

**CITY OF PIKEVILLE  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
March 13, 2017 AT 6:00 P.M.**

The Board of Commissioners for the City of Pikeville met in a regular called session on Monday, March 13, 2017. The meeting was held in the City Hall Meeting Room located at 243 Main Street, Pikeville, Kentucky 41501.

There being a quorum present, Mayor James A. Carter called the meeting to order at 6:00 p.m. Commission Members present at roll call were as follows:

**COMMISSIONER:           JERRY KEITH COLEMAN  
                                  BOB SHURTLEFF  
                                  STEVE HARTSOCK  
                                  PAT MCNAMEE**

**MAYOR:                    JAMES A. CARTER**

**MINUTES**

The minutes for the previous regular meeting held on February 27, 2017 were in each Commission Member's agenda package. There being no additions or corrections, Commissioner McNamee made the motion to approve the minutes as prepared. Commissioner Hartsock seconded the motion. Mayor Jimmy Carter called for discussion, there being none, the motion carried unanimously. 5-0.

**PAYMENT OF CITY BILLS**

The Deputy City Manager, Philip Elswick requested the approval to pay city bills in the amount of \$587,200.89. Commissioner Hartsock made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.

**CITY ENGINEER**

Philip Elswick was present and submitted several requests to the commission for approval.

1. Consider request to approve and authorize Change Order No. 1, as submitted, with H2O Construction company for \$67,500.00 for the WWTP-Excavation Project due to the excavation of 2,500 cubic yards of material in excess of Vaughn & Melton's original estimate and to grant the Mayor the authority to sign and execute said change order on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
2. Consider a request to authorize and approve payment for an invoice, as submitted, from Craine Construction for \$700.00 for labor and materials to relocate cabinets in the second floor of City Hall. Commissioner Hartsock made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
3. Consider a request to authorize and approve payment for pay request #1, as submitted, from H2O Construction Co. Inc., for \$287,974.00 for the WWTP-Excavation Project and to grant the Mayor the authority to sign and execute said pay request on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

#### CITY ATTORNEY

Russell Davis was present and had the following items to read into record.

1. Consider a request of a second reading and adoption of ordinance #0-2017-004 amending the fiscal budget for the 2016-2017 fiscal year and to grant the Mayor the authority to sign and execute said ordinance on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, Mayor called roll call.

Mayor Carter: Yes

Commissioner Coleman: Yes

Commissioner Shurtleff: Yes

Commissioner Hartsock: Yes

Commissioner McNamee: Yes

2. Consider a request of a second reading and adoption of ordinance #0-2017-05 amending Chapter 151 Erosion and Sediment Control amending section 151.03 Permits and to grant the Mayor the authority to sign and execute said ordinance on behalf of the City of Pikeville. Commissioner



**McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, Mayor called roll call.**

**Mayor Carter: Yes  
Commissioner Coleman: Yes  
Commissioner Shurtleff: Yes  
Commissioner Hartsock: Yes  
Commissioner McNamee: Yes**

- 3. Consider a request of a second reading and adoption of ordinance #0-2017-06 amending Chapter 156 Zoning Code amending section 156.03 (I) Manufacturing District regulations and to grant the Mayor the authority to sign and execute said ordinance on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, Mayor called roll call.**

**Mayor Carter: Yes  
Commissioner Coleman: Yes  
Commissioner Shurtleff: Yes  
Commissioner Hartsock: Yes  
Commissioner McNamee: Yes**

- 4. Consider an emergency reading and adoption of ordinance #0-2017-07 amending the fiscal budget for the 2016-2017 fiscal year and to grant the Mayor the authority to sign and execute said ordinance on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, Mayor called roll call.**

**Mayor Carter: Yes  
Commissioner Coleman: Yes  
Commissioner Shurtleff: Yes  
Commissioner Hartsock: Yes  
Commissioner McNamee: Yes**

- 5. Consider a first reading of ordinance #0-2017-008 amending Chapter 54 Utility Rules and Regulations amending section 54.05 adjusting the interest rate pursuant to KRS 278.460. Second reading and passage will take place at next scheduled commission meeting.**



