

**CITY OF PIKEVILLE
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
June 12, 2017 AT 5:35 P.M.**

The Board of Commissioners for the City of Pikeville, Kentucky convened in a special session pursuant to call and written notice duly given in accordance with KRS 61.823, at the East Kentucky Exposition Center, 2nd Floor Conference Room, 126 Main Street, Pikeville, Kentucky 41501 on June 12, 2017 at 5:35 p.m.

(1) Present were the Mayor, Jimmy Carter, presiding, and Commission Members present at roll call were as follows:

COMMISSIONER: Jerry Keith Coleman
Bob Shurtleff
Pat McNamee
Steve Hartsock

MAYOR: JAMES A. CARTER

It having been determined that a quorum was present for the transaction of business, Mayor Carter called the meeting to order.

(2) Consider a request to authorize and approve the minutes from the special commission meeting held on May 31, 2017, as submitted, and to authorize the Mayor to sign and execute said minutes on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for discussion, there being none, the motion carried unanimously. 5-0.

(3) Consider a request to authorize and approve payment of the City Bill lists, as submitted, for \$1,212,165.91. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor called for comments, there being none, the motion passed unanimously. 5-0.

(4) Consider a second reading and adoption of ordinance #O-2017-018, as submitted, authorizing and approving a Loan Agreement between the City of Pikeville and the Kentucky Rural Water Finance Corporation and a Promissory Note related thereto and to grant the Mayor the authority to sign and execute said ordinance on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, Mayor called roll call.

Mayor Carter: Yes
Commissioner Coleman: Yes
Commissioner Shurtleff: Yes
Commissioner Hartsock: Yes
Commissioner McNamee: Yes

Ordinance passed.

(5) Consider a second reading and adoption of ordinance #O-2017-019, as submitted, authorizing the issuance of the City's Water and Sewer Revenue Bonds, Series 2017A and 2017B for acquisition, construction, installation, and equipping of a major water and sewer service addition and improvements to the City's combined water and sewer system and to grant the Mayor the authority to sign and execute said ordinance on behalf of the City of Pikeville. Commissioner Shurtleff made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, Mayor called roll call.

Mayor Carter: Yes
Commissioner Coleman: Yes
Commissioner Shurtleff: Yes
Commissioner Hartsock: Yes
Commissioner McNamee: Yes

Ordinance passed.

(6) Consider a first reading of ordinance #O-2017-014, as submitted, authorizing adoption of the annual budget for the Fiscal Year July 1, 2017 through June 30, 2018 by estimating revenues and resources and appropriating funds for the operation of city government. Second reading and passage of this ordinance will take place at next scheduled meeting.

(7) Consider a first reading of ordinance #O-2017-21, as submitted, amending the fiscal budget for the 2016-2017 fiscal year. Second reading and passage of this ordinance will take place at next scheduled meeting.

(8) Consider a first reading of ordinance #O-2017-22, as submitted, amending Chapter 55 of the City of Pikeville Code of Ordinances. Second reading and passage of this ordinance will take place at next scheduled meeting.

(9) Consider a request to authorize and approve payment of an invoice for Quicksand Farms LLC, as submitted, for \$700.00 for Soccer Field Turf Maintenance. Commissioner Shurtleff made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

- (10) Consider a request to authorize and approve payment of Invoice No. 3389, as submitted, to Integrated Engineering, for \$70,360.90 for the Kentucky Enterprise Industrial Park Spec Building. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments. Commissioner McNamee asked if this was the final payment. Interim City Manager Elswick responded that there was one more. Mayor Carter called for additional comments, there being none, the motion passed unanimously. 5-0.
- (11) Consider a request to authorize and approve payment of Invoice No. 79133, as submitted to Summit Engineering, Inc. for \$11,250.00 for the Kentucky Enterprise Industrial Park Access Road. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
- (12) Consider a request to authorize and approve Change Order No. 5, as submitted, with Bush and Burchett, Inc. in the amount of \$240,910.00 for the Marion Branch Bridge Project and grant the Mayor the authority to sign and execute any and all documents necessary on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
- (13) Consider a request to authorize and approve an Assignment Agreement for Betty Tackett, operator of the White Lighting Zip Line and Hatfield & McCoy River Trails, as submitted, and grant the Mayor authority to execute the said assignment on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments. Commissioner McNamee asked for clarification on this agreement. Interim City Manager Elswick explained that the insurance is in the company name and the lease is in her name. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
- (14) Consider a request to authorize and approve an Assignment Agreement for Betty Tackett, operator of the Pikeville City Equestrian Barn, as submitted, and grant the Mayor authority to execute the said agreement on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
- (15) Consider a request to authorize and approve a Lessor's Agreement for Roasted Appalachia, LLC, as submitted, and grant the Mayor authority to execute the said agreement on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

- (16) Consider a request to authorize and approve an agreement with Compass Municipal Advisors, LLC for municipal advisory services related to bonds, notes, and other forms of indebtedness and to grant the Mayor the authority to execute any and all paperwork necessary for the agreement. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
- (17) Consider a request to authorize and approve a lease agreement with Pitney Bowes for the City of Pikeville Police Department and grant the Mayor the authority to sign and execute any and all documents necessary for the lease. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
- (18) Consider a request to authorize and adopt a resolution, as submitted, amending the boundaries of the City of Pikeville's Main Street District and grant the Mayor the authority to sign said resolution. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments and adds that this is taking in part of the Bypass now. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
- (19) Consider a request to authorize and adopt a resolution, as submitted, granting approval to submit an application to the Kentucky Department of Tourism for the Sports Sponsorship Program to fund a portion of the City of Pikeville's Muscle on Main racing event and grant the Mayor the authority to sign and execute any and all documents necessary for the application. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
- (20) Consider a request to authorize and adopt a resolution, as submitted, granting approval to submit an application to the Kentucky Department of Tourism for the Sports Sponsorship Program to fund a portion of the Kentucky All A Basketball tournament to be held at the Eastern Kentucky Expo Center, if selected by the tournament committee, and grant the Mayor the authority to sign and execute any and all documents necessary for the application. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
- (21) Consider a request to purchase 10 metal light poles, 13 lights, and underground secondary wire from Kentucky Power Company for \$3,000.00, as submitted, for infrastructure along the Wrightway Raceway drag strip to facilitate racing and grant the Mayor the authority to sign and execute any and all documents necessary for the purchase. Commissioner Hartsock made the motion to approve.

Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed with Commissioner Shurtleff abstaining. 5-0.

(22) Consider a request to authorize and award an advertised bid, as submitted, to Thompson Tractor & Equipment Sales, for \$84,000.00 for a Kubota compact excavator and grant the Mayor the authority to sign and execute any and all documents necessary for the purchase. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

(23) Consider a request to waive all tap & utility hookup fees for the construction of several new homes in Pike County to be constructed by Habitat for Humanity. This shall be enforced in conjunction with their organization filing various grants in this year of 2017. Commissioner McNamee made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments and Interim City Manager Elswick added that these will be on Cowpen. Mayor says that this is something that we have done in the past as well. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.

(24) Consider a request to hire Amanda Lowe to the position of Dispatcher at the starting rate of pay contingent on passing all required training and pre-employment testing. Commissioner Shurtleff made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

(25) Consider a request to amend the submitted job descriptions for the positions of 911 Public Safety Director, Administrative Deputy City Manager/Tax Administrator, Executive Director of Finance, Fire Chief, Police Chief, and Grants/HR Administrator and the City of Pikeville Pay Chart dated June 12, 2017 and reclassify Tonya Taylor as Executive Director of Finance, Emily Fields as Grants/HR Administrator, and Rebecca Hamilton as Administrative Deputy City Manager/Tax Administrator at the rate based on years of service pursuant to the City of Pikeville Pay Chart. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

(26) Consider a request to hire Brad Slone, P.E. as City Engineer I at the 5-year rate based on passing all pre-employment testing and authorize two vacation days. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

(27) Consider a request to grant ownership to Donovan Blackburn of his current city iPhone as a parting gift for his many years of service and contributions to the City of Pikeville. Commissioner McNamee made the motion to approve.

Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

(28) Consider a request to authorize and approve the asphaltting list, as submitted, granting the Interim City Manager the authority to sign and execute a contract with Mountain Enterprises, at state contract prices, not to exceed the budgeted amount. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments and Commissioner McNamee asked for the distinction of A and B on the asphaltting list. Interim City Manager Elswick says that A desperately needs paved and B needs to be paved. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.

(29) Consider a motion to go into a program for the retirement of Donovan Blackburn as past City Manager, which will include dinner and remarks. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

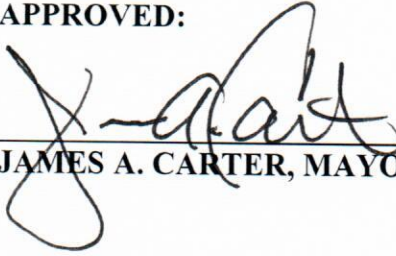
(30) Consider a request to adopt a proclamation, as submitted, honoring Donovan Blackburn for his service to the City of Pikeville as the City Manager. Commissioner Shurtleff made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments. Mayor Carter and each of the Commissioner's shared a couple memories and thanked Donovan for everything he has done for each of them, the City and the community. In conclusion, Donovan shared some memories of his own and expressed his appreciation to everyone involved. He says that he is eternally grateful and very happy that he was given the opportunity to serve the community in so many ways. Mayor Carter called for additional comments, there being none, the motion passed unanimously. 5-0.

(31) Consider a first reading of ordinance #O-2017-020, as submitted, naming a bridge. Second reading and passage of this ordinance will take place at next scheduled meeting.

(32) There being no further business to come before the commission, Commissioner McNamee made the motion to adjourn the meeting. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the meeting was adjourned. 5-0.


The next scheduled Regular Meeting of the City of Pikeville Board of Commissioners is June 26, 2017 at 6:00 p.m.

APPROVED:

A handwritten signature in black ink, appearing to read "J. A. Carter", written over a horizontal line.

JAMES A. CARTER, MAYOR

ATTESTED:

A handwritten signature in blue ink, appearing to read "Christy Billiter", written over a horizontal line.

CHRISTY BILLITER, CITY CLERK