

**CITY OF PIKEVILLE
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
October 10, 2016 AT 6:00 P.M.**

The Board of Commissioners for the City of Pikeville met in a regular called session on Monday, October 10, 2016. The meeting was held in the City Hall Meeting Room located at 243 Main Street, Pikeville, Kentucky 41501.

There being a quorum present, Mayor James A. Carter called the meeting to order at 6:00 p.m. Commission Members present at roll call were as follows:

COMMISSIONER: **JOSH HUFFMAN
JERRY KEITH COLEMAN
BARRY CHANEY
FRANKLIN D. JUSTICE, II**

MAYOR: **JAMES A. CARTER**

MINUTES

The minutes for the previous regular meeting held on September 26, 2016 were in each Commission Member's agenda package. There being no additions or corrections, Commissioner Chaney made the motion to approve the minutes as prepared. Commissioner Huffman seconded the motion. Mayor Jimmy Carter called for comments, there being none, the motion passed unanimously. 5-0.

PAYMENT OF CITY BILLS

The City Manager Donovan Blackburn requested the approval to pay city bills in the amount of \$513,224.68. Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

Consider a request to authorize and approve payment of invoice #86, as submitted, with BitSource LLC for \$15,000.00 for the City of Pikeville Economic Development Web Site development. Commissioner Chaney made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

Consider a request to authorize and approve the purchase and payment for a requisition, as submitted, with MGC for \$3,975.00 for a 12"x40Ft Trench Drain Package with H/D Grating. Pursuant to the terms of our contract with UMG said approval is required since it exceeds the R&M amount limit of \$2,000.00 and wasn't a budgeted capital item. Commissioner Chaney made the motion to approve. Commissioner Justice seconded the motion. Mayor Carter called for comments and asked where this was going. Donnie Slone with UMG said on Island Creek. Mayor called for additional questions or comments, there being none, the motion passed unanimously. 5-0.

CITY ENGINEER

Philip Elswick was present and submitted several request to the commission for approval.

1. Consider request to approve and authorize change order #1, as submitted, with H2O Construction Co. Inc. for an increase of \$1,580.00 for the Mullins Addition Waterline Replacement Project to reconcile as-built quantities with bid quantities and to grant the Mayor the authority to sign and execute said change order on behalf of the City of Pikeville. Commissioner Coleman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
2. Consider a request to authorize and approve pay request #12, as submitted, with Bush and Burchett, Inc. for \$326,689.73 for the Marion Branch Industrial Park Bridge Project and to grant the Mayor the authority to sign and execute said pay request on behalf of the City of Pikeville. Commissioner Justice made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
3. Consider a request to authorize and approve pay request #1, as submitted, with Eastern Tank & Utility Services, Inc. for \$76,950.00 for the Bob Amos Water Storage Tank Rehabilitation Project and to grant the Mayor the authority to sign and execute said pay request on behalf of the City of Pikeville. Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments and asked what did they paint. City Manager responded that it now says City of Pikeville. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
4. Consider a request to authorize and approve change order #1, as submitted, with Nattco, Inc. for a deduct of \$14,753.46 for the Kewanee Road-Slide Repair Project reconciling as-built quantities and bid quantities and to grant the Mayor the authority to sign and execute said change order on behalf of the City of Pikeville. Commissioner Justice

- made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
5. Consider a request to authorize and approve payment of invoice #77331, as submitted, with Summit Engineering, Inc. for \$12,900.00 for the Marion Branch Industrial Park Bridge Project. Commissioner Coleman made the motion to approve. Commissioner Justice seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 6. Consider a request to authorize and approve payment of invoice #77534, as submitted, with Summit Engineering, Inc. for \$17,100.00 for the Marion Branch Industrial Park Bridge Project. Commissioner Chaney made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 7. Consider a request to authorize and approve payment for pay request #2, as submitted, with H2O Construction Inc. for \$66,875.50 for the Mullins Addition Waterline Replacement Project and to grant the Mayor the authority to sign and execute said pay request on behalf of the City of Pikeville. Commissioner Justice made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

CITY ATTORNEY

Russell Davis was present and had the following items to read into record.

1. Consider a first reading of ordinance #0-2016-021 amending the fiscal budget for the 2016-2017 fiscal year. Second reading will take place at next scheduled meeting.
2. Consider a first reading of ordinance #0-2016-020 amending Chapter 54 Utility Rules and Regulations amending section 05 Utility Rules and Regulations. Second reading will take place at next scheduled meeting.
3. Consider a second reading and adoption of ordinance #0-2016-016 for a consent to annex by the City of Pikeville for certain unincorporated territory lying adjacent to the present city corporate limits consisting of approximately 0.91 acres located on or near Stonehenge Drive and to grant the Mayor the authority to sign and execute said ordinance on behalf of the City of Pikeville. Commissioner Chaney made the motion to approve. Commissioner Justice seconded the motion. Mayor Carter called for comments, there being none, Mayor called roll call.

Commissioner Huffman: Yes

Commissioner Coleman: Yes

Commissioner Chaney: Yes
Commissioner Justice: Yes
Mayor Carter: Yes

4. Consider a second reading and adoption of ordinance #0-2016-018, as submitted, related to the amendment of Chapter 95 Streets and Sidewalks amending section 95.10 sidewalk construction to establish a sidewalk plan prioritizing sidewalk repairs and replacement in order to allocate existing city resources and to grant the Mayor the authority to sign and execute said ordinance on behalf of the City of Pikeville. Commissioner Huffman made the motion to approve. Commissioner Chaney seconded the motion. Mayor Carter called for comments, there being none, Mayor called roll call.

Commissioner Huffman: Yes
Commissioner Coleman: Yes
Commissioner Chaney: Yes
Commissioner Justice: Yes
Mayor Carter: Yes

CITY MANAGER

City Manager Donovan Blackburn presented the commission with the following items for approval:

1. Consider request to authorize and approve an advertisement to bid various Water, Sewer and Gas parts and pipe. Commissioner Chaney made the motion to adopt. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
2. Consider a request to authorize and adopt a resolution, as submitted, accepting a \$500,000.00 grant from Appalachian Regional Commission for the City of Pikeville Wastewater Treatment Plant Expansion Project and to grant the Mayor the authority to sign and execute said resolution on behalf of the City of Pikeville. Commissioner Chaney made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
3. Consider a request to authorize and approve an Employee Screening Agreement, as submitted, between the City of Pikeville and Premier Integrity Solutions for background checks, verifications and other consumer reports and to grant the Mayor the authority to sign and execute said agreement on behalf of the City of Pikeville. Commissioner Chaney made the motion. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

4. Consider a request to authorize the advertisement for bids for the following budgeted capital items:

Street Department

1. 4x4 Pickup with Snowplow Package, Capital \$40,000.00 Acct # 100.40.810.00, Line Item #2
2. Two Tack Mowers, One Capital \$36,000.00 Acct# 100.40.830.00, Line Item #5 and the Second one is the replacement from insurance \$24,000.00 I would like to put both of them out for bid at the same time.

Gas Department

1. Excavator Capital \$130,000.00 Acct#200.00.164.ASSET, Line Item #22
2. Service Truck Capital \$40,000.00 Acct#200.00.164.ASSET, Line Item #23

Water Distribution Pikeville

1. 16" Valve Inserts Capital &85,000.00 Acct#210.00.163.ASSET, Line Item #29

Solid Waste

1. Open Top Boxes Capital \$36,000.00 Acct#220.00.163.ASSET, Line Item #34
2. Rear Load Dumpsters Capital \$30,000.00 Acct#220.10.830.00, Line Item #36
3. Rear Load Garbage Truck Capital \$150,000.00 Acct#220.00.161.ASSET, Line Item #39

Waste Water Collections

1. Boom Truck Capital Acct#310.00.161.ASSET, Line Item #45

Commissioner Huffman made the motion to approve. Commissioner Justice seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

5. Consider a request to adopt the various amended job descriptions, as submitted, for 911 Public Safety Director, Administrative Director for Economic Development, Codes Officer, Environmental Enforcement Officer, Director of Events and Tourism, Finance Director, Fire Chief, Grants Administrator, Main Street Director, Tourism & Tax Administrator & the job description and rate chart, as submitted, for Executive Director of Exposition Center/Convention. Commissioner Justice made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments. City Manager says that the headings are changing but the bodies are not. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
6. Consider a request to adopt the new and revised job description and pay chart, as submitted, and to reclassify Rebecca Hamilton as the Deputy City Manager of Administration at the 10 year rate, Sean Cochran as the Executive Director of Economic Development at the 5 year rate, Philip Elswick as the Deputy City Manager of Operations at the 5 year rate and Phillip Reed as the

