

**CITY OF PIKEVILLE
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
May 22, 2017 AT 6:00 P.M.**

The Board of Commissioners for the City of Pikeville met in a regular called session on Monday, May 22, 2017. The meeting was held in the City Hall Meeting Room located at 243 Main Street, Pikeville, Kentucky 41501.

There being a quorum present, Mayor James A. Carter called the meeting to order at 6:00 p.m. Commission Members present at roll call were as follows:

**COMMISSIONER: JERRY KEITH COLEMAN
 BOB SHURTLEFF
 STEVE HARTSOCK
 PAT MCNAMEE**

MAYOR: JAMES A. CARTER

MINUTES

The minutes for the previous special meeting held on May 10, 2017 were in each Commission Member's agenda package. There being no additions or corrections, Commissioner McNamee made the motion to approve the minutes as prepared. Commissioner Hartsock seconded the motion. Mayor Jimmy Carter called for discussion, there being none, the motion carried unanimously. 5-0.

PAYMENT OF CITY BILLS

The City Manager Donovan Blackburn requested the approval to pay city bills in the amount of \$849,148.40. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.

CITY ENGINEER

Philip Elswick was present and submitted several requests to the commission for approval.

1. Consider request to approve and authorize change order #1, as submitted, with Jigsaw Enterprises, LLC for an increase of \$2,000.00 for the Pikeville Pavilion-Gravel Parking Area Project and to grant the Mayor the authority to sign and execute said change order on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
2. Consider a request to authorize and approve payment of pay request, as submitted, with H2O Construction Company, Inc. for \$1,532.63 for Curb/Sidewalk Repair & Reconstruction Project and to grant the Mayor the authority to sign and execute said pay request on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
3. Consider a request to authorize and approve payment of invoice #5948 to Jigsaw Enterprises, LLC for \$15,570.00 for the Pikeville Pavilion-Gravel Parking Area Contract. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

CITY MANAGER

City Manager Donovan Blackburn presented the commission with the following items for approval:

1. Consider a request to hire Tara Buckley as General Labor for administrative functions at City Hall at the starting rate for said position. Commissioner Hartsock made the motion to adopt. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
2. Consider a request to amend the submitted job descriptions for the positions of Interim City Manager, Administrative Director of Environmental Nuisance/Deputy Director of Events and Tourism and the City of Pikeville Position Pay Chart dated May 22nd, 2017, as attached. Commissioner Hartsock made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
3. Consider a request to Jimmy Dale Taylor to the amended position of Administrative Director of Environmental Nuisance/Deputy Director of Events and Tourism all based on their current years of service rate for each position. Commissioner McNamee made the motion to approve.

- Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
4. Consider a request to hire Charles Maynard at the 3-year rate, based on experience, as General Labor Environmental and Harley Young at the start rate for the position of General Labor contingent upon passing all required pre-employment test. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 5. Consider a request to post and advertise for the position of City Engineer/Project Manager. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 6. Consider a request to authorize and approve payment for an insurance policy, as submitted, with Secura for the City Zip Line for a total cost of \$2,149.00. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 7. Consider a request to authorize and approve the payout of \$3,000.00 of prize money for the upcoming Muscle on Main event. Commissioner Shurtleff made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 8. Consider a request to adopt a proclamation, as submitted, honoring the life of Pamela Todd May and to grant the Mayor the authority to sign and execute said proclamation on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments. Mayor says that he worked at the hospital for seven years and was on the board for two years and knows that Pam will be missed dearly because she played such a vital role in the success of the hospital. Each Commissioner expressed their condolences and adds what a big loss it is for the community. Mayor called for additional comments, there being none, the motion passed unanimously. 5-0.
 9. Consider a request to authorize and adopt a resolution, as submitted, designation Philip Elswick as authorized to sign checks on behalf of the City of Pikeville, while removing Donovan Blackburn and to grant the Mayor the authority to sign and execute said resolution on behalf of the City of Pikeville. Commissioner Shurtleff made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
 10. Consider a request to cancel the next regularly called City Commission meeting scheduled for June 12th, 2017 at City Hall and to call a special called meeting and dinner on June 12th, 2017 at 6 pm to be held at the East Kentucky Expo Center. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

11. Consider a request to authorize and approve a City of Pikeville Monthly Parking Agreement, as submitted, and to grant the Interim City Manager the authority to approve potential users and to grant the Interim City Manager the authority to sign and execute all future lease agreements on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
12. Consider a request to authorize and approve an engagement letter, as submitted, for audit services with Wallen, Puckett & Anderson, PSC not to exceed \$31,950.00 in fees for said services and authorize the Mayor to sign and execute said engagement letter on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
13. Consider a request to authorize and adopt a resolution, as submitted, authorizing a grant application to the Kentucky 911 Services Board for the 2017 - 911 Services Grant and to grant the Mayor the authority to sign and execute said resolution on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
14. Pursuant to KRS 61.810, consider request for closed session for discussion of economic development, legal and personnel issues. Commissioner McNamee made the motion. Commissioner Hartsock seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.
15. Commissioner McNamee made the motion to reconvene. Commissioner Hartsock seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0. Mayor called the session back into order.
16. Consider a request to authorize and approve payment, during the current payroll pay-period, for (one half) $\frac{1}{2}$ of the total annual amount granted pursuant to the terms as outlined in the "yearly one-time pay period "merit pay increase" contract with the heading "Contract for City Manager" dated 12-10-2012, as attached, to City Manager William Donovan Blackburn as part of his severance package. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
17. There being no further business to come before the Commission, Commissioner McNamee has made the motion to adjourn the meeting. Commissioner Coleman seconded the motion. Mayor Carter called for discussion, there being none, the meeting was adjourned. 5-0.

CONSENT ITEMS:

EVENTS, ATTRACTIONS & CONSENT ITEMS:**East Kentucky Expo Center Events:****May 26, 2017 – WWE Live Wrestling****Sept. 23, 2017 – Taps & Caps Craft Beer Fest****Jenny Wiley Theatre – Pikeville, KY:****May 26, 2017 – June 10, 2017 – Oliver****June 30, 2017 – July 8, 2017 – Annie Kids Camps****July 20, 2017 – July 22, 2017 – Shrek Jr.****Aug. 3, 2017 – Aug. 5, 2017 – Into the Woods Jr.****Aug. 25, 2017 – Sept. 9, 2017 – Fantasticks****Oct. 13, 2017 – Oct. 28, 2017 – The Addams Family****Nov. 10, 2017 – Nov. 18, 2017 – The Musical Adventures of Flat Stanley****Dec. 1, 2017 – Dec. 20, 2017 – A Christmas Carol****Artist Collaborative Theater:****May 4, 2017 – May 28, 2017 – Sister Act****June 22, 2017 – July 16, 2017 – Crimes of the Heart****Muscle on Main:****June 9 & 10, 2017; July 7 & 8, 2017; August 11 & 12, 2017; Sept. 8 & 9, 2017; and Oct. 13 & 14, 2017****Main Street Live:****June 2, 2017; June 16, 2017; July 7, 2017; July 15, 2017; Aug. 4, 2017; Aug. 18, 2017; Sept. 1, 2017 & Sept. 15, 2017****Dinner In White – Main Street Pikeville:****June 17, 2017****Other local attractions & events:**

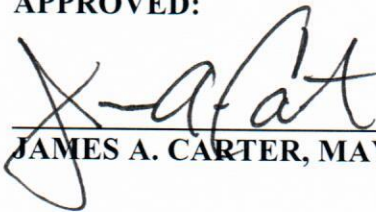
- **Pikeville Pool – YMCA – Hambley Complex**
- **Pikeville YMCA**
- **Zip, Paddle & Saddle – Bob Amos Park**
- **Heritage Museum – Division Street in Old Judicial Center**
- **Farmers Market Tuesdays & Saturdays – Pikeville Pavilion Hambley Complex**
- **Epic Escape Game – 2nd Street Pikeville**
- **Christmas in July**
- **Kiwanis Fall Festival – City Park**
- **Numerous 5K & Ruff, Tuff, Cuss**
- **Cut Thru Mountain Haunted Holler Adventure – Bob Amos Park**
- **Nightmare on Main – East KY Expo**
- **Khirbet El-Maqatir Biblical Exhibit – York House**

Upcoming Conferences:

- May 21, 2017 – May 24, 2017 Alltech Conference, Lexington, KY
- August 22, 2017 – 14th Annual Kentucky Cable Telecommunications Conference – Lexington. KY

The next scheduled Regular Meeting of the City of Pikeville Board of Commissioners is June 12, 2017 at 6:00 p.m.

APPROVED:



JAMES A. CARTER, MAYOR

ATTESTED:



CHRISTY BILLITER, CITY CLERK