

**CITY OF PIKEVILLE
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
May 14, 2018 AT 6:00 P.M.**

The Board of Commissioners for the City of Pikeville met in a regular called session on Monday, May 14, 2018. The meeting was held in the City Hall Meeting Room located at 243 Main Street, Pikeville, Kentucky 41501.

There being a quorum present, Mayor James A. Carter called the meeting to order at 6:00 p.m. Commission Members present at roll call were as follows:

COMMISSIONER: BOB SHURTLEFF
STEVE HARTSOCK
PAT MCNAMEE
KIMBERLY MAY-DOWNEY

MAYOR: JAMES A. CARTER

MINUTES

The minutes for the previous regular meeting held on April 23, 2018 were in each Commission Member's agenda package. There being no additions or corrections, Commissioner McNamee made the motion to approve the minutes as prepared. Commissioner Hartsock seconded the motion. Mayor Jimmy Carter called for discussion, there being none, the motion carried unanimously. 5-0.

PAYMENT OF CITY BILLS

The City Manager Philip Elswick requested the approval to pay city bills in the amount of \$2,043,523.98. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.

CITY ENGINEER

Brad Slone was present and submitted several requests to the commission for approval.

1. Consider request to approve and authorize Change Order 002 for Rising Sun Developing, Inc., as submitted, for \$711.28 for the KEIP Spec Building Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
2. Consider a request to authorize and approve Change Order No. 5 for H2O Construction Company, Inc., as submitted, for \$511,270.00 for the Marion Branch Water Supply Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
3. Consider a request to authorize and approve Change Order No. 1 for Commonwealth Building and Construction Company, Inc., as submitted, for \$3,584.00 for the Jenny Wiley Theatre Clean-up Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
4. Consider a request to authorize and approve payment of Rising Sun Developing, Inc., Pay Request 3, as submitted, for \$76,966.20 for the KEIP Spec Building – Building Package and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
5. Consider a request to authorize and approve payment of Rising Sun Developing, Inc., Pay Request 2, as submitted, for \$151,033.50 for the KEIP Spec Building – Site Work Package and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
6. Consider a request to authorize and approve payment of Rising Sun Developing, Inc. Pay Request 4, as submitted, for \$41,778.00 for the KEIP Spec Building – Site Work Package and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
7. Consider a request to authorize and approve payment of Utility Management Group Invoice No. 243-52-2018, as submitted, for \$19,500.00 for the Hambley Athletic Complex Mini-Park Restroom

- Remodel Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
8. Consider a request to authorize and approve payment of KVWV Traffic Control, Inc., Invoice No. 11531, as submitted, for \$7,321.45 for completion of the Hambley Boulevard Street Striping Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments and asked if the other striping we did was not good. Mr. Slone explains what happened with the other the temperature was not good for the thermoplastic so we waited for warmer weather to do the cross walks. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
 9. Consider a request to authorize and approve payment of Summit Engineering, Inc. Invoice No. 80905, as submitted, for \$4,610.02 for the Marion Branch Water and Sewer Addendum No. 2 Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 10. Consider a request to authorize and approve payment of Summit Engineering, Inc. Invoice No. 81516, as submitted, for \$7,500.00 for the Marion Branch Industrial Park Access Road Project and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 11. Consider a request to authorize and approve payment of Integrated Engineering, Inc. Invoice No. 3833, as submitted, for \$2,810.00 for miscellaneous engineering services and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

CITY MANAGER

City Manager Philip Elswick presented the commission with the following items for approval:

1. Consider a request to authorize and approve issuance of an in-house posting for the position of Fire Chief and allow submittal of applications from individuals currently assigned to any of the following positions – Assistant Fire Chief, Senior Battalion Chief, Battalion Chief, or Lieutenant or in lieu of being currently assigned to one of those positions, any individual with a Bachelor of Science degree in a field associated with firefighting. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0.
2. Consider a request to hire Thomas Ray and Chase Chaney as seasonal employees to work in the Environmental Code Enforcement and Tourism/Events departments from May through October at a rate of \$8.00 per hour. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
3. Consider a request to authorize and approve submittal of a grant application to the Kentucky Division of Forestry for a Fire Assistance Grant to outfit 10 firefighters to combat forest fires and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments. Commissioner Shurtleff asked if this applies to specific individuals or equipment. Mr. Elswick explains that in order to fight forest fires you have to be certified by the Forestry Division and this is that certification. Assistant Fire Chief Robby Lindsey also adds that this is specialized equipment that we use as well. He further adds that there has to be emergency shelters or planning shelters to do this type of work. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
4. Consider a request to re-hire Bobby Moore as a dispatcher at the rate of pay upon his termination of employment with all other employee benefits being the same as any new employee. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
5. Consider a request to authorize and approve a Cooperative Drone Sharing Agreement Between the Pike County Fiscal Court, City of Pikeville, and City of Coal Run Village, as submitted, and grant the Mayor the authority to sign and execute said agreement upon the completion of negotiation of the agreement by the City Manager and City Attorney. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments. Commissioner Shurtleff inquired as to the length of the agreement. City Attorney explains that there is a provision in there, that if they want to trade in for a new one than we can opt out. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.

6. Consider a request to authorize and approve Service Agreements with VanDyke, Inc., as submitted, for \$580.67, \$554.27 and \$515.97 for copiers in the Finance Department, City Clerk's Office, and Fire Department, respectively, and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
7. Consider a request to authorize and approve an Incumbency Certificate for Authorized Representative, as submitted, for Regions Bank specifying the City Manager and Deputy City Manager for Operations/Engineer as being authorized by the Commission to execute pay requests and reimbursement requests for the wastewater treatment plant and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
8. Consider a request to adopt a proclamation, as submitted, proclaiming May 19, 2018 as Kids to Parks Day and grant the Mayor the authority to sign and execute said proclamation on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
9. Consider a request to authorize and approve a Quarterly Progress Report, as submitted, for submittal to Kentucky Department for Local Government regarding the geotechnical exploration at KEIP and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments. City Manager adds that this is a quarterly report for coal severance. We're done, it's complete. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
10. Consider a request to authorize and approve an amendment to Section 1.2 – Employment Process of the City of Pikeville Personnel & Operating Policy Guidelines, as submitted. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments. Mr. Elswick says that this pertains to the postings of available positions. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
11. Consider a request to authorize and approve an Outlay Report for Reimbursement for Construction Programs, as submitted, for the U.S. Department of Commerce Economic Development Administration regarding the wastewater treatment plant project and grant the Mayor and Deputy City Manager of Operations/Engineer authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for

- comments. City Manager says that this is similar to the DLG report update to EDA and Brad will sign off on it as work that has been done. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
12. Consider a request to authorize and approve submittal of a grant application to the U.S. Department of Justice for \$2,429.60 for bulletproof vests and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 13. Consider a request to award a bid to the only bidder, Jigsaw Enterprises, Inc., for \$39,500.00 for the Bob Amos Park Soccer Field Retaining Field Retaining Wall Repair Project, authorize and approve a Construction Agreement, as submitted, for said project, authorize and approve issuance of a Notice to Proceed for said project, and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 14. Consider a request to award a bid to the low bidder, H2O Construction Company, Inc., for \$38,350.00 for the Second Street Stormwater Improvement Project, authorize and approve a Construction Agreement, as submitted, for said project, authorize approve of a Notice to Proceed for said project, and grant the Mayor authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 15. Consider a request to authorize and approve a Construction Agreement, as submitted, to Commonwealth Building & Construction Company, Inc. for \$5,886.00 for installation of lighting along the back wall of Jenny Wiley Theatre, authorize and approve issuance of a Notice to Proceed for said project, and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments. Mr. Elswick explains that these lights will be on top shining down. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
 16. Consider a request to authorize and approve a proposal from Urban Fabric, PLLC, as submitted, for \$86,000.00 for design of a facility at Bob Amos Park and grant the Mayor the authority to sign and execute any and all necessary documents upon completion of negotiations by the City Manager and City Attorney. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments and Mr. Elswick says that this is the actual construction plans. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.

