

**CITY OF PIKEVILLE  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
February 13, 2017 AT 6:00 P.M.**

The Board of Commissioners for the City of Pikeville met in a regular called session on Monday, February 13, 2017. The meeting was held in the City Hall Meeting Room located at 243 Main Street, Pikeville, Kentucky 41501.

There being a quorum present, Mayor James A. Carter called the meeting to order at 6:00 p.m. Commission Members present at roll call were as follows:

**COMMISSIONER:**           **JERRY KEITH COLEMAN  
BOB SHURTLEFF  
STEVE HARTSOCK  
PAT MCNAMEE**

**MAYOR:**                   **JAMES A. CARTER**

**MINUTES**

The minutes for the previous regular meeting held on January 23, 2017 were in each Commission Member's agenda package. There being no additions or corrections, Commissioner McNamee made the motion to approve the minutes as prepared. Commissioner Hartsock seconded the motion. Mayor Jimmy Carter called for comments, there being none, the motion passed unanimously. 5-0.

**PAYMENT OF CITY BILLS**

The City Manager Donovan Blackburn requested the approval to pay city bills in the amount of \$1,812,142.66. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

**CITY ENGINEER**

Philip Elswick was present and submitted several requests to the commission for approval.

1. Consider request to approve and authorize Change Order #1, as submitted, with H2O Construction Company, Inc. for the City Curb/ Sidewalk Repair & Reconstruction Project deleting work to be completed at 120 Pike Street and 206 Scott Ave and adding work to be completed at the corner of Bypass Road and Huffman Ave and to grant the Mayor the authority to sign and execute said change order. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
2. Consider a request to authorize and approve payment of invoice #3058, as submitted, from Integrated Engineering for \$27,332.50 for the City of Pikeville Industrial Park Spec Building Project and to grant the Mayor the authority to sign any and all paperwork necessary to execute said pay request on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
3. Consider a request to authorize and approve payment of invoice #3129, as submitted, from Integrated Engineering for \$34,747.50 for the City of Pikeville Industrial Park Spec Building Project and to grant the Mayor the authority to sign any and all paperwork necessary to execute said pay request on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
4. Consider a request to authorize and approve of invoice #3140, as submitted, from Integrated Engineering for \$27,332.50 for the City of Pikeville Industrial Park Spec Building Project and to grant the Mayor the authority to sign any and all paperwork necessary to execute said pay request on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
5. Consider a request to authorize and approve payment of invoice #78317, as submitted, from Summit Engineering for \$14,000.00 for engineering services for the Marion Branch Bridge Project. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
6. Consider a request to authorize and approve payment of pay request #4, as submitted, from Micro-Comm, Inc. for \$8,121.50 for the City of Pikeville Marion Branch Water Supply Project and to grant the Mayor the authority to sign said pay request on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner

- Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
7. Consider a request to authorize and approve payment of pay request #15, as submitted, from Bush and Burchett, Inc. for \$358,778.35 for the City of Pikeville Marion Branch Water Supply Project and to grant the Mayor the authority to sign said pay request on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  8. Consider a request to authorize and approve Change Order #2, as submitted, with Micro-Comm, Inc. for the Marion Branch Water Supply Project – Contract 4 – Telemetry Project extending the contract time due to lack of power drops at the tank and booster pumping station and to grant the Mayor the authority to sign and execute said change order on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  9. Consider a request to authorize and approve Change Order #4, as submitted, with Bush and Burchett, Inc. for the Marion Branch Bridge and Approaches from US 23 Project decreasing the contract price by \$151,187.58 due to reconcile “As Bid” and “As Constructed” quantities and adjust the Site Preparation Lump Sum fee for CSX flagging services and to grant the Mayor the authority to sign and execute said change order on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  10. Consider a request to authorize and approve Change Order #1, as submitted, and to authorize and approve payment of the change order with H2O Construction Company, Inc. for the Riverfill Stormwater Improvements Project increasing the contract price by \$16,250.00 due to the need to install two drop boxes to facilitate drainage from the hospital parking lot and time in drains from residents and businesses and to grant the Mayor the authority to sign and execute said change order on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
  11. Consider a request to authorize and approve payment of invoice #1701-1, as submitted, from Integrity Architecture, pllc for \$1,000.00 for engineering services for the Expo Design Project. Commissioner Hartsock made the motion to approve. Commissioner Coleman seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

**CITY ATTORNEY**

**Russell Davis was present and had the following items to read into record.**

- 1. Consider a request of a first reading of ordinance #0-2017-002 amending section 158.05 Environmental Considerations for Chapter 158 Logging Guidelines. Second reading and passage of this ordinance will take place at the next regular scheduled meeting.**
- 2. Consider a request for a first reading of ordinance #0-2017-03 amending section 35.45. Second reading and passage of this ordinance will take place at the next regular scheduled meeting.**

