

**CITY OF PIKEVILLE
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
December 21, 2017 AT 4:00 P.M.**

The Board of Commissioners for the City of Pikeville, Kentucky convened in a special session pursuant to call and written notice duly given in accordance with KRS 61.823, at City Hall, 243 Main Street, Pikeville, Kentucky 41501 on December 21, 2017 at 4:00 p.m.

(1) Present were the Mayor, Jimmy Carter, presiding, and Commission Members present at roll call were as follows:

| | | |
|----------------------|----------------------------|---------------|
| COMMISSIONER: | Bob Shurtleff | |
| | Pat McNamee | Absent |
| | Steve Hartsock | |
| | Kimberly May-Downey | |
| MAYOR: | JAMES A. CARTER | |

It having been determined that a quorum was present for the transaction of business, Mayor Carter called the meeting to order.

(2) Consider a request to adopt the minutes from the commission meeting held on December 11, 2017, as submitted, and to authorize the Mayor to sign and execute said minutes on behalf of the City of Pikeville. Commissioner May-Downey made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for discussion, there being none, the motion carried unanimously. 4-0.

(3) Consider a request to authorize and approve payment of the City Bill lists, as submitted, for \$1,627,433.85. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor called for comments, there being none, the motion passed unanimously. 4-0.

Commissioner McNamee arrived.

(4) Consider a second reading and adoption of Ordinance No. 0-2017-032, as submitted, amending Chapter 53.02 providing for the City Manager to waive the requirement for one water meter per customer for existing structures where a

conversion is not economically feasible and grant the Mayor the authority to sign and execute said ordinance on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, Mayor called roll call.

Mayor Carter: Yes

Commissioner Shurtleff: Yes

Commissioner Hartsock: Yes

Commissioner McNamee: Yes

Commissioner May-Downey: Yes

Ordinance passed.

(5) Consider a request to authorize and approve payment of Invoice No. 39, as submitted, for \$30,426.19 for Vaughn & Melton Consulting Engineers, Inc. for the WWTP Renovations. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

(6) Consider a request to authorize and approve payment of Invoice No. 300, as submitted, for \$2,500.00 BitSource, LLC for the Farmers Market Website Project. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments and Mr. Elswick adds that this is still coming out of grant funds. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.

(7) Consider a request to authorize and approve payment of an invoice, as submitted, for \$550.00 for Appalachian Newspapers from the Pikeville Farmers Market public promotion grant funds. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

(8) Consider a request to authorize and approve Change Order No. 1, as submitted, with Judy Construction, Inc. in the amount of \$16,149.00 for the WWTP Renovations and grant the Mayor the authority to sign and execute any and all documents necessary on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments. Mr. Elswick explains that this occurred due to additional excavation so it is a change order for the contractor. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.

(9) Consider a request to authorize and approve payment of Pay Request 4, as submitted, for \$609,771.91 to Judy Construction, Inc. for the WWTP Renovations and grant the City Manager the authority to sign and execute any and all necessary documents. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

(10) Consider a request to authorize and approve hiring Thomas Ray to the position of Dispatcher, at the starting rate of pay, contingent upon passage of all pre-employment testing and screening requirements. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments. Paul Maynard says that Thomas is a life-long resident, career oriented and a good addition to the department. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.

(11) Consider a request to authorize and approve hiring Brandon Osborn, Brandon Daniels, and John Adkins to the position of Fireman/EMT, at the starting rate of pay, contingent upon passage of all pre-employment testing and screening requirements. Commissioner Hartsock made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments. Mr. Elswick says that these were some of our volunteer fireman. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.

(12) Consider a request to authorize and approve the modified City of Pikeville Pay Chart dated December 21, 2017, as submitted, and amended job descriptions, as submitted, for Customer Service Representative – Utilities, Customer Service Representative – Tax, Director of Utilities, Executive Director of Finance, Director of Tourism, and Director of Events, assign Rebecca Hamilton to the position of Tax Administrator at her current rate of pay, assign Robbi Bentley to the position of Director of Utilities at the starting rate of pay, assign Kimberly Ratliff, Marsha Bentley, and Marsha Ratliff to the position of Customer Service Representative – Utilities at their current rate of pay, assign Beverly Burke to the position of Customer Service Representative – Tax at her current rate of pay, assign Brad Slone to the position of Deputy City Manager of Operations at the 5-year rate of pay, assign Andy Linton to the position of Director of Events at his current rate of pay, and assign Tonya Taylor to the position of Executive Director of Finance at a rate corresponding to her experience. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

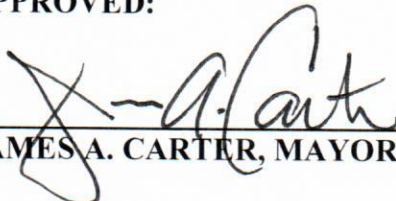
(13) Consider a request to authorize the HR Administrator to advertise for the position of Staff Accountant. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

(14) Consider a request to change 8th Street from one-way traffic to two-way traffic from its intersection with Hambley Boulevard to its intersection with Robinson Alley, as depicted on the submitted plan sheet. Commissioner McNamee made the motion to approve. Commissioner May-Downey seconded the motion. Mayor Carter called for comments. Mr. Elswick says that these changes will make it safer. Commissioner McNamee asked if there was an estimated cost and Mr. Elswick estimated it to be less than \$10,000.00. City Engineer Brad Slone adds that there will also be signage to help with the safety issue. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.

(15) There being no further business to come before the commission, Commissioner Hartsock made the motion to adjourn the meeting. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the meeting was adjourned. 5-0.

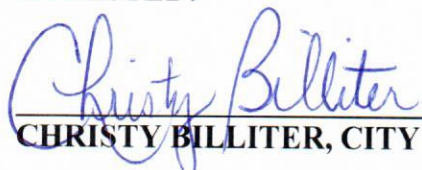
The next scheduled Regular Meeting of the City of Pikeville Board of Commissioners is January 8, 2018 at 6:00 p.m.

APPROVED:



JAMES A. CARTER, MAYOR

ATTESTED:



CHRISTY BILLITER, CITY CLERK