-13, 2018****Nightmare on Main: October 25, 2018****Main Street:****July 10, 2018 – Mornings with Main Street – Hilton Garden Inn – 8:30 am****July 12, 2018 – Pikeville Main Street Board of Directors Meeting – City Hall 11:30 am****July 14, 2018 – Motorcycles on Main in the Riverfill – Hillbilly Christmas in July****July 28, 2018 – 2D Event – Beach Night & Sun Burners Band – Division Street 7 pm****August 4, 2018 – Rummage the Riverfill****August 9, 2018 – Pikeville Main Street Board of Directors Meeting – City Hall 11:30 am****August 14, 2018 – Mornings with Main Street – Jenny Wiley Theatre – 8:30 am****August 25, 2018 – 2D Event – Downtown Hippy & Band – Division Street – 7 pm****September 13, 2018 – Pikeville Main Street Board of Directors Meeting – City Hall 11:30 am****September 29, 2018 – 2D Event – Wine Tasting & Merchant Tailgating – 12 pm – 5 pm****September 29, 2018 – 2D Event – Band 7 pm****November 24, 2018 – Small Business Saturday****December 1, 2018 – Christmas Parade****5K Events:****August 18, 2018 – Cuffs and Hoses****August 25, 2018 – Colors of Courage****September 21, 2018 – Bullet****September 21-22, 2018 – Ruff Tuff Cuss****September 23, 2018 – Son of a Gun****September 30, 2018 – Tour de Pikeville****October 27, 2018 – Zombie****November 24, 2018 – Tree Lighting****Pikeville Farmers Market – Tuesdays and Saturdays at Pikeville Pavilion:****July 21, 2018 – Jenny Wiley Theatre Pro Caroling**

July 28, 2018 – Jenny Wiley Theatre Peter Pan Jr
August 7, 2018 – Regional Market
August 11, 2018 – Regional Market
August 18, 2018 – Honey Bee Day
September 4, 2018 – YMCA Day
September 22, 2018 – Hatfield & McCoy Pig
October 6, 2018 – Pumpkin Painting
October 16, 2018 – Farmers Market Night
November 3, 2018 – Holiday Preview
November 13, 2018 – Veteran’s Day Swing Band
November 17, 2018 – Customer Appreciation
November 20, 2018 – Final Market of 2018

UPike:

November 2-3, 2018 & November 16-17, 2018 - UPike Classic

Conferences & Conventions:

November 11-14, 2018 – Kentucky Baptist Convention

Local Events & Attractions:

Pikeville YMCA

Zip, Paddle & Saddle – Bob Amos Park

Heritage Museum – Division Street in Pike County Courthouse Annex

Epic Escape Game – Second Street

Kiwanis Fall Festival

Kids Day in the Park – Hillbilly Christmas in July – July 14, 2018

Hillbilly Christmas in July Motorcycle Ride – July 14, 2018

2018 Bass Tournament – July 28, 2018

Light the Night – October 11, 2018

Apple Days – Paintsville – October 12-13, 2018

Halloween – October 27, 2018

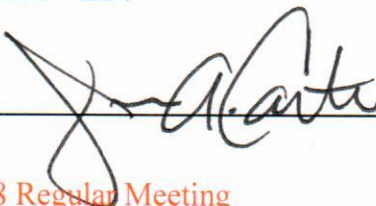
Haunted Zipline – October 26-27, 2018

Cut-Through Haunted Holler Adventure – Oct 19&20, 2018 and Oct 26&27, 2018

Winterfest – December 1-30, 2018 (closed December 24&25, 2018)

The next scheduled Regular Meeting of the City of Pikeville Board of Commissioners is July 23, 2018 at 6:00 p.m.

APPROVED:

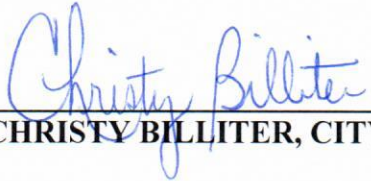


A handwritten signature in black ink, appearing to read 'J. Carter', is written over a horizontal line.

July 9, 2018 Regular Meeting

JAMES A. CARTER, MAYOR

ATTESTED:



CHRISTY BILLITER, CITY CLERK