**CITY MANAGER**

**City Manager Donovan Blackburn presented the commission with the following items for approval:**

- 1. Consider request to authorize and approve a letter of non-objection, as submitted, to the attention of Graig Potts with the State of Kentucky Historic Preservation Office regarding the location and building height for the Broadband Technology Education Center Project addressing the concerns as outlined on the attached letter addressed to Denise Thomas with the Big Sandy Area Development District, Inc. and to grant the City Manager the authority to sign, execute and submit said letter on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**
- 2. Consider a request to authorize and approve an advertisement for bid for the Pikeville Pavilion/ Farmers Market – LED sign, as submitted. Commissioner Hartsock made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none the motion passed. 5-0.**
- 3. Consider a request to adopt an amendment to section 2.10 Overtime Compensation, as submitted, of the City of Pikeville Personnel & Operating Policy Guideline. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**
- 4. Consider a request to authorize and approve an amended Use Agreement, as submitted, between the City of Pikeville and the Pikeville Farmers Market Inc. for use of the Pikeville Pavilion and assets assigned to said facility and to grant the Mayor the authority to sign and execute said agreement on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Hartsock seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.**

5. Consider a request to authorize and award an advertised bid, as submitted, to EZ Valve Insertion System (who was the only bidder) for a quantity of two (2) 16" Valve Installations for a total of \$76,000.00 and to grant the Mayor the authority to sign and execute any paperwork necessary to make said purchase and to issue the notice to proceed for said work. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
6. Consider a request to authorize, award and approve payment of an advertised bid, as submitted, to Pro-Tainer (who was the low bidder) for a quantity of four (4) 20.2-yard recycling trailers at \$10,527.00 each for a total cost of \$42,108.00 and to grant the City Manager the authority to sign and execute any paperwork necessary to make said purchase and to place said assets into the City of Pikeville name. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
7. Consider a request to authorize and approve an Exclusive Auction Listing Sale Contract, as submitted, between the City of Pikeville and Redd, Brown & Williams Real Estate Services for them to conduct a surplus auction on behalf of the City of Pikeville and to grant the Mayor or City Manager the authority to sign and execute said contract on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
8. Consider a request to authorize and approve an advertisement for bid for a vehicle for the administrative office. Said vehicle is budgeted as a capital expense. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
9. Consider a request to authorize and adopt a resolution, as submitted, authorizing the City of Pikeville and Mayor to make application for and, upon approval, to enter into an agreement with the Kentucky Office of Homeland Security for a grant for a police station generator, side-by-side/ATV vehicles, and new handhelds/radios as part of an upgraded communication system and to grant the Mayor the authority to sign and execute said resolution on behalf of the City of Pikeville. Commissioner Hartsock made the motion to approve. Commissioner McNamee seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
10. Consider a request to authorize and approve an easement agreement between the City of Pikeville and Pikeville Medical Center for encroachment on hospital property on Harolds Branch in order to address a water drainage issue onto a city street and to grant the Mayor the authority to sign and execute said easement on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion.

Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.

11. Consider a request to authorize and approve a Settlement Agreement and Release, as submitted, between the City of Pikeville, Aramark Educational Services, LLC and University of Pikeville, Inc. authorizing the City Manager to make any necessary changes to said agreement while holding to the overall intent and to grant the Mayor the authority to sign and execute said agreement and release on behalf of the City of Pikeville. Commissioner McNamee made the motion to approve. Commissioner Shurtleff seconded the motion. Mayor Carter called for comments, there being none, the motion passed unanimously. 5-0.
12. Pursuant to KRS 61.810, consider request for closed session for discussion of economic development, legal and personnel issues. Commissioner McNamee made the motion. Commissioner Hartsock seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0.
13. Commissioner Coleman made the motion to reconvene. Commissioner Shurtleff seconded the motion. Mayor Carter called for discussion, there being none, the motion passed unanimously. 5-0. Mayor called the session back into order.
14. There being no further business to come before the Commission, Commissioner Shurtleff has made the motion to adjourn the meeting. Commissioner Coleman seconded the motion. Mayor Carter called for discussion, there being none, the meeting was adjourned. 5-0.

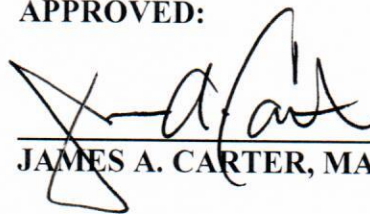
**CONSENT ITEMS:**

March 24, 2017 – Casting Crowns

April 21 & 22, 2017 – Chris Stapleton

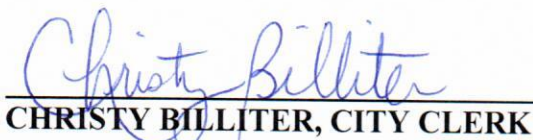
The next scheduled Regular Meeting of the City of Pikeville Board of Commissioners is February 27, 2017 at 6:00 p.m.

APPROVED:



JAMES A. CARTER, MAYOR

ATTESTED:



CHRISTY BILLITER, CITY CLERK