## CITY MANAGER

Deputy City Manager, Philip Elswick presented the commission with the following items for approval:

1. Consider a request to adopt a proclamation, as submitted, naming May 2017 as Building Safety Month for the City of Pikeville and to grant the Mayor the authority to sign and execute said proclamation on behalf of the City of Pikeville. Commissioner McNamee made the motion to adopt. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, motion passed unanimously. 5-0.
2. Consider a request to adopt an amended Job Description, as submitted, for Andy Linton as the Director of Tourism/Events & Special Project Coordinator. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
3. Consider a request to award emergency repairs for fencing at Hambley Complex caused by recent storm damage to Overhead Door, who submitted the lowest quote, for a price of \$13,625.00 for the softball field and \$2,740.00 for the baseball field. This will be covered by our insurance minus our deductible. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
4. Consider a request to authorize and approve all necessary emergency repairs to the lowest quote for damaged incurred at Hambley Complex that shall include but not be limited to score board repairs or replacement, press box repairs, YMCA day-care roof repairs, softball dugout repairs, bleacher repairs along with any other repairs approved by the insurance company and adjustor. Said repairs shall be covered by the City insurance minus our deductible and to grant the Deputy City Manager, Philip Elswick the authority to sign and execute any documentation necessary to authorize a notice to proceed for any and all repairs as listed contingent upon obtaining two quotes for each item and having approval of the insurance company. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed. 5-0.
5. Consider a request to authorize and adopt an Addendum No. 2, as submitted, between the City of Pikeville and Summit Engineering for professional services relative to the Marion Branch and Sewer Project and to grant the Mayor the authority to sign and execute said addendum on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
6. Consider a request to authorize and approve the Mayor of Pikeville to sign and execute a Declaration of Local State of Emergency, as submitted, due to



- the March 1, 2017, severe storms and straight line winds event and to grant the Mayor the authority to sign and execute said declaration on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
7. Consider a request to authorize and approve a Consulting Service Agreement, as submitted, between Insite and the City of Pikeville for assistance in Economic Development Consulting Services and to grant the Mayor the authority to sign and execute said agreement on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  8. Consider a request to authorize and award an advertised public bid to Unisign Corp., who was the lowest bidder to meet the advertised specs, for \$31,035.00 for the Pikeville Pavilion LED sign purchase and to grant the Deputy City Manager, Philip Elswick the authority to sign any and all paperwork necessary to make said purchase and to place the LED sign into the City of Pikeville's ownership. Commissioner Shurtleff made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  9. Consider a request to authorize and adopt a proclamation naming March 22, 2017 as "Small Business Development Center Day" for the City of Pikeville and grant the Mayor the authority to sign and execute said proclamation on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  10. There being no further business to come before the Commission, Commissioner McNamee has made the motion to adjourn the meeting. Commissioner Shurtleff seconded the motion. Mayor Carter called for discussion, there being none, the meeting was adjourned. 5-0.

#### CONSENT ITEMS:

##### EAST KENTUCKY EXPO CENTER EVENTS:

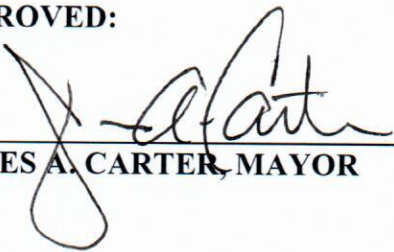
March 17, 18 & 19, 2017 - East KY Sport, Boat & RV show

March 24, 2017 - Casting Crowns

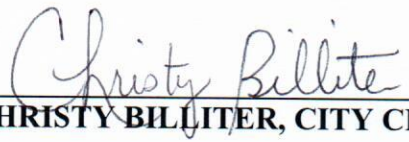
April 21 & 22, 2017 - Chris Stapleton

The next scheduled Regular Meeting of the City of Pikeville Board of Commissioners is March 27, 2017 at 6:00 p.m.

APPROVED:

  
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JAMES A. CARTER, MAYOR

ATTESTED:

  
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CHRISTY BILLITER, CITY CLERK