

**CITY OF PIKEVILLE
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
February 26, 2018 AT 6:00 P.M.**

The Board of Commissioners for the City of Pikeville met in a regular called session on Monday, February 26, 2018. The meeting was held in the City Hall Meeting Room located at 243 Main Street, Pikeville, Kentucky 41501.

There being a quorum present, Mayor James A. Carter called the meeting to order at 6:00 p.m. Commission Members present at roll call were as follows:

COMMISSIONER: **BOB SHURTLEFF** **Absent**
 STEVE HARTSOCK
 PAT MCNAMEE
 KIMBERLY MAY-DOWNEY

MAYOR: **JAMES A. CARTER**

MINUTES

The minutes for the previous regular meeting held on February 12, 2018 were in each Commission Member's agenda package. There being no additions or corrections, Commissioner Hartsock made the motion to approve the minutes as prepared. Commissioner May-Downey seconded the motion. Mayor Jimmy Carter called for discussion, there being none, the motion carried unanimously. 4-0.

BUSINESS FROM THE FLOOR

Consider the adoption of a Proclamation honoring the Pikeville High School varsity cheerleading team and their coaches for their 2018 Universal Cheerleaders Association National Championship and grant the Mayor the authority to sign and execute said proclamation on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments and asked that the Captain of the team come forward to read the proclamation aloud. After the reading of the proclamation, Coach Branham thanked the Mayor and Commissioners for honoring them and continuing the celebration with them. Mary Westfall Holbrook, District 12 Chief Engineer also presented the cheerleaders with an updated road sign that will replace the existing championship sign that is placed along the US23 roadway. The Mayor and

Commissioners congratulated the girls once again and Mayor then called for additional comments, there being none, the motion passed unanimously. 4-0.

PAYMENT OF CITY BILLS

The City Manager Philip Elswick requested the approval to pay city bills in the amount of \$1,657,568.44. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 4-0.

CITY ENGINEER

Brad Slone was present and submitted several requests to the commission for approval.

1. Consider request to approve and authorize payment of Vaughn & Melton Consulting Engineers, Inc. Invoice No. 41, as submitted, for \$30,426.19 for the wastewater treatment plant upgrade project. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
2. Consider a request to authorize and approve payment of Integrated Engineering Invoice No. 3714, as submitted, for \$2,105.42 for the Kentucky Enterprise Industrial Park speculative building. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
3. Consider a request to authorize and approve payment of Integrated Engineering Invoice No. 3715, as submitted, for \$10,810.00 for the Downtown Streetscape Master Plan project. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments and asked about a timeline on this. Mr. Elswick says that the project will be done soon and we have broken it down into three projects. Mayor called for additional comments, there being none, the motion passed unanimously. 4-0.
4. Consider a request to authorize and approve payment of the Judy Construction Company Pay Request 6, as submitted, for \$705,591.84 for the wastewater treatment plant upgrade project and grant the City Manager the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner My-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.

CITY ATTORNEY

Russell Davis was present and had the following items to read into record.

1. Consider a first reading of Ordinance No. 0-2018-03, as submitted, amending Section 92 of the City of Pikeville Code of Ordinances providing for commercial premise nuisance violations, amending the citation procedures, and setting penalties for violations. Second reading and passage of this ordinance will take place at the next scheduled meeting.
2. Consider a first reading of Ordinance No. 0-2018-04, as submitted, amending Chapter 150 of the City of Pikeville Code of Ordinances adopting definitions for electrical permits and inspections, providing for exemptions from the permit requirement, and setting permit costs and penalties for violations. Second reading and passage of this ordinance will take place at the next scheduled meeting.
3. Consider a first reading of Ordinance No. 0-2018-05, as submitted, amending the fiscal budget for the 2017-2018 fiscal year. Second reading and passage of this ordinance will take place at the next scheduled meeting.