17. Consider a request to reject all Statement of Qualifications received for the engineering and architectural projects associated with the KEIP EnerBlu building and authorize issuance of a Request for Qualifications for a combined architectural/engineering turnkey design project. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
18. Consider a request to authorize and approve a submittal of a grant application to the Kentucky Office of Homeland Security for emergency management equipment including radios and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
19. Consider a request to advertise for multiple seasonal employees to be assigned to the Tourism department and work in events at Bob Amos Park. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
20. Consider a request to authorize issuance of advertisements for public bids for wastewater lift station repairs and manhole rehab and repairs. Both of these projects are capital budgeted items. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
21. Consider a request to cancel the next regular meeting scheduled for May 28, 2018 and authorize a special meeting to be held on May 25, 2018. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
22. Consider a request to authorize and approve an invoice from the Appalachian News-Express, as submitted, for \$479.00 for the Pikeville Farmers Market and grant the Mayor the authority to sign and execute any and all necessary documents. This invoice will be paid with grant funds. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments. Commissioner May-Downey asked if there was another grant that we are applying for on this project and City Manager says yes. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
23. Consider a request to appoint Danny Branham, General Manager of Dueling Barrels Brewery & Distillery, to the City of Pikeville Tourism and Convention Commission as a restaurant representative. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

24. Consider a request to award a bid to the only bidder, Wilson Equipment Company, for \$186,830.00 for a milling machine and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
25. Consider a request to award a bid to the low bidder, Advance Stores Company, for \$27,364.54 for a four-post vehicle lift and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments. Mr. Elswick adds that this is also less than the budgeted price. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
26. Pursuant to KRS 61.810, consider request for closed session for discussion of economic development, legal and personnel issues. Commissioner McNamee made the motion. Commissioner May-Downey seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.
27. Commissioner McNamee made the motion to reconvene. Commissioner May-Downey seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0. Mayor called the session back into order.
28. Consider a request to issue an advertisement for a development plan proposal and bid for 183 Julius Avenue. Commissioner May-Downey made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
29. Consider a request to submit an application for rezoning of property along Julius Avenue to a R-3 zoning designation and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
30. There being no further business to come before the Commission, Commissioner McNamee has made the motion to adjourn the meeting. Commissioner May-Downey seconded the motion. Mayor Carter called for discussion, there being none, the meeting was adjourned. 5-0.

EVENTS, ATTRACTIONS & CONSENTS ITEMS:

Police Week Ceremony – May 15, 2018 – Noon -Eastern Kentucky Expo Center
May 25, 2018 – 2 pm – Budget session & Special Meeting at 5:00 pm

East Kentucky Expo Center Events:

May 14, 2018 Regular Meeting

May 17, 18, 19, 2018 – Upike Graduation
June 1, 2018 – Main Street Live
June 15, 2018 – Main Street Live
June 16, 2018 – Gaithers
July 6, 2018 – Main Street Live
July 20, 2018 – Main Street Live
July 22, 2018 – WWE Summerslam Heatwave Tour
August 3, 2018 – Main Street Live
August 17, 2018 – Main Street Live
September 7, 2018 – Main Street Live
September 21, 2018 – Main Street Live
October 6, 2018 – Craft Beer Festival
November 11-14, 2018 – Kentucky Baptist Convention
December 1, 2018 – Craft Fair

Jenny Wiley Theatre – Pikeville, KY:

Million Dollar Quarter – May 18-31, 2018
Footloose – June 15, 2018 – July 7, 2018
Hairspray – July 20, 2018 – August 11, 2018
The Last Five Years – August 24, 2018 – September 8, 2018
Frankenstein – October 12, 2018 – October 31, 2018
A Christmas Carol – November 30, 2018 – December 22, 2018

Footlights Theatre – Pikeville, KY:

Camp Rock – April 13-28, 2018
The Lion King Experience Camp 1 – June 28-30, 2018
Peter Pan Jr. – July 19-21, 2018
The Lion King Experience Camp 2 – August 2-4, 2018
Rudolph – November 9-17, 2018

Muscle on Main:

May 11-12, 2018 – Cops & Outlaws Car Show
June 8-9, 2018
July 14, 2018 – Motorcycle Rally
July 20-21, 2018
August 10-11, 2018
September 7-8, 2018
October 12-13, 2018

Nightmare on Main: October 25, 2018

Main Street:

May 26, 2018 – Spring Fling
June 2, 2018 – Dinner in White
November 24, 2018 – Small Business Saturday

December 1, 2018 – Christmas Parade**5K Events:**

May 20, 2018 – Tour de Pikeville
May 26, 2018 – Run Hog Wild
June 8, 2018 – Relay for Life
June 23, 2018 – Noah's Glow Run
July 7, 2018 – White Lightning Marathon
August 18, 2018 – Cuffs and Hoses
August 25, 2018 – Colors of Courage
September 21, 2018 – Bullet
September 21-22, 2018 – Ruff Tuff Cuss
September 23, 2018 – Son of a Gun
September 30, 2018 – Tour de Pikeville
October 27, 2018 – Zombie
November 24, 2018 – Tree Lighting

Pikeville Farmers Market – Tuesdays and Saturdays at Pikeville Pavilion:

June 2, 2018 – Community Craft Day
June 9, 2018 – 2018 Grand Opening
June 12, 2018 – Mystery Meat and Blues and Jazz Band
July 21, 2018 – Jenny Wiley Theatre Pro Caroling
July 28, 2018 – Jenny Wiley Theatre Peter Pan Jr
August 7, 2018 – Regional Market
August 11, 2018 – Regional Market
August 18, 2018 – Honey Bee Day
September 4, 2018 – YMCA Day
September 22, 2018 – Hatfield & McCoy Pig
October 6, 2018 – Pumpkin Painting
October 16, 2018 – Farmers Market Night
November 3, 2018 – Holiday Preview
November 13, 2018 – Veteran's Day Swing Band
November 17, 2018 – Customer Appreciation
November 20, 2018 – Final Market of 2018

UPike:

May 17-19, 2018 – Graduation
November 2-3, 2018 & November 16-17, 2018 – Upike Classic

Conferences & Conventions:

November 11-14, 2018 – Kentucky Baptist Convention

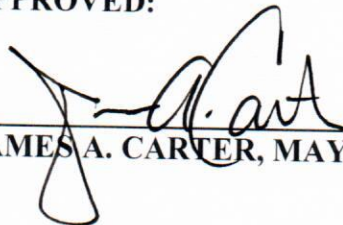
Local Events & Attractions:

Pikeville YMCA
Zip, Paddle and Saddle – Bob Amos Park

- Heritage Museum – Division Street in Pike County Courthouse Annex
- Epic Escape Game – Second Street
- Kiwanis Fall Festival
- National Police Week – May 14-18, 2018
- Relay for Life – June 8, 2018
- Kids Day in the Park – Hillbilly Christmas in July – July 14, 2018
- Hillbilly Christmas in July Motorcycle Ride – July 15, 2018
- 2018 Bass Tournament – July 28, 2018
- Light the Night – October 11, 2018
- Apple Days – Paintsville – October 12-13, 2018
- Hallowin – October 27, 2018
- Haunted Zipline – October 26-27, 2018
- Cut-Through Haunted Holler Adventure – Oct 19&20, 2018 and Oct 26&27, 2018
- Winterfest – December 1-30, 2018 (closed December 24&25, 2018)

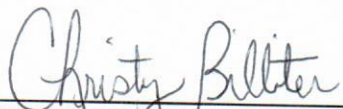
The next scheduled meeting of the City of Pikeville Board of Commissioners is May 25, 2017 at 6:00 p.m.

APPROVED:



JAMES A. CARTER, MAYOR

ATTESTED:



CHRISTY BILLITER, CITY CLERK