- Commissioner of Public Safety contingent upon state retirements approval for said position at the 10 year rate. Commissioner Huffman made the motion to approve. Commissioner Justice seconded the motion. Mayor Carter called for comments. Commissioner Huffman says that we have an outstanding staff that are top notch. Mayor say that he agrees and appreciates everyone for stepping up and working together. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
7. Consider a request to authorize and approve the execution of a termination agreement between SMG and the City of Pikeville effective January 1, 2017 for the operational contract of the East Kentucky Expo Center and to approve the payment of the contract buy-out which will be equal to the remaining 18 months of operational fees owed. Said payment is authorized upon the adoption of the budget amendment via ordinance #0-2016-021. To also grant the Mayor the authority to sign and execute said termination agreement on behalf of the City of Pikeville, contingent upon the City Manager's final review and approval of said agreement which shall include but not be limited to the assumption of any existing agreements, a mutual release, payment of all due expenses and agreeing not to engage another private management company through the existing term, being June 30, 2018. Commissioner Chaney made the motion to approve. Commissioner Justice seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 8. Consider a request to authorize and award an advertised bid, as submitted, with Craine Construction (who was the low bidder) to include the alternate for a total price of \$35,350.00 for the remodel of the Train Station to house the City of Pikeville Office for Economic Development and to authorize and approve the issuance of the notice to proceed for said project. Commissioner Huffman made the motion to approve. Commissioner Justice seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 9. Consider a request to authorize and award an advertised bid, as submitted, with Craine Construction (who was the low bidder) to include the alternate for a total price of \$10,700.00 for the York House Floor and Interior Project and to authorize and approve the issuance of the notice to proceed for said project. Commissioner Chaney made the motion to approve. Commissioner Justice seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 10. Consider a request to authorize and approve a 911 wireless subscriber's rate at 32% between the City of Pikeville and Pike County 911. Said rate is based upon the methodology recommended by the State 911 system through Melissadata.com. Said rate is based upon zip code usage. To also authorize Paul Maynard to sign a document agreeing to said rate on behalf of the City of Pikeville. Commissioner Justice made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments. City Manager commended Paul Maynard on getting this to happen. He says that

- we were told that it would not happen and it is getting ready to. With this, cell phone calls will come directly to our 911 center and Paul has busted his hump to make this happen. Commissioner Chaney asked about the increase in the incoming calls and Paul says that it may triple the incoming calls. Now we are getting them through transfer through post but with this they will be coming directly to us. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
11. Pursuant to KRS 61.810, consider request for closed session for discussion of economic development, legal and personnel issues. Commissioner Huffman made the motion. Commissioner Chaney seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.
 12. Commissioner Huffman made the motion to reconvene. Commissioner Justice seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0. Mayor called the session back into order.
 13. Consider a request to authorize and approve permitting two (2) directional signs to be placed on the Boulevard, per the photos shown, for the First Baptist Church contingent upon said signs being of the same color (black & white) and style as the city street scape signage already downtown. Commissioner Chaney made the motion to approve. Commissioner Huffman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 14. There being no further business to come before the Commission, Commissioner Huffman has made the motion to adjourn the meeting. Commissioner Coleman seconded the motion. Mayor Carter called for discussion, there being none, the meeting was adjourned. 5-0.

CONSENT ITEMS:

East Kentucky Expo Center Events:

- October 15, 2016 – Sesame Street Live: Make a new friend
- October 20, 2016 – Nightmare on Main Street 6:00 p.m. til 8:00 p.m.
- October 25, 2016 – Joe Robinson and the Steppin Stones
- December 3, 2016 – Appalachian Arts & Craft Christmas Fair

Christmas Event Schedule:

Saturday, November 26, 2016

- One mile Santa dash 4:30 p.m.
- Christmas in the Park Tree Lighting & Activities 5:30 p.m.

Tuesday, November 29, 2016 Christmas in the City begins with

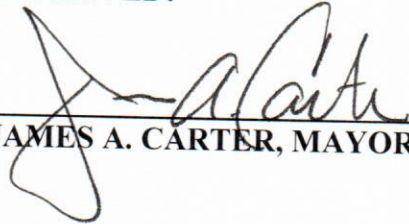
- Jenny Wiley Theatre opening of A Charlie Brown Christmas
- Downtown merchants open house
- Jenny Wiley Up in Lights

Saturday, December 10, 2016

- City Christmas Parade 2:00 p.m.
Second Street Festivities 3:00 p.m.

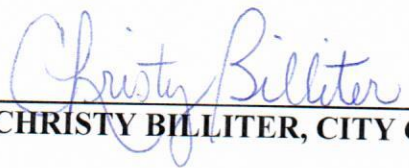
The next scheduled Regular Meeting of the City of Pikeville Board of Commissioners is October 24, 2016 at 6:00 p.m.

APPROVED:



JAMES A. CARTER, MAYOR

ATTESTED:



CHRISTY BILLITER, CITY CLERK