CITY MANAGER

City Manager Philip Elswick presented the commission with the following items for approval:

1. Consider a request to amend Section 1.10 – Education Assistance/Career Development of the City of Pikeville Personnel & Operating Policy Guidelines, as submitted. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments and City Manager says that this clarifies that reimbursements will be per calendar year rather than fiscal year and require repayment of the reimbursement should the employee leave the City's employment within one year of the reimbursement. Mayor called for additional comments, there being none, motion passed unanimously. 4-0.
2. Consider a request to advertise for a vacant sergeant position and lieutenant position at the Pikeville Police Department. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments. Chief Edmonds approached the podium and explained that at the end of March we will be losing Sergeant Kimberlain. We have two Captains right now and later down the road our structure may change a little. We need to get some more people in leadership roles to prepare for these changes. Mayor called for additional comments, there being none, the motion passed unanimously. 4-0.

3. Consider a request to authorize and approve payment of an invoice from Appalachian Newspapers for \$300.00, as submitted, for Pikeville Farmer's Market advertising. The invoice will be paid with grant funds. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
4. Consider a request to adopt a proclamation declaring May 2018 as Building Safety Month within the City of Pikeville and grant the Mayor the authority to sign and execute said proclamation on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
5. Consider a request to authorize and approve submittal of a Drug-Free Workplace Renewal Affidavit to the Kentucky Department of Workers' Claims and grant the Mayor the authority to sign and execute said affidavit. Commissioner May-Downey made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
6. Consider a request to authorize and approve payment of TCF Equipment Finance Invoice No. 5373013, as submitted, for \$1,405.89 for the Pikeville Farmer's Market LED sign. This invoice will be paid with grant funds. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments. Commissioner McNamee asked if this was a one-time thing and Mr. Elswick explains that this will be a 36-month contract and at the end it will belong to the City. Mayor called for additional comments, there being none, the motion passed unanimously. 4-0.
7. Consider a request to authorize and approve a contract with Terror Nova Racing, as submitted, for \$3,500.00 and hotel accommodations for the May 12, 2018 Muscle on Main event & drag racing and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments. Andy Linton says that we have secured two of the Street Outlaws and have them coming to town for our first race. This will be the kickoff to police week. These two were on the show up until the fourth year and the closest they have been is Clay City and they drew approximately 10,000 people. I feel that they will draw a big crowd for us as well. Mayor called for additional comments, there being none, the motion passed unanimously. 4-0.
8. Consider a request to authorize and approve a contract with Wayne Donald Varley, as submitted, for \$3,500.00 and hotel accommodations for the May 12, 2018 Muscle on Main event & drag racing and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion.

- Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
9. Consider a request to issue Requests for Proposals for engineering and architectural services associated with design of two additional buildings at the Kentucky Industrial Park. Commissioner May-Downey made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments. Mr. Elswick says that those are for the projects for which the City received grant funds - AppHarvest and Enerblu. We have not yet completed the grant MOAs because it has not been provided from the state. Mayor asked if we can use the same plans for the EnerBlue spec building as we did for the Silverliner building. Mr. Elswick indicates that may be possible should the same architect and engineering team be selected; however, EnerBlu may want the building laid out differently and the site work will definitely require a new design. Also, the building package will still need to go to the state for approval. Mayor called for additional comments, there being none, the motion passed unanimously. 4-0.
 10. Consider a request to authorize and approve a proposal, as submitted, from PMSI for printing and mailing delinquent utility notices on a monthly basis and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments and City Manager explains that these are the same services that do our utility billing and will now do our delinquent notices, which there are roughly six to eight hundred of those a month. Mayor called for additional comments, there being none, the motion passed unanimously. 4-0.
 11. Consider a request to authorize and approve a contract with Michael Baker International, as submitted, for \$9,500.00 for inspection of the 7th Street pedestrian bridge and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
 12. Consider a request to appoint Cory Benjamin Tackett to the City of Pikeville Tourism & Convention Commission for a term expiring on May 24, 2021. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments and Mr. Elswick adds that this is the manager of Bank 253 and a resident of the City. Mayor called for additional questions, there being none, the motion passed unanimously. 4-0.
 13. Consider a request to authorize and approve a consulting agreement for energy related services with CenterPoint Energy, as submitted, for \$1,250.00/month and grant the Mayor the authority to sign and execute any and all necessary documents. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments. Mr. Elswick explains that this is a temporary agreement while

- negotiating a long term contract with them. Mayor called for additional comments, there being none, the motion passed unanimously. 4-0.
14. Consider a request to authorize and approve a contract with Edgie Designs for zip line inspections services, as submitted, for \$1,409.00 and grant the Mayor the authority to sign and execute any and all necessary documents upon completion of negotiation of the terms of the contract by the City Manager, City Attorney, and Edgie Designs. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments. Mr. Elswick says that this is an annual contract with this year's contract being a lot less than last year and with a different company. Mayor called for additional comments, there being none, the motion passed unanimously. 4-0.
 15. Pursuant to KRS 61.810, consider request for closed session for discussion of economic development, legal and personnel issues. Commissioner McNamee made the motion. Commissioner May-Downey seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 4-0.
 16. Commissioner McNamee made the motion to reconvene. Commissioner May-Downey seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 4-0. Mayor called the session back into order.
 17. Consider a request to authorize and approve permitting one directional sign to be placed on Hambley Boulevard at the corner of Wolford Street (J.W. Call Funeral Home property), per the photos shown, for the Grace Fellowship Church contingent upon said signs being of the same color and style (black and white) as the city streetscape signage in the downtown area with the City purchasing the signs and being reimbursed by Grace Fellowship Church. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 4-0.
 18. There being no further business to come before the Commission, Commissioner McNamee has made the motion to adjourn the meeting. Commissioner Hartsock seconded the motion. Mayor Carter called for discussion, there being none, the meeting was adjourned. 4-0.

EVENTS, ATTRACTIONS & CONSENT ITEMS:

East Kentucky Expo Center Events:

- February 26, 2018 – 15th Region Girls
- February 27, 2018 – 15th Region Girls
- February 28, 2018 – 15th Region Boys
- March 1, 2018 – 15th Region Boys //MSC Women's games
- March 2, 2018 – 15th Region Girls//MSC Men's games
- March 3, 2018 – 15th Region Girls Championship//MCS Men & Women's Semi Finals

- March 4, 2018 – MSC Men & Women’s Championship
- March 5, 2018 – 15th Region Boys
- March 6, 2018 – 15th Region Boys Championship
- March 13, 2018 – Harlem Globetrotters
- March 16, 17, 18, 2018 – WYMT Boat & RV Show
- March 30, 2018 – April 1, 2018 – Motocross
- April 21, 2018 – Brantley Gilbert
- May 17, 18, 19, 2018 – UPike Graduation

Jenny Wiley Theatre – Pikeville, KY:

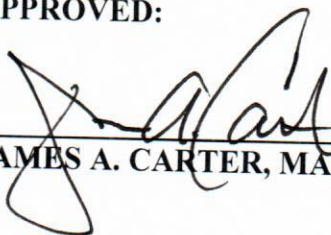
- Charlotte’s Web – February 23, 2018 – March 10, 2018
- Million Dollar Quarter – May 18, 2018 – June 2, 2018
- Footloose – June 15, 2018 – July 7, 2018
- Hairspray – July 20, 2018 – August 11, 2018
- The Last Five Years – August 24, 2018 – September 8, 2018
- Frankenstein – October 12, 2018 – October 31, 2018
- A Christmas Carol – November 30, 2018 – December 22, 2018

Footlights Theatre – Pikeville, KY:

- The Tempest - March 1-3, 2018
- Camp Rock – April 13-28, 2018
- The Lion King Experience Camp 1 – June 28-30, 2018
- The Lion King Experience Camp 2 – August 2-4, 2018
- Rudolph – November 9-17, 2018

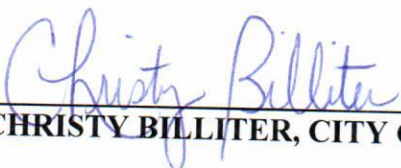
The next scheduled Regular Meeting of the City of Pikeville Board of Commissioners is March 12, 2017 at 6:00 p.m.

APPROVED:



JAMES A. CARTER, MAYOR

ATTESTED:



CHRISTY BILLITER, CITY